



ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

**ADDENDUM NO. 1
GENERATOR FUEL SYSTEM REPAIRS – ART GALLERY OF WINDSOR
RFT NO. 149-20**

October 27, 2020

This addendum amends and forms part of the Tender Documents. The Bidder shall insert the addendum behind the cover page of the Tender Documents.

QUESTIONS & ANSWERS:

1. Are all existing outdoor fuel systems to be left untouched as is, and non-code compliancy's to be left as is until further notice?

The scope of this tender addresses only equipment inside the facility. Existing outdoor fuel systems are excluded.

2. Generator exhaust system currently unlisted, would you like P. Eng. temperature test and pressure test performed, or new ULC listed exhaust system leaving muffler and roof cut back to meet clearances to combustibles?

Pricing for the exhaust temperature and pressure testing should be included in Provisional pricing Item #2, as detailed on the Bid Form.

3. Current duplex pump set not ULC listed, panel and day tank control magnetrol to be replaced to meet B139-15 code; is new duplex pump system to be included in this price?

All repairs and replacements required to meet applicable codes are to be included in pricing, unless otherwise noted.

4. Are TSSA fee's to be covered by contractor?

Yes.

5. Is there a preferred roofing company?

For purposes of this tender, bidders shall be required to use Gillett Roofing. Contact information is 519-326-6301. This requirement is due to their familiarity with the existing type of roofing system and the warranty requirements.

6. Alarm points for combustion damper to be tied into BAS or Fire panel? If so what BAS company or fire alarm company should we reach out to?

Alarm points for combustion damper should be tied into the fire panel. The existing fire panel is CHUBB.

7. Can work be performed during regular business hours?

Yes, work can be performed during normal business hours.

8. Will a standby gen set be required for any work being performed on the fuel oil system?

No, a standby generator is not required. It is expected the generator will not be left out of service overnight.

9. Damper controlled by BAS, or will a new standalone damper control panel be required? If so, will temperature control be a part of this panel sequence?

Existing damper controls are to be used and no new panel is required.

10. Will generator service room door be our responsibility to change to a 2 hour fire rated door and frame?

Yes, all work required to bring the generator room to fire protection level II is to be included in pricing.

11. Is existing fuel oil supply and return from pumps to day tank welded? If threaded who's responsible to provide access doors for riser inspection throughout Building levels?

All existing piping is accessible for inspection, and access doors are not required.

Except for the contents of this addendum, all other terms and conditions of this tender remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/sf

**ADDENDUM NO. 1
GENERATOR FUEL SYSTEM REPAIRS – ART GALLERY OF WINDSOR
RFT NO. 149-20**

October 27, 2020

I hereby acknowledge receipt of Addendum No. 1 to the RFT No. 149-20 (6 pages).

The information contained therein is hereby noted and account of same will be taken in our tender cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your tender submission.**

PLEASE RETURN SIGNED ACKNOWLEDGEMENT SHEET ASAP
BY E-MAIL TO: purchasing@citywindsor.ca

GENERATOR FUEL SYSTEM REPAIRS – ART GALLERY OF WINDSOR

BID FORM (Addendum #1)

TO: The Corporation of the City of Windsor
Attention: Purchasing Department
400 City Hall Square East,
Suite 403,
Windsor, ON N9A 7K6

Registered Legal Name of Bidder:

Please provide proof of legal name by submitting a copy of one of the following to be included and attached to this Bid Form;

- a) First page of Articles of Incorporation
- b) If applicable, first page of articles of Amendment;
- c) If applicable, first page of Profile Report; or,
- d) Certificate of Status

Business Address:

Phone: _____

Fax: _____

HST Registration Number: _____

Contact name for future correspondence and inquiries:

Name and Title _____

Telephone _____ Fax _____

Email _____

We have read and we fully understand the requirements of the RFT, including the Contract and any addenda issued by the City. We acknowledge that the RFT includes an offer from the City to enter the

GENERATOR FUEL SYSTEM REPAIRS – ART GALLERY OF WINDSOR

Bidding Contract. We also acknowledge that, by submitting a Bid which complies with the requirements of this RFT, we accept that offer.

DEFINITIONS

Unless otherwise defined in this Bid Form, capitalized terms and expressions used in this Bid Form shall have the meanings assigned to them in the Instructions to Bidders.

TOTAL TENDER PRICE

Having carefully examined the RFT, including all of the Appendices and including addendum number(s) _____, having fully investigated and ascertained the conditions, circumstances and limitations affecting the Project, we offer to enter into the Contract with the City for the following Total Tender Price:

CDN \$ _____ [*state in figures only*]

The above Total Tender Price:

- (a) excludes the Harmonized Sales Tax (HST) but includes all other taxes, freight and duties;
- (b) is a Total Tender Price for the provision of the services contemplated by the Contract.

PROVISIONAL ITEMS:

May be used at City’s discretion to add to the Total Tender Price;

ITEM	DESCRIPTION	ADDITIONAL PRICE (EXCLUDING HST)
1	Painting of Pipes with anti-corrosion paint (Colour to be determined and approved by City’s project manager).	\$
2	Exhaust system temperature and pressure testing.	\$

SUPPORTING DOCUMENTS

We have completed and enclosed the attached documents provided with the Bid Form which are included in and form part of this Bid.

SECURITY DOCUMENTS

- A. We have attached the **Digital bid bond** required by section 9 of the Instructions to Bidders.
- B. We have confirmed our ability to provide Contract Bonding as required by section 10 of the Instructions to Bidders.
- C. We acknowledge that the costs of all bonds are included in our Total Tender Price.

GENERATOR FUEL SYSTEM REPAIRS – ART GALLERY OF WINDSOR

D. We acknowledge that quantities on Price Schedules are considered to be on a “More or Less” basis, and may not necessarily be exact, therefore the quantities shown in this Tender are strictly for the purpose of extending unit prices and arriving at a final figure for comparison between tenders.

DECLARATIONS

- A. We declare that our Bid is made with no Qualification(s).
- B. We declare that our Bid is not made in connection with any other Bidder and is, in all respects, fair and made without collusion or fraud. Type text here
- C. We declare that our Bid complies with any applicable fair wage practices.
- D. We acknowledge and agree that our Bid is irrevocable and open for acceptance by the City for a period of sixty (60) days starting from the day after the Submission Deadline.
- E. THE bidder confirms that no person employed by the City in any capacity:
 - (a) has a direct or indirect financial interest in the award of the Contract to the Bidder;
 - (b) is currently employed by, or is a consultant to or under contract to the Bidder;
 - (c) is negotiating or has an arrangement concerning future employment or contracting with the Bidder;
 - (d) has an ownership interest in, or is an officer or director of the Bidder
- F. We acknowledge and agree that, if awarded the Contract, we will:
 - (a) sign the Contract and deliver the executed original to the City within seven (7) business days of our receipt of the same;
 - (b) deliver to the City, within seven (7) business days of executing the Contract:
 - (i) the bonds required by the Contract;
 - (ii) proof of all insurance required by the Contract;
 - (iii) a current WSIB clearance certificate;
 - (iv) our health and safety policy for the Project.

We acknowledge and agree that we will be in breach of the Bidding Contract if we fail to comply with any of the above.

Signed and submitted for and on behalf of:

BIDDER _____

DATE _____

SIGNATURE _____

Name and Title _____

I have authority to bind the Bidder named above