



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Purchasing Manager

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

December 17, 2020

PROPOSAL NO. 173-20, HYBRID MINI VAN VEHICLES

Dear Sir/Madam:

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of FRIDAY, JANUARY 8, 2021, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.S.T) through the City's Bidding System: www.biddingo.com/windsor, for the Purchase and delivery of purchasing six (6) new, unused, Hybrid Minivans Vehicles with full OEM warranty.

Proposal documents will become available for download on **Thursday, December 17, 2020**, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/js