

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

**ADDENDUM NO. 1
SECURITY ASSESSMENT & MASTER PLAN CONSULTANT
RFP NO. 139-18**

October 12, 2018

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

CLOSING DATE: The closing date has been extended to, **THURSDAY, OCTOBER 25, 2018.**

QUESTIONS & ANSWERS:

1. What are daily operating hours of the City's Purchasing Department for the proponents to deliver the proposal?

Purchasing office hours are Monday to Friday, 8:30am to 4:30 pm, excluding holidays.

2. How will the "sub-consultants" criteria be evaluated if the proponent is pursuing this RFP as a joint venture? (Ref: Page 32)

Appendix "B", contains information regarding sub-consultants and Joint Ventures. Provide the level of information and detail required by Appendix "B". Also refer to Section 7.1, on page 15.

3. Does the City have an anticipated start date (award date) for the project?

The anticipated start date is December 3, 2018. Award date takes place after the evaluation process has been completed and the approval to award has been obtained. As such, the actual start date will depend on several factors and could vary.

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/sf

**ADDENDUM NO. 1
SECURITY ASSESSMENT & MASTER PLAN CONSULTANT
RFP NO. 139-18**

October 12, 2018

I hereby acknowledge receipt of Addendum No. 1 to the Proposal No. 139-18 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca SIGNED
ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department