

Regular

Council meets in formal session this day at 6:00 o'clock p.m., in the Council Chambers.

Members Present:

Mayor Dilkens
Councillor Borrelli
Councillor Bortolin
Councillor Elliott
Councillor Francis
Councillor Gignac
Councillor Holt
Councillor Kusmierczyk
Councillor Marra
Councillor Payne
Councillor Sleiman

Members Absent:

None.

Call to Order

Following the playing of the Canadian National Anthem and a moment of silent reflection, the Mayor calls the meeting to order.

Disclosures of Pecuniary Interest and the General Nature Thereof

Councillor Francis discloses an interest and abstains from voting on Executive Committee Report No. 216, "Delegation of Authority Semi-Annual Status Report for the period January 1, 2015 through June 30, 2015" specifically regarding the issue of adding a new delegated item for "Purchase of Alternate Vehicles and Equipment" as the subject matter could impact his employer.

Councillor Francis discloses an interest and abstains from voting on Environment, Transportation & Public Safety Standing Committee Report No. 282, "PwC Recommendation re the Advertising Revenue for Transit Windsor" as the subject matter could impact his employer.

Councillor Marra discloses an interest and abstains from voting on Item 9 "Increasing Administrative Penalty for Private Property Parking" as it involves his employer.

Minutes

Moved by Councillor Holt, seconded by Councillor Kusmierczyk,
That the Minutes of the regular meeting of Council held August 4, 2015, **BE ADOPTED**
as presented.

Carried.

Notice of Proclamations

City of Windsor Learn @ Work Month – September 2015
Childhood Cancer Awareness Month – September 2015

United Way Month – September 2015
Recovery Day – September 12, 2015
United Way Day – September 15, 2015

Committee of the Whole

Moved by Councillor Marra, seconded by Councillor Payne,
That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

- (a) communication items;
 - (b) consent agenda;
 - (c) hearing requests for deferrals or referrals of any items of business;
 - (d) hearing presentations and delegations;
 - (e) consideration of business items;
 - (f) consideration of Committee reports:
 - (i) **Report of Special In-Camera Meeting or other Committee as may be held prior to Council** (if scheduled); and
 - (ii) **Report of Special In-Camera meeting of the Environment, Transportation & Public Safety Standing Committee as the Transit Windsor Board of Directors**
 - (g) consideration of by-laws 112-2015 through 114-2015 (inclusive).
- Carried.

Communications

Moved by Councillor Sleiman, seconded by Councillor Borrelli,
M352–2015 That the following Communication Items 2 to10, and 13 to 19, 21, 23, and 25 to 33 inclusive as set forth in the Council Agenda **BE REFERRED** as noted except Communication Nos. 1, 11, 12, 20, 22 and 24 which are dealt with as follows:

Communication No. 1

Moved by Councillor Sleiman, seconded by Councillor Marra,
M354-2015 WHEREAS an application was received by the Ministry of the Environment and Climate Change (MOE) seeking an amendment to Environmental Compliance Approval Number 0229-99QJS7 for a waste disposal processing site; and,

WHEREAS Recycling Makes Cents, located at 1160 Central Avenue, has permitted use on that property to include receipt, packaging, storage and delivery of recyclable materials, including, cardboard and paper products, plastic, glass and metal; and,

WHEREAS Recycling Makes Cents is located in a residential area and if the application is approved it will permit the facility to accept solid non-hazardous waste in addition to recyclables at the site; and,

WHEREAS the site is not zoned for the use described in the application; and,

WHEREAS approval of the application will see the use of processes including sorting and bailing of non-hazardous waste limited to recyclable and not-recyclable waste and the site will serve Canada and the United States and will operate 7 days per week, 24 hours per day;

THEREFORE BE IT RESOLVED that Windsor City Council request to the Ministry of the Environment and Climate Change to withhold approval on the basis that the site is not zoned for this application and further, that in the event that the application does proceed to further consideration by the MOE, that the MOE be requested to conduct a public meeting to obtain resident input on the application of Recycling Makes Cents Ltd. in accordance with their described process, and that administration **BE DIRECTED** to advise the MOE and the applicant of these requirements.

Carried.

EI/10822

Communication No. 11

Moved by Councillor Marra, seconded by Councillor Gignac,
M355-2015 That the correspondence from Fred Eisenberger, Mayor of the City of Hamilton, dated July 16, 2015 requesting support in the appeal pertaining to their Roads-Equipment Installation By-law regulating the installation of equipment on, in and under its road allowance, including the community mailboxes being installed by Canada Post as it eliminates home delivery, **BE NOTED & FILED**.

Carried.

GM2015

Communication No. 12

Moved by Councillor Marra, seconded by Councillor Kusmierczyk,
M356-2015 That the correspondence from Sara Gatto, dated August 6, 2015 regarding “Childhood Cancer Awareness Month”, **BE RECEIVED**, and further, that Administration **BE REQUESTED** to communicate with Ms. Gatto to determine what could be accommodated in terms of lighting up the municipal building as well as a ceremony and to review what might be feasible to undertake.

Carried.

APR2015

Communication No. 20

Moved by Councillor Gignac, seconded by Councillor Francis,
M357-2015 That the report of the Chief Administrative Officer dated August 6, 2015 entitled “Response to CQ-42-205 – Fire-Medic model” **BE RECEIVED** for information; and further,

WHEREAS the Ministry of Health and Long Term Care (MoHLTC) is moving forward to pilot projects on a proposed “fire-medec concept”, raised by the Ontario Association of Professional Firefighters without the benefit of any consultation with municipalities, who will be significantly affected by this proposal;

AND WHEREAS there is no evidence, study, data, or other support to demonstrate that the fire-medec model will be effective in improving public safety or protecting life and health;

AND WHEREAS the costs associated with a fire-medec model have not been studied and are not eligible to be recovered from or subsidized by the MOHLTC, and will be unfairly duplicated by those municipalities not providing land ambulance services in the first instance;

THEREFORE BE IT RESOLVED THAT the Corporation of the City of Windsor strongly urges the MOHLTC to reject the current proposal of the Ontario Fire Association for pilot fire medic models, and alternatively, to subject the proposal to independent professional study including appropriate consultation with all impacted municipalities.

Carried.

SF2015

Communication No. 21

Moved by Councillor Sleiman, seconded by Councillor Francis,

That the report of the City Engineer dated August 17, 2015 entitled “Central Riverfront Implementation Plan (CRIP) – Riverfront Pedestrian Underpass – Class Environmental Assessment – Consulting Services” **BE DEFERRED** to a future meeting, along with Councillor Kusmierczyk’s proposed motion to rescind the placeholder which is mentioned in the report, to allow for additional background information for Council’s consideration.

The motion is **put** and is **lost**.

Aye votes: Councillors Sleiman, Francis and Elliott.

Nay votes: Councillors Payne, Holt, Kusmierczyk, Marra, Borrelli, Gignac and Bortolin.

Moved by Councillor Kusmierczyk, seconded by Councillor Marra,

That the report of the City Engineer dated August 17, 2015 entitled “Central Riverfront Implementation Plan (CRIP) – Riverfront Pedestrian Underpass – Class Environmental Assessment – Consulting Services” **BE RECEIVED**; and further,

That Council **DENY** funding for the subject Environmental Assessment for the \$2.75-million tunnel underpass, and to **RESCIND** the \$2.75-million placeholder in the capital budget for the Riverside Drive underpass; and further,

That the Parks Department **BE DIRECTED** to report back on priority capital projects amounting to \$2.75-million for consideration in the 2016 capital budget deliberations.

The motion is **put** and is **lost**.

At the request of Councillor Kusmierczyk, a recorded vote is taken.

Aye votes: Councillors Kusmierczyk, Marra, Borrelli, Bortolin and Holt.

Nay votes: Councillors Gignac, Payne, Francis, Elliott, Sleiman and Mayor Dilkens.

Communication No. 22

Moved by Councillor Kusmierczyk, seconded by Councillor Sleiman

M358-2015 That the report of the City Engineer dated July 10, 2015 entitled “CQ13-2015 & CQ27-2015 – Premature Deterioration of Road Construction Warranty” **BE RECEIVED**; and further,

That the City Engineer **BE REQUESTED** to invite Professor Simon Hesp from Queen’s University to review the city’s specifications related to asphalt road construction at zero cost, and to also schedule him for a presentation to Council on his work on asphalt science and research, his findings, as well as his work with other municipalities on this issue, at an upset limit for travel expenditures in the amount of \$1,000.

Carried.

Councillors Gignac and Francis voting nay.

Moved by Councillor Kusmierczyk, seconded by Councillor Sleiman,

M359-2015 That Administration **BE DIRECTED** to ensure that, as a pilot project, a future road rehabilitation tender have a provisional item or a trial added to it asking for the submissions to contain an extended two year warranty, and that the results **BE REPORTED** back to Council.

Carried.

Communication No. 24

Moved by Councillor Holt, seconded by Councillor Bortolin

M360-2015 That Communication No. 24 “CQ17-2015 Pedestrian Lighting on Ottawa Street” **BE DEFERRED** and considered at the September 8, 2015 meeting of Windsor City Council as a regular agenda item and to allow for delegations.

Carried.

MI2015

Item	From	Description
1	Ministry of the Environment and Climate Change	Application for Approval of Waste Disposal Sites Amendment to ECA #0229-99QJS7 – Inclusion of Solid Non-Hazardous Garbage – City of Windsor, County of Essex Reference Number 3107-9V4RLB. (Clerks Note: This matter was deferred at the August 4, 2015 meeting to allow for further review. Additional information from the City Engineer dated August 13, 2015 is <i>attached</i>) City Engineer Note & File EI/10822
2	City Engineer	1160 Central Avenue (Recycling Makes Cents) – Request for Amendment to Environmental Compliance Approval Number 0229-99QJS7. Note & File EI/10822
3	Ministry of the Attorney General	Notice that the Ministry of the Attorney General will increase Provincial Offences Act (POA) court cost recovery rates. City Solicitor Manager of Provincial Offences Chief Financial Officer & City Treasurer Note & File GP/10894
4	Ministry of Natural Resources and Forestry	Conservation Authorities Act Review Engagement Session Dates. City Planner Executive Director, Parks Note & File EI2015
5	Association of Municipalities of Ontario (AMO)	2014 Annual Report. Note & File MMA2015
6	Association of Municipalities of Ontario (AMO)	Member Communication – What’s Next Ontario Update. Note & File MMA2015
7	Ontario Energy Board	Notice to customers of Union Gas Limited that they have applied for rate changes effective January 1, 2016. Note & File MU2015
8	Union Gas	Detroit River International Crossing Natural Gas Pipeline Project. City Engineer Note & File MU2015

9	WindsorEssex Economic Development Corporation	Applications Now Open for Community Infrastructure Funding – Deadline – September 30, 2015. Note & File GP2015
10	Town of Tecumseh	Notice of Public Meeting to be held on Tuesday, September 8, 2015 at 6:30 p.m. in the Town Municipal Office Council Chambers, 917 Lesperance Road to consider a proposed Zoning By-Law Amendment for lands located on the west side of Outer Drive. City Planner Note & File ZB2015
11	Mayor, City of Hamilton	Request for a financial contribution to the City of Hamilton’s appeal to the Ontario Court of Appeal regarding the Roads-Equipment Installation By-law. Chief Financial Officer & City Treasurer COUNCIL DIRECTION REQUESTED GM2015
12	Sara Gatto, Resident	Request to have a ceremony with various speakers and events for Childhood Cancer Awareness Month (Clerks Note: The proclamation has been completed). COUNCIL DIRECTION REQUESTED APR2015
13	Secretary/Treasurer, Committee of Adjustment	Committee of Adjustment Agenda for the meeting to be held on Thursday, August 27, 2015 in Council Chambers, 3 rd Floor, Windsor City Hall, 350 City Hall Square West. Note & File ZC2015
14	Manager of Development Applications	Application of Valente Development Corporation for Draft Plan of Subdivision/Condominium for lands located at 8475 Wyandotte Street East. Note & File ZP/12303
15	Manager of Urban Design	Application of Martin and Vicki Schuurman for Site Plan Approval to permit an industrial building at lands located at 2711 St. Etienne Blvd. Note & File ZS/12285
16	Manager of Urban Design	Application of Windsor Chapel Funeral Home Ltd. for Site Plan Approval to permit a funeral home at lands located at 3048 Dougall Avenue. Note & File ZS/12296
17	Manager of Urban Design	Application of 9082 Tecumseh (Canada) Ltd. for Site Plan Approval to permit a self storage and general warehousing for lands located at 9082-9152 Tecumseh Road East. Note & File ZS/12291
18	Manager of Urban Design	Application of WFT Investments Ltd. for Site Plan Approval to permit an employee parking for lands located at 526 Vanier Street (lot on the South East corner of Howard and Edinborough). Note & File ZS/12304

19	Chief Administrative Officer	Response to CQ37-2015 Municipal Property Assessment Corporation (MPAC). Note & File AF2015
20	Chief Administrative Officer	Response to CQ42-2015 - Fire-Medic Model. Note & File SF2015
21	City Engineer	Central Riverfront Implementation Plan (CRIP) Riverfront Pedestrian Underpass – Class Environmental Assessment – Consulting Services. Note & File APM/4691
22	City Engineer	CQ13-2015 & CQ27-2015 - Premature Deterioration of Roads & Road Construction Warranty. Note & File SW2015
23	City Engineer	Eastlawn Sewer Rehabilitation – Tender 99-15. Note & File SW/12292
24	City Engineer	CQ17-2015 Pedestrian Lighting on Ottawa Street. Note & File MI2015
25	City Engineer	Municipal Sidewalk through Drive Approaches. Note & File SW2015
26	City Clerk	Adventure Bay Receives TripAdvisor Certificate of Excellence Award. Note & File SR2015
27	City Treasurer	FINA 2016 WSC (25m) Expenditures Made Under the Purchasing Bylaw Exemption. Note & File SR/11543
28	City Treasurer	Ward Fund Expenditures (October 2014 – June 2015). Note & File AF2015
29	Windsor Public Library	Minutes of the Windsor Public Library Board meeting held Tuesday, January 20, 2015. Note & File MB2015
30	Windsor Public Library	Minutes of the Windsor Public Library Board meeting held Tuesday, February 24, 2015. Note & File MB2015
31	Windsor Public Library	Minutes of the Windsor Public Library Board Annual meeting held Tuesday, April 28, 2015. Note & File MB2015

32	Windsor Public Library	Minutes of the Windsor Public Library Board meeting held Tuesday, April 28, 2015.	Note & File MB2015
33	Windsor Public Library	Minutes of the Windsor Public Library Board meeting held Thursday, May 21, 2015.	Note & File MB2015

Carried.

Consent Agenda

Moved by Councillor Bortolin, seconded by Councillor Elliott,

That the following Consent Agenda and the recommendations contained in the administrative reports **BE APPROVED** as amended:

- Item 1 Cancellation of October 19, 2015 Council meeting due to Federal Election
- Item 3 Pitt Street West – Street Light Improvements
- Item 4 Extension of Services Agreement for Parking Enforcement
- Item 5 Transfer of Funds from Capital Project 7069013 (Downspout Disconnect) to Capital Project 7131000 (Smoke & Dye Testing)
- Item 7 Treatment of Windsor Utilities Commission Albert H. Weeks Water Treatment Plant Process Backwash Wastewater at the Lou Romano Water Reclamation Plant
- Item 8 Walkerville Block Party September 25-26, 2015, Argyle Road
- Item 9 Increasing Administrative Penalty for Private Property Parking (See also memo from Administration)
- Item 10 Corporate Payroll Business Process Review UPDATE

Consent Committee Reports

<i>Environment, Transportation & Public Safety Standing Committee</i>		
No.		Description
1	Report No. 282	PwC Recommendation re the Advertising Revenue for Transit Windsor
2	Report No. 283	Minutes of the Town and Gown Committee meeting held May 6, 2015
3	Report No. 284	Minutes of the Windsor Essex County Environment Committee meeting held May 28, 2015
4	Report No. 285	Minutes of the Court of Revision meeting held June 4, 2015

<i>Executive Standing Committee</i>		
No.		Description
1	Report No. 196	Management Action Plan for PwC “Windsor Detroit Tunnel Corporation” Internal Audit Report
2	Report No. 197	Management Action Plan for PwC “Windsor Essex Community Housing Corporation” Internal Audit Report
3	Report No. 198	Status Report on Implementation of Audit Recommendations – 2015 Q2
4	Report No. 199	Status Report – Compliance with Applicable Laws and Regulations – 2015 Q2
5	Report No. 200	Summary of Hotline Issues Referred to Management by PwC – 2015 Q2
6	Report No. 201	Windsor Fire & Rescue Services, 2015 Second Quarter Variance Considerations
7	Report No. 202	Windsor Detroit Tunnel Corp. Final Internal Audit Report, dated June 1, 2015

8	Report No. 203	Windsor Essex Community Housing Corp. Final Internal Audit Report dated May 8, 2015
9	Report No. 204	Manage Changes to Information Systems, Final Internal Audit Report, dated July 8 2015
10	Report No. 205	Recommend Annual Budgets, Final Internal Audit Report, dated July 8, 2015
11	Report No. 206	Executive Summary Internal Audit 3 Year Rolling Internal Audit Plan, dated June 30, 2015
12	Report No. 207	Internal Audit Performance Dashboard – June 30, 2015
13	Report No. 208	Concerned Citizen/Employee Hotline and Notification Process – Modification to exempt SPAM email from the regular reporting process
14	Report No. 209	2016 Proposed Budget Process & Timeline
15	Report No. 210	Management Action Plan for PwC “Manage Changes to Information Systems” Internal Audit Report
16	Report No. 211	Management Action Plan for PwC “Recommend Annual Budgets” Internal Audit Report
17	Report No. 213	2015 Second Quarter Operating Budget Variance Report
18	Report No. 214	The Corporation of the City of Windsor, 2014 Consolidated Financial Statements
19	Report No. 215	Information Management Strategy
20	Report No. 216	Delegation of Authority Semi-Annual Status Report for the period January 1, 2015 through June 30, 2015

Carried.

Councillor Francis discloses an interest and abstains from voting on Report No. 216 of the Executive Committee.

Councillor Francis discloses an interest and abstains from voting on Report No. 282 of the Environment, Transportation and Public Safety Standing Committee.

Councillor Marra discloses an interest and abstains from voting on Item No. 9.

Deferrals and/or Referrals and Withdrawals

None.

Presentations & Delegations:

DELEGATIONS

Report No. 286 of the Environment, Transportation & Public Safety Standing Committee (Report No. 59 of the Windsor Bicycling Committee)

Klaus Dohring, Windsor Bicycling Committee member

Klaus Dohring, Windsor Bicycling Committee member, appears before Council to request that the Windsor Bicycling Committee be renamed the Active Transportation Committee, and that the proposed Terms of Reference and Mandate for this committee **BE APPROVED**.

MB2015

(For final disposition of this matter, see Clause **M330-2015** in Schedule “A” attached hereto.)

Report No. 287 of the Environment, Transportation & Public Safety Standing Committee (Report No. 90 of the Windsor-Essex County Environment Committee – Municipal Declaration – The Right to a Healthy Environment)

Claire Ferris, Blue Dot Windsor Organizer and WE-YACC Youth Advisor, and Missy Sauro, Program Coordinator, WE-YACC

Claire Ferris, Blue Dot Windsor Organizer and WE-YACC Youth Advisor, and Missy Sauro, Program Coordinator, WE-YACC appear before Council to speak in support of a Municipal declaration for the Right to a Healthy Environment, stating that a healthy environment is inextricably linked to the well-being of our community.

Brenda Biekx, Teacher, and Chloe Etue, 8th grade student at Dr. David Suzuki Public School

Brenda Biekx, Teacher and Chloe Etue, 8th grade student at Dr. David Suzuki Public School, appear before Council to speak in support of a municipal declaration for the Right to a Healthy Environment, stating that a healthy environment is linked to the well-being of the City of Windsor.

MB2015

(For final disposition of this matter, see Clause **M331-2015** in Schedule “A” attached hereto.)

Petition to Close Prairie Court / Ora Street Connection

Penny Williams, Resident

Mayor Dilkens leaves the meeting at 8:20 o’clock p.m., and Councillor Gignac assumes the Chair.

Penny Williams, resident, appears before Council to request that the connection between Prairie Court and Ora Street remain closed and that if necessary collapsible bollards can be considered, and concludes by stressing that if this is to remain open, it would increase road and safety concerns.

Heather Houston, Resident

Heather Houston, resident, appears before Council to request that the connection between Prairie Court and Ora Street remain closed, and concludes by stressing safety and noise considerations, including traffic speed.

Mayor Dilkens returns to the meeting at 8:27 o’clock p.m., and Councillor Gignac returns to her seat at the Council table.

Bill Salzer, Representing Fanelli Group

Bill Salzer, representing Fanelli Group, appears before Council to request that the existing connection between Prairie Court and Ora Street remain open, as development requires that this access be provided, in accordance with good planning principles.

Moved by Councillor Francis, seconded by Councillor Marra

That existing connection between Prairie Court and Ora Street **BE CLOSED**, and that collapsible bollards **BE INSTALLED**.

The motion is put and is lost.

Aye votes: Councillors Francis, Marra and Payne.

Nay votes: Councillors Elliott, Sleiman, Holt, Kusmierczyk, Borrelli, Gignac and Bortolin.

ACO/12103 ZS/11911 2

(For final disposition of this matter, see Clause **CR151/2015** in Schedule “A” attached hereto.)

Canada Post Community Mailboxes

Michelle Johnson, 2nd Vice-President, Canadian Union of Postal Workers (CUPW), Local 630

Michelle Johnson, 2nd Vice-President, Canadian Union of Postal Workers (CUPW), Local 630, appears before Council to speak in opposition to Canada Post Community Mailboxes, and to state that recent installations are inaccessible and have safety hazards.

GP2015 6

(For final disposition of this matter, see Clause **CR155/2015** in Schedule “A” attached hereto.)

Windsor Public Library Facilities Plan

David Hanna, Resident

David Hanna, resident, appears before Council to provide comment on the Windsor Public Library Facilities Plan, questioning the lack of community consultation on this, suggests that the drop off and pick up service window for the Budimir expansion is not necessary as it promotes obesity, and concludes by stressing the importance of the main library branch.

Peter Frise, Chair, Windsor Public Library Board

Peter Frise, Chair, Windsor Public Library Board, appears before Council and is available for questions regarding the Windsor Public Library Facilities Plan.

ML/10013 11

(For final disposition of this matter, see Clause **CR160/2015** in Schedule “A” attached hereto.)

New City Hall Expansion Space

David Hanna, Resident

David Hanna, resident, appears before Council to provide comment regarding the proposed new City Hall expansion space, reminding Council of the lessons learned from the 400 City Hall Audit, and concludes by stating the building should be sustainable, with green features and public art.

Al Nelman, Resident

Al Nelman, resident, appears before Council to express opposition regarding the proposed new City Hall expansion space, suggesting that this is merely administration salivating over a spacious new building and that Council needs to focus on prudent financial management and on taxpayer priorities.

Robert Harper, Resident

Robert Harper, resident, appears before Council to state opposition to the proposed new City Hall expansion space, stressing that this is not needed in the era of downsizing, and cautions that this project could balloon to a cost of \$50 million, and concludes by suggesting the current City Hall be updated.

APM/9120 12

Moved by Councillor Borrelli, seconded by Councillor Holt,
That in accordance with Section 3.5 of the Procedure By-law, the time of the meeting **BE EXTENDED** beyond 11:00 o'clock p.m. to permit the continuation of the agenda.
Carried unanimously at 10:48 o'clock p.m.
(For final disposition of this matter, see Clause **CR161/2015** in Schedule "A" attached hereto.)

Regular Business Items (for final disposition of these matters see Schedule "A" attached)

Nil.

Consideration of Committee Reports

M353-2015 Moved by Councillor Holt, seconded by Councillor Kusmierczyk,
That the **Report of the special In-camera** meeting held August 24, 2015, **BE ADOPTED**
as presented.
Carried.

ACO2015

M361-2015 Moved by Councillor Holt, seconded by Councillor Kusmierczyk
That the **Report of the Special In-Camera** meeting of the Environment, Transportation & Public
Safety Standing Committee meeting as the Transit Windsor Board of Directors held August 24, 2015 **BE**
ADOPTED as presented.
Carried.

MT2015

By-laws

Moved by Councillor Marra, seconded by Councillor Payne,
That the following By-laws No. 112-2015 through 114-2015 (inclusive), be introduced and read
a first and second time:

112-2015 "A BY-LAW TO FURTHER AMEND BY-LAW 366-2003 BEING A BYLAW TO AUTHORIZE
DESIGNATED CITY EMPLOYEES TO ELETRONICALLY SIGN REAL PROPERTY
DOCUMENTS REQUIRING ELECTRONIC REGISTRATION", authorized by M286-2015,
adopted July 20, 2015

113-2015 "A BY-LAW TO FURTHER AMEND BY-LAW 188-2000, BEING A BY-LAW TO APPOINT PROVINCIAL OFFENCES OFFICERS FOR THE CORPORATION OF THE CITY OF WINDSOR", authorized by Procedure By-Law 98-2011, adopted June 7, 2011

114-2015 "A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE TWENTY-FOURTH DAY OF AUGUST, 2015"

Carried.

Moved by Councillor Sleiman, seconded by Councillor Borrelli,
That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) **Communication Items (as amended)**
- 2) **Consent Agenda (as amended)**
- 3) **Items Deferred**
Items Referred
- 4) **Consideration of the Balance of Business Items (see Schedule "A")**
- 5) **Committee Reports (as presented)**
- 6) **By-laws given first and second readings (as presented)**

Carried.

Third and Final Reading of the By-laws

Moved by Councillor Bortolin, seconded by Councillor Elliott,
That the following By-laws No. 112-2015 through 114-2015 (inclusive), having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

Carried.

CLERK'S NOTE:

The following **ITEMS WERE NOT CONSIDERED AND/OR INCLUDED AT THE AUGUST 24, 2015 MEETING OF COUNCIL**. These items will be carried over to the August 25, 2015 meeting of Council for consideration, as part of a special meeting of Council:

1. Notices of Motion
2. Petitions
3. Question Period
4. Statements by Members

Accordingly, the meeting is adjourned at 11:59 o'clock p.m. and all outstanding matters will be dealt with at a special meeting of Council scheduled for August 25, 2015.

Moved by Councillor Marra, seconded by Councillor Bortolin
That this Council meeting stand adjourned until the special meeting of Council to be held August 25, 2015 at 12:01 o'clock a.m.

Carried.

MAYOR

CITY CLERK

THIS IS A DRAFT COPY

CITY CLERK

Bortolin
Elliott

CR150/2015

That the regular meeting of City Council scheduled for Monday, October 19, 2015 **BE CANCELLED** as the Federal Election is scheduled for that date.

Carried.

Report Number **17892 ACO2015 C1**

Internal Distribution

Council Services [Steve Vlachodimos, Deputy Clerk]
City Clerk/Licence Commissioner
Chief Administrative Officer
Mayor
All Departments
Help Desk
Tom Graziano, Facility Management
Building Facilitator – Sebastian Pirrone
Receptionist
311

Gignac
Kusmierczyk

CR151/2015

THAT the existing connection between Prairie Court and Ora Street **REMAIN OPEN** and further, that the speed limit **BE REDUCED** from 50 km/h to 40 km/h and that traffic **BE MONITORED** for the next year and Administration **REPORT BACK** to Council with their findings at the conclusion of that period.

Carried.

Report Number **17820 ACO/12103 ZS/11911 2**

Internal Distribution

Planning [Neil Robertson]
City Planner
City Engineer
City Solicitor

Bortolin
Elliott

CR152/2015

- I. THAT Council **APPROVE** an expenditure of \$125,000 for improvement of street lighting infrastructure in conjunction with sidewalk improvements on Pitt Street West from the Transit Bus Station to Ferry Street Road with the transfer of surplus funds from the Walker Road Grade Separation Ancillary Costs Project ID #7062008 to Various Street Light City Wide Project ID #7035011; and,
- II. THAT, in order to proceed with construction of the street lights and sidewalk improvements, the City Engineer **BE AUTHORIZED** to proceed, subject to the tenders and/or quotes meeting project specifications

and being within the approved budget and subject to the terms and conditions of the City's Purchasing By-law 93-2012 (as amended); and,

- III. THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign contracts, satisfactory in form to the City Solicitor, in financial content to the Chief Financial Officer and City Treasurer and in technical content to the City Engineer.

Carried.

Report Number 17708 SL/12295 C3

Internal Distribution

Public Works [Tiffany Pocock]
City Engineer
Manager of Purchasing
Chief Financial Officer and City Treasurer
City Solicitor
City Planner

Bortolin
Elliott

CR153/2015

- I. **THAT** Council **APPROVE** the extension of the Services Agreement for Parking Enforcement for one (1) year to Canadian Corps of Commissionaires Ottawa Windsor Division as provided in the current contract at a cost of \$620,840.00 (excluding HST) to be adjusted on January 1, 2016 by the inflationary factor as per the terms of the contract; and further,
- II. **THAT** the CAO and City Clerk **BE AUTHORIZED** to execute the extension agreement with Canadian Corps of Commissionaires Ottawa Windsor Division for the provision of parking enforcement services as per the Services Agreement for Parking Enforcement, to an upset limit of \$620,840.00 (excluding HST) plus inflationary adjustment for 2016, satisfactory in form to the City Solicitor, in financial content to City Treasurer, and in technical content to the City Engineer.

Carried.

Report Number 17618 ST2015 C4

Internal Distribution

Senior Manager of Traffic Operations [John Wolf]
Executive Director of Operations
City Engineer
Chief Financial Officer and City Treasurer
City Solicitor

Bortolin
Elliott

CR154/2015

THAT Council **APPROVE** the transfer of \$100,000.00 from Capital Project 7069013 (Downspout Disconnect) to Capital Project 7131000 (Smoke & Dye Testing) to provide additional funds required to tender two (2) additional sanitary sewer smoke tenders for 2015.

Carried.

Report Number **17849 SR/12216 C5**

Internal Distribution

Public Works [Mark Winterton, City Engineer]
Executive Director of Operations
Manager of Purchasing
Chief Financial Officer and City Treasurer
City Solicitor

Gignac
Borrelli

CR155/2015

- I. That the following report regarding the Canada Post's initiative to implement community mailboxes within the City of Windsor **BE RECEIVED** for information; and,
- II. That Administration **BE AUTHORIZED** to enter into an agreement with Canada Post Corporation for the implementation and maintenance of Community Mailboxes and that the Chief Administration Officer and City Clerk **BE AUTHORIZED** to sign the said agreement, satisfactory in form to the City Solicitor, in technical content to the City Engineer and financial content to the City Treasurer; and,
- III. That Administration **PREPARE AND FORWARD** a strongly worded letter to Canada Post expressing Council's disappointment on the recent installation of community mailboxes in Ward 6 and that the City of Windsor **BE PROVIDED** advance notice and consultation on any future installations of community mailboxes.

Carried.

Report Number **17712 GP2015 6**

Internal Distribution

Public Works [France Isabelle-Tunks]
City Engineer
Chief Financial Officer and City Treasurer
City Solicitor

Bortolin
Elliott

CR156/2015

That Council **APPROVE** an amendment to By-law 13-2014, *A By-law to Provide for the Imposition and Collection of Sewage System Charges*, to collect sewage system charges from the Windsor Utilities Commission Albert H. Weeks Water Treatment Plant for the treatment of process backwash wastewater at the Lou Romano Water Reclamation Plant as follows:

- S. 2.10** Despite the other provisions of s. 2, and s. 3 of this by-law, in the event that the Commission requires access to the sewer system in connection with the Commission's operations at the Albert H. Weeks Water Treatment Plant, the Commission shall pay to the Corporation a monthly sewage service rate, which will be invoiced monthly by the Corporation. The sewage service rate shall be calculated based solely on the Variable Sewer Surcharge Rate for the Commercial Sewer Service Rate set out in Schedule "B", and the daily flow to sewer data submitted by the Commission to the Corporation on a monthly basis. The daily flow to sewer data is to be measured by a sewage flow meter installed by the Commission to the satisfaction of the Corporation. On an annual basis the Commission shall submit to the Corporation flow meter calibration certificates for the previous 12 months.

Carried.

Report Number **17876 SWT/6598 C7**

Internal Distribution

Public Works [Paul Drca]

City Engineer

Senior Manager, Pollution Control [Chris Manzon]

Chief Financial Officer and City Treasurer

City Solicitor

Bortolin

Elliott

CR157/2015

THAT the request from the Walkerville Block Party Fundraising Inc. to stage the Walkerville Block Party and for a Temporary Road Closure of Argyle Road between Wyandotte Street East and Brant Street between the hours of 7:00 a.m. on September 25, 2015 to 6:00 a.m. September 27, 2015 **BE APPROVED**.

Carried.

Report Number **17859 GPLL2015 C8**

Internal Distribution

Recreation [Michael Taylor]

Executive Director of Recreation and Culture

Executive Director of Operations

Community Development and Health Commissioner

Bortolin

Elliott

CR158/2015

THAT the report of the City Engineer dated July 29, 2015 entitled “Increasing Administrative Penalty for Private Property Parking” **BE RECEIVED** for information.

Carried.

Councillor Marra discloses an interest and abstains from voting on this matter.

Report Number 16398 ST2015 C9

Internal Distribution

Public Works [Bill Kralovensky]

City Engineer

Chief Financial Officer and City Treasurer

City Solicitor

Bortolin

Elliott

CR159/2015

- I. That City Council **APPROVE** the award of the Workforce Management Solution RFP 69-14 to the successful proponent, WorkForce Software; and
- II. That **APPROVAL BE GIVEN** for the Chief Administrative Officer and the City Clerk to sign the necessary agreements with Workforce Software at an upset limit of \$1,105,000 plus HST in accordance to RFP 69-14 for the purchase of an on-premise Workforce Management Solution inclusive of the software license and an initial 3 year contract term for annual maintenance and support fees, and additionally, with 2 subsequent 2 year renewable terms at the City of Windsor’s option under the original agreements terms & conditions for annual maintenance and support fees and related charges for an upset limit of \$120,000 per year plus HST; and
- III. That City Council **AUTHORIZE** Administration to investigate the possible advantages of WorkForce Software’s Software as a Service (“SaaS”) offering and further THAT provided the contract value does not exceed the on-premise upset limit, noted in Recommendation II plus the internal costs identified in this report, and presents a viable and secure solution, **APPROVAL BE GIVEN** for the Chief Administrative Officer and City Clerk to sign all necessary agreements with WorkForce Software for the provision of a SaaS solution; and
- IV. That the City Solicitor **BE AUTHORIZED** to prepare the necessary contracts with WorkForce Software, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the CIO/Executive Director of Information Technology; and
- V. That One-time and on-going funding for the WFM system **BE DRAWN** from the project budget (Project #7112007) for operating budget year’s 2015-2017 and THAT City Council **ENDORSE IN PRINCIPLE** a baseline annual operating budget for 2018 for the new WFM estimated at \$120,000 to be approved through the 2018 Operating Budget; and
- VI. That **APPROVAL BE GIVEN** for the Chief Administrative Officer and the City Clerk to sign the necessary agreements with InFlight Corporation at an upset limit of \$100,000 plus HST for the purchase of software inclusive of licenses, and additionally for 3 year contract term for annual maintenance/support fees and related charges; and

- VII. That the City Solicitor **BE AUTHORIZED** to prepare the necessary contracts with InFlight Corporation, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the CIO/Executive Director of Information Technology; and
- VIII. That One-time and on-going funding for the software **BE DRAWN** from the project budget (Project #7112007) for operating budget year's 2015-2017 and THAT City Council **ENDORSE IN PRINCIPLE** a baseline annual operating budget for 2018 for InFlight Corporation estimated at \$9,200 to be approved through the 2018 Operating Budget; and
- IX. That City Council **AUTHORIZE** Administration to issue a Request for Proposal (RFP) for the purpose of consultant work related to the Implementation phase of the Corporate Payroll Business Process Review and further THAT **APPROVAL BE GIVEN** for the Chief Administrative Officer and City Clerk to award the RFP for consultant work and sign all necessary agreements with the successful proponent provided that it is within the project budget; and
- X. That the City Solicitor **BE AUTHORIZED** to prepare the necessary contracts with the successful proponent for consultant work related to the Implementation phase, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the CIO/Executive Director of Information Technology; and
- XI. That the final FTE staffing changes reductions and resultant project savings and completions, **BE REPORTED** to City Council as part of or prior to the 2018 budget process; and,
- XII. That City Council **ENDORSE IN PRINCIPLE** the proposed HR and Payroll Service Delivery Model described in Appendix E – City of Windsor – Proposed HR Organizational Structure and Appendix F – Proposed Payroll and Information Technology Organizational Structures and further THAT Administration **BE DIRECTED** to develop a transitional plan and to report back to City Council the final structure and updated budget impacts as part of the 2017 Operating Budget; and
- XIII. That City Council **AUTHORIZE** Administration to issue a Request for Proposal (RFP) for the purpose of a Knowledge Base application and further THAT **APPROVAL BE GIVEN** for the Chief Administrative Officer and City Clerk to award the RFP for a Knowledge Base application and sign all necessary agreements with the successful proponent provided that it is within the project budget and does not require any on-going operating dollars; and
- XIV. That the City Solicitor **BE AUTHORIZED** to prepare the necessary contracts with the successful proponent for a Knowledge Base application, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the CIO/Executive Director of Information Technology; and
- XV. That one-time and on-going funding for the Microsoft SharePoint licenses **BE DRAWN** from the project budget (Project #7112007) for operating budget year's 2016-2017 and THAT City Council **ENDORSE IN PRINCIPLE** a baseline annual operating budget for 2018 for Microsoft SharePoint licenses estimated at \$42,000 for pay-as-you-go funding to be approved through the 2018 Operating Budget; and
- XVI. That the remaining balance of \$5,420,536 from the project placeholder previously approved as part of the 2013 Enhanced Capital Plan **BE APPROVED** for the Payroll Business Process Review (Project #7112007) to allow the capital project to proceed.

Carried.

Internal Distribution

Report Number 17893 SI/12297 C10

Information Technology [Josh Higgins]
Executive Director of Information Technology
Executive Director of Human Resources
City Clerk/Licence Commissioner
Corporate Leader-Transportation Services
Community Development & Health Commissioner
Manager of Purchasing
Chief Financial Officer and City Treasurer
City Solicitor
City Engineer

Abstract – Budget File

Elliott
Francis

CR160/2015

- I. That City Council **APPROVE** the following elements of the Windsor Public Library Facilities Plan:
- a) Construction of an addition to the Optimist Community Centre of approximately 6,500 square feet which will house the consolidation of the South Walkerville and Remington Branches, and any other branches which may be recommended by the Windsor Public Library Board, in consultation with Windsor City Council in the future;
 - b) Construction of an addition to Budimir Library of approximately 6,000 square feet;
 - c) Renovations to the former Sandwich Fire Hall for the purposes of creating a new Sandwich Library Branch; and
 - d) A future library branch at the Devonshire Mall; or in the South Windsor area as recommended by *Libraries in Transition* working in concert with Monteith Brown Planning Consultants, the location of which will be recommended by the Windsor Public Library Board in consultation with Windsor City Council;
- II. That the projects listed in recommendation I above be undertaken as follows:
- a) Construction of the addition to Optimist Community Centre and the renovations to the Sandwich Fire Hall to be completed first; and
 - b) Concurrent with item II(a) above, completion of the architectural plans for an expansion to Budimir Library of approximately 6,000 square feet, such plans to be brought back to the WPL Board in order that a final decision with respect to the construction of the proposed addition can be considered once the renovations to the Sandwich Fire Hall as set out in clause II(a) above are complete and the issue of the location of a new branch in South Windsor as contemplated in item I (d) has been considered.
- III. That City Council **RECEIVE AND APPROVE** Resolution # IC 17-15 of the Windsor Public Library Board which states the following:
- As recommended to City Council in 2013, complete the Optimist, Sandwich and Budimir renovations as soon as possible*

Consolidate the South Walkerville and Remington Park branches at the Remington Park Branch as soon as possible in order to allocate funds in the existing operating budget to the operation of a Bookmobile Service

*Library Administration **BE DIRECTED** to monitor the ongoing usage and performance of all branches and to provide annual updates to the Board*

To continue to seek leased space at the Devonshire Mall.

- IV. That \$7,907,000 **BE CONFIRMED** as the overall project budget for the various Windsor Public Library facility improvements at the following sites:
- a) Addition to the Optimist Community Centre, \$2,463,000;
 - b) Addition to the current Budimir Library, \$2,217,000;
 - c) Renovations to the former Sandwich Fire Hall, \$2,518,000 and
 - d) Placeholder for a future branch in the South Windsor area, \$200,000;
 - e) Planned maintenance works for the Optimist and Budimir sites as identified in the 2015 Capital Budget 5 Year Plan in capital request ID's REC-004-07, HCP-002-07, WPL-006-11 and WPL-010-1 totalling \$319,000;
 - f) Previously approved capital works for Optimist Community Center refurbishments of \$90,000; and
 - g) Previously approved funding of \$100,000 for Riverside Library Roof and minor renovations.
- V. That, \$7,717,000 to fund the balance of these works **BE FUNDED** from:
1. Previously approved \$7.0 million placeholder within the 2014 Enhanced Capital Budget Plan(CR243/2013),
 2. Previously approved \$120,000 placeholder within the 2012 Capital Budget (M267/2012) for the construction of a pay and display parking lot on the former Sandwich Fire Hall #6,
 3. Pre-commitment of \$319,000 to the 2016, 2017 and 2019 capital budgets for maintenance works as detailed in REC-004-07, HCP-002-07, WPL-006-11 and WPL-010-1;
 4. Remaining funding balance of \$278,000 to be funded from the Library Development Charges Reserve Fund (Fund 122), subject to the outcome of the Canada 150 grant application;
- VI. That \$409,000 for planned maintenance works as detailed within REC-004-07, HCP-002-07, WPL-006-11 and WPL-010-11 identified for both Optimist and Budimir sites and that the respective budgets and scope **BE TRANSFERRED AND COMPLETED** as part of the Budimir & Optimist Expansion projects;
- VII. That the City Engineer or designate **BE AUTHORIZED** to issue requisite RFP(s) for consulting services, and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the requisite agreement(s) for such services, satisfactory in legal form to the City Solicitor, in technical content to the City Engineer and in financial content to City Treasurer; and
- VIII. That the City Engineer, together with the CEO of the Windsor Public Library, or designates **BE AUTHORIZED** to issue requisite tenders for the construction works required at each of the sites, and that subject to the tenders falling within the approved capital budget, that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign an agreement with the successful bidders, satisfactory in legal form to the City Solicitor, in technical content with the City Engineer, and in financial content to City Treasurer, and further, that the results of these tenders be subsequently reported to City Council for information purposes.

Carried.

Report Number 17894 ML/10013 11

Internal Distribution

Council Services [Valerie Critchley, City Clerk]

CEO, Windsor Public Library

City Engineer

Chief Financial Officer and City Treasurer

City Solicitor

Peter Frise, Chair, Windsor Public Library Board – peter.frise@auto21.ca

Abstract – Budget File

Elliott

Borrelli

CR161/2015

WHEREAS City Council concluded that the additional information provided in this report strengthens the case for adding additional space to the City Hall project, **THAT** the following resolutions **BE APPROVED**:

THAT City Council **DIRECT** Administration to proceed with a design that includes the addition of one and one-half column spans for future growth at an additional design fee of \$400,000 and an estimated additional construction cost of \$4.0 million.

And,

THAT City Council **DIRECT** Administration to report back to City Council with a study of administrative and operational buildings and space needs with future projections including the market value estimates and the constraints in proceeding with the sale of existing buildings including but not limited to 1266 McDougall including a full analysis of operational costs and expected changes.

And,

THAT consistent with current Council direction for the rest of the projects, the additional funding that will be required (currently estimated at \$4.4 million) **BE REPORTED** to City Council for approval once the actual construction tender costs are known.

Carried.

At the request of Councillor Francis a **recorded vote** is taken:

RESULTS OF RECORDED VOTE:

In Favour	Councillors Elliott, Borrelli, Marra, Payne, Sleiman and Mayor Dilkens
Opposed	Councillors Francis, Gignac, Holt, Bortolin and Kusmierczyk
Abstain	None
Absent	None

Report Number 17867 APM/9120 12

Internal Distribution

Chief Administrative Officer [Helga Reidel]
City Engineer
Project Administrator, Wadah Al-Yassiri
Coordinator, New City Hall Steering Committee
Chief Financial Officer and City Treasurer
City Solicitor

STANDING COMMITTEE RESOLUTIONS

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M326-2015 That **Report No. 282 of the Environment, Transportation & Public Safety Standing Committee** of its meeting held July 22, 2015 regarding “PwC Recommendation re the Advertising Revenue for Transit Windsor” **BE ADOPTED** as presented.

Carried.

Councillor Francis discloses an interest and abstains from voting on this matter.

Report Number **17824** MT2015

Internal Distribution

City Engineer
Transit Windsor [Pat Delmore]
Corporate Leader-Transportation Services
Chief Financial Officer and City Treasurer

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M327-2015 That **Report No. 283 of the Environment, Transportation & Public Safety Standing Committee** of its meeting held July 22, 2015 regarding “Minutes of the Town and Gown Committee meeting held May 6, 2015” **BE ADOPTED** as presented.

Carried.

MB2015

Internal Distribution

City Engineer
Coordinator, Town and Gown Committee

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M328-2015 That **Report No. 284 of the Environment, Transportation & Public Safety Standing Committee** of its meeting held July 22, 2015 regarding “Minutes of the Windsor Essex County Environment Committee meeting held May 28, 2015” **BE ADOPTED** as presented.

Carried.

MB2015

Internal Distribution

City Engineer
Coordinator, Windsor Essex County Environment Committee

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M329-2015 That **Report No. 285 of the Environment, Transportation & Public Safety Standing Committee** of its meeting held July 22, 2015 regarding “Minutes of the Court of Revision meeting held June 4, 2015” **BE ADOPTED** as presented.

Carried.

MB2015

Internal Distribution

City Engineer

Coordinator, Court of Revision

M330-2015 Moved by Councillor Bortolin, seconded by Councillor Marra,
That **Report No. 286 of the Environment, Transportation & Public Safety Standing Committee** of its meeting held July 22, 2015 regarding “Report No. 59 of the Windsor Bicycling Committee” **BE ADOPTED IN PRINCIPLE**, subject to a review of the proposed new Committee Mandate by the City Solicitor, and that the results of the review **BE REPORTED BACK** to Council for final determination of the issue.

Carried.

MB2015

Appendices

Mandate and Terms of Reference

Internal Distribution

City Engineer

City Solicitor

Coordinator, Active Transportation Committee [Windsor Bicycling Committee]

Moved by Councillor Marra, seconded by Councillor Elliott,
M331-2015 That **Report No. 287 of the Environment, Transportation & Public Safety Standing Committee** of its meeting held July 22, 2015 regarding “Report No. 90 of the Windsor-Essex County Environment Committee – Municipal Declaration – The Right to a Healthy Environment, **BE ADOPTED IN PRINCIPLE**, subject to:

- (a) A review by the City Solicitor, along with a **REPORT BACK** to Council for final consideration;
- (b) That the words “shall” contained in the proposed declaration **BE SUBSTITUTED** with the words “shall endeavour to..”; and
- (c) That clause number three **BE DELETED** entirely, including the following sentence contained in that clause: “*Lack of full scientific certainty shall not be viewed as sufficient reason for the municipality to postpone such measures*”.

Carried.

MB2015

Appendices

Amendments

Internal Distribution

City Engineer

Coordinator, Windsor-Essex County Environment Committee

City Solicitor

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M332-2015 That **Report No. 196 of the Executive Committee of Council** of its meeting

held July 27, 2015 regarding “Management Action Plan for PwC “Windsor Detroit Tunnel Corporation” Internal Audit Report” **BE ADOPTED** as presented.

Carried.

Report Number **17843** AF/11247

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Corporate Leader-Transportation Services
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M333-2015 That **Report No. 197 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Management Action Plan for PwC “Windsor Essex Community Housing Corporation” Internal Audit Report” **BE ADOPTED** as presented.

Carried.

Report Number **17842** AF/11247

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Community Development and Health Commissioner
Executive Director of Housing & Children’s Services
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M334-2015 That **Report No. 198 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Status Report on Implementation of Audit Recommendations – 2015 Q2” **BE ADOPTED** as presented.

Carried.

Report Number **17844** AF/11247

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M335-2015 That **Report No. 199 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Status Report – Compliance with Applicable Laws and Regulations – 2015 Q2” **BE ADOPTED** as presented.

Carried.

Report Number **17845** AF/11247

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M336-2015 That **Report No. 200 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Summary of Hotline Issues Referred to Management by PwC – 2015 Q2” **BE ADOPTED** as presented.
Carried.

Report Number **17839 AF/11247**

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M337-2015 That **Report No. 201 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Windsor Fire & Rescue Services, 2015 Second Quarter Variance Considerations” **BE ADOPTED** as presented.
Carried.

Report Number **17854 SF2015**

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Fire & Rescue Services [Bruce Montone, Fire Chief]
Executive Director of Human Resources
Chief Financial Officer and City Treasurer
City Solicitor

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M338-2015 That **Report No. 202 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Windsor Detroit Tunnel Corp. Final Internal Audit Report, dated June 1, 2015” **BE ADOPTED** as presented.
Carried.

AF2015

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Corporate Leader, Transportation Services
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M339-2015 That **Report No. 203 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Windsor Essex Community Housing Corp. Final Internal Audit Report dated May 8, 2015” **BE ADOPTED** as presented.
Carried.

AF2015

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M340-2015 That **Report No. 204 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Manage Changes to Information Systems, Final Internal Audit Report, dated July 8, 2015” **BE ADOPTED** as presented.

Carried.

AF2015

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M341-2015 That **Report No. 205 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Recommend Annual Budgets, Final Internal Audit Report, dated July 8, 2015” **BE ADOPTED** as presented.

Carried.

AF2015

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M342-2015 That **Report No. 206 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Executive Summary Internal Audit 3 Year Rolling Internal Audit Plan, dated June 30, 2015” **BE ADOPTED** as presented.

Carried.

AF2015

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M343-2015 That **Report No. 207 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Internal Audit Performance Dashboard – June 30, 2015” **BE ADOPTED** as presented.

Carried.

AF2015

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M344-2015 That **Report No. 208 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Concerned Citizen/Employee Hotline and Notification Process – Modification to exempt SPAM email from the regular reporting process” **BE ADOPTED** as presented.
Carried.

AF2015

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M345-2015 That **Report No. 209 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “2016 Proposed Budget Process & Timeline” **BE ADOPTED** as presented.
Carried.

Report Number 17836 AFB/12131

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Finance [David Soave]
Finance [Victor Ferranti]

Abstract – Budget File

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M346-2015 That **Report No. 210 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Management Action Plan for PwC “Manage Changes to Information Systems” Internal Audit Report” **BE ADOPTED** as presented.
Carried.

Report Number 17838 AF/11247

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Executive Initiatives Coordinator - Finance
Executive Director, Information Technology

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M347-2015 That **Report No. 211 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Management Action Plan for PwC “Recommend Annual Budgets” Internal Audit Report” **BE ADOPTED** as presented.

Carried.

Report Number 17841 AF/11247

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Executive Initiatives Coordinator - Finance

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M348-2015 That **Report No. 213 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “2015 Second Quarter Operating Budget Variance Report”

BE ADOPTED as presented.

Carried.

Report Number 17837 AF/11647

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Finance [Sonia Bajaj]

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M349-2015 That **Report No. 214 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “The Corporation of the City of Windsor, 2014 Consolidated Financial Statements”

BE ADOPTED as presented.

Carried.

Report Number 17835 AFB/12131

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Finance [Dan Seguin]
Finance [Bev Panecaldo]
Deputy Treasurer, Financial Planning, Joe Mancina

Moved by Councillor Bortolin, seconded by Councillor Elliott,

M350-2015 That **Report No. 215 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Information Management Strategy” **BE ADOPTED** as presented.

Carried.

Report Number 17850 SI2015

Appendices

Information Management Strategy

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Information Technology [Marnie Pastovich]
Executive Director of Information Technology

Moved by Councillor Bortolin, seconded by Councillor Elliott,
M351-2015 That **Report No. 216 of the Executive Committee of Council** of its meeting held July 27, 2015 regarding “Delegation of Authority Semi-Annual Status Report for the period January 1, 2015 through June 30, 2015” **BE ADOPTED** as presented.

Carried.

Councillor Francis discloses an interest and abstains from voting on this matter.

Report Number **17840 AS/7748**

Internal Distribution

Chief Administrative Officer
Chief Financial Officer & City Treasurer
Manager, Corporate Administration [Diane Ryan]
Chief Administrative Office [Larissa McCorkell]
Deputy City Solicitor, Wira Vendrasco
Executive Director, Recreation and Culture
Recreation and Culture, Mike Taylor
Recreation and Culture, Pam LaBute
Senior Manager of Traffic Operations, John Wolf
City Planner
Planning, Don Wilson
Planning, Laura MacDonald
Legal, Frank Scarfone
Legal, Cheryl Glassford
Manager of Purchasing
Purchasing, Elaine Castellan

Abstract - BM

Adopted by Council at its meeting held August 24, 2015 (M353-2015)
VC/bm

**SPECIAL MEETING OF COUNCIL – IN CAMERA
August 24, 2015**

Meeting called to order at: 4:17 p.m.

Members in Attendance:

- Mayor D. Dilkens
- Councillor F. Francis
- Councillor J. Elliott
- Councillor C. Holt
- Councillor R. Bortolin
- Councillor B. Marra
- Councillor J. Gignac
- Councillor P. Borrelli
- Councillor H. Payne
- Councillor E. Sleiman
- Councillor I. Kusmierczyk

Also in attendance:

- H. Reidel, Chief Administrative Officer
- J. Payne, Community Development and Health Commissioner and Corporate Leader Social Development, Health, Recreation and Culture
- M. Winterton, City Engineer and Corporate Leader Environmental Protection and Transportation
- V. Critchley, City Clerk/Licence Commissioner and Corporate Leader Public Engagement and Human Resources
- O. Colucci, Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology
- S. Askin-Hager, City Solicitor and Corporate Leader Economic Development and Public Safety
- C. Brown, CEO for YQG and WDTC/Corporate Leader of Transportation Services
- F. Scarfone, Manager of Real Estate Services (Items 1, 2, 3 and 7)
- F. Isabelle-Tunks, Senior Manager, Development Projects (Item 7)
- C. Middaugh, Project Administrator (Item 7)

Verbal Motion is presented by Councillor Gignac, seconded by Councillor Francis, to move in Camera for discussion of the following item(s):

<u>o.</u>	<u>Subject</u>	n – Pursuant to Municipal Act, 2001,
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		as amended
	ty matter – sale of land	239(2)(c)
	ty matter – lease	239(2)(c)
	ty matter – lease	239(2)(c)
	ty matter – lease	239(2)(c)
	al matter – negotiations	239(2)(d)(e)(f)
	al matter – negotiations	239(2)(d)
	ty matter – land exchange	239(2)(c)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business. (Item 6, 1, 2, 3, 4, 5 and 7)

Verbal Motion is presented by Councillor Bortolin, seconded by Councillor Borrelli, to move back into public session.

Motion Carried.

Moved by Councillor Elliott, seconded by Councillor Sleiman, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held August 24, 2015 directly to Council for consideration at the next Regular Meeting.

1. That the recommendation contained in the in-camera report from the Manager of Real Estate Services, City Solicitor and Corporate Leader Economic Development and Public Safety, City Engineer and Corporate Leader Environmental Protection and Transportation and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a property matter – sale of land **BE APPROVED**.
2. That the recommendation contained in the in-camera report from the Manager of Real Estate Services, City Solicitor and Corporate Leader Economic Development and Public Safety, City Engineer and Corporate Leader Environmental Protection and Transportation, Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology and City Planner respecting a property matter - lease **BE DEFERRED**.
3. That the recommendation, as amended on the direction of Council, contained in the in-camera report from the Manager of Real Estate Services, City Solicitor and Corporate Leader Economic Development and Public Safety, City Engineer and Corporate Leader Environmental Protection and Transportation and Chief

Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a property matter - lease **BE APPROVED, AS AMENDED.**

4. That the recommendation contained in the in-camera report from the City Solicitor and Corporate Leader Economic Development and Public Safety, Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology, Executive Director of Recreation, Community Development and Health Commissioner and Corporate Leader Social Development, Health, Recreation and Culture and Manager WFCU Centre respecting a property matter - lease **BE APPROVED.**

5. That the recommendation contained in the in-camera report from the Legal Counsel, City Solicitor and Corporate Leader Economic Development and Public Safety and Community Development and Health Commissioner and Corporate Leader Social Development, Health, Recreation and Culture respecting a personal matter - negotiations **BE APPROVED.**

6. That the confidential report from the Manager of Employee Relations, Executive Director of Transit Windsor, City Clerk/Licence Commissioner and Corporate Leader Public Engagement and Human Services, Corporate Leader Transportation Services and Chief Executive Officer YQG & WDTC and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a personal matter – negotiations **BE RECEIVED** and further that Administration **BE AUTHORIZED** to proceed on the verbal direction of Council.

7. That the recommendation contained in the in-camera report from the Project Administrator, Manager of Real Estate Services, Senior Manager of Development Projects and Deputy City Engineer, Community Development and Health Commissioner and Corporate Leader Social Development, Health, Recreation and Culture, City Engineer and Corporate Leader Environmental Protection and Transportation, City Solicitor and Corporate Leader Economic Development and Public Safety and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a property matter – land exchange **BE APPROVED.**

Motion Carried.

**Moved by Councillor Elliott, seconded by Councillor Sleiman,
That the special meeting of council held August 24, 2015 BE ADJOURNED.
(Time: 5:15 p.m.)**

Motion Carried.

Adopted ;by Council at its meeting held August 24, 2015 (M361-2015)
VC/bm

**SPECIAL MEETING OF ENVIRONMENT, TRANSPORTATION & PUBLIC
SAFETY STANDING COMMITTEE – IN CAMERA
(Transit Windsor Board of Directors)
August 24, 2015**

Meeting called to order at: 4:03 p.m.

Members in Attendance:

- Councillor B. Marra,
Chair
- Councillor F. Francis
- Councillor C. Holt
- Councillor P. Borrelli
- Councillor H. Payne

Also in attendance:

- H. Reidel, Chief Administrative Officer
- J. Payne, Community Development and Health Commissioner and
Corporate Leader Social Development, Health, Recreation and Culture
- M. Winterton, City Engineer and Corporate Leader Environmental Protection and
Transportation
- V. Critchley, City Clerk/Licence Commissioner and Corporate Leader Public
Engagement and Human Resources
- O. Colucci, Chief Financial Officer/City Treasurer and Corporate Leader Finance
and Technology
- S. Askin-Hager, City Solicitor and Corporate Leader Economic Development
and Public Safety
- C. Brown, CEO for YQG and WDTC/Corporate Leader of Transportation Services
- P. Delmore, Executive Director of Transit Windsor (Item 1)

Verbal Motion is presented by Councillor Francis, seconded by Councillor Holt to move in Camera for discussion of the following item(s):

<u>o.</u>	<u>Subject</u>	– Pursuant to Municipal Act, 2001, as amended
	al matter – negotiations	239(2)(d)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business. (Item 1)

**Verbal Motion is presented by Councillor Borrelli, seconded by Councillor Francis, to move back into public session.
Motion Carried.**

Moved by Councillor Francis, seconded by Councillor Payne, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Meeting of the Environment, Transportation & Public Safety Standing Committee (meeting as the Transit Windsor Board of Directors) held August 24, 2015 directly to Council for consideration at the next Regular Meeting.

8. That the confidential report from the Manager of Employee Relations, Executive Director of Transit Windsor, City Clerk/Licence Commissioner and Corporate Leader Public Engagement and Human Services, Corporate Leader Transportation Services and Chief Executive Officer YQG & WDTC and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a personal matter – negotiations **BE RECEIVED** and further that Administration **BE AUTHORIZED** to proceed on the verbal direction of the Standing Committee.

Motion Carried.

Moved by Councillor Francis, seconded by Councillor Payne, That the special meeting of the Environment, Transportation & Public Safety Standing Committee (meeting as the Transit Windsor Board of Directors) held August 24, 2015 BE ADJOURNED.

(Time: 4:16 p.m.)

Motion Carried.