

**ADDENDUM NO. 1  
STORMWATER FINANCING STUDY  
RFP NO. 144-18**

**September 13, 2018**

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

**QUESTIONS/ANSWERS:**

**Question #1:**

Is the City expecting the financing study to result in a specific rate structure recommendation for immediate implementation (e.g. annual forecast of rates), or is the financing strategy intended to result in a preferred recommendation as to how the stormwater program could be funded, with a specific rate structure to be developed and implemented at a later date?

**Answer:** Refer to Section 1.1 of the Introduction section of the RFP document.

**Question #2:**

Regarding Task 1, bullet 3, does the City have an existing asset management plan from which to collect and review the data, or is the Team to “work with the City’s Asset Planning Team on an asset management plan”, which could be interpreted as creating a new plan as part of this study?

**Answer:** The City has an inaugural Asset Management Plan (AMP) from December 2013. An update is in the works for December 2018. It focuses on condition assessment of assets. It will identify asset replacement schedules and strategies.

**Question #3:**

Regarding Task 1, bullet 4, does the City already have a planned stormwater funding program?

**Answer:** Refer to Section 1.2 of the Introduction section of the RFP document.

**Question #4:**

At what stage of completion are the City’s Sewer Master Plan and Flood Abatement Plans?

**Answer:**

- Recommendations for short term solutions to reduce the risk of flooding are expected to go before Council in October 2018.
- Recommendations for long term solutions will be presented at a public information centre scheduled for early 2019.
- The Master Plan is scheduled for completion in December 2019.

**Question #5:**

Can the City confirm that the City's open data catalogue of sewers & manholes is to be considered the most current data, and no data gap filling will be required as part of this study?

**Answer:** The information is up to date (as of August 23, 2018).

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

***END OF ADDENDUM NO. 1***

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

Elaine Castellan  
Purchasing Supervisor

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I hereby acknowledge receipt of Addendum No. 1 to the RFP No. 144-18 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Company Name

**\*NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ [purchasing@citywindsor.ca](mailto:purchasing@citywindsor.ca)**  
**SIGNED ACKNOWLEDGEMENT SHEET ASAP**

**Attn: Purchasing Department**