



ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

**ADDENDUM NO. 1
WINDSOR FIRE AND RESCUE RECORDS MANAGEMENT
RFP NO. 147-18**

September 13, 2018

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

PLEASE NOTE: The closing date has been extended to ELEVEN-THIRTY FIFTY-NINE (11:30:59) A.M. (E.D.T.), WEDNESDAY, OCTOBER 10, 2018.

QUESTIONS/ANSWERS:

Question #1:

Can you please clarify the term of the contract contemplated in the above noted RFP?

Answer: The contract will be for 3 years, refer to Appendix “C” – Cost Proposal, Section #4 (a-c).

Question #2:

How do we respond to “Appendix E” paragraphs, pages 38-40? Where shall we respond “Yes” to reply?

Answer: Refer to Section 14.6 and Appendix “B” – Submission Requirements.

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/jm

**ADDENDUM NO. 1
WINDSOR FIRE AND RESCUE RECORDS MANAGEMENT
RFP NO. 147-18**

September 13, 2018

I hereby acknowledge receipt of Addendum No. 1 to the RFP No. 147-18 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca
SIGNED ACKNOWLEDGEMENT SHEET ASAP

Attn: Purchasing Department