



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**  
**Manager of Purchasing**

**Elaine Castellan**  
**Purchasing Supervisor**

**(519) 255-6272**  
**TELEPHONE NUMBER**

**ADDENDUM NO. 1  
OFF-ROAD BIKE TRAIL INSPECTION AND MAINTENANCE SERVICES  
RFP NO. 167-20**

**December 3, 2020**

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This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

**QUESTION & ANSWER:**

Does the City expect or are they requesting that Inspections and Maintenance occur year round, January through December?

Yes, the City is expecting maintenance and inspections to be completed as per the RFP intervals throughout all the months (year around). Although the trails may be snow covered or exceptionally wet, branches or other foreign materials may need to be removed or corrected during each visit. Of equal importance is that we are ensuring that the trails are being monitored as per the RFP intervals with written documentation and pictures for future reference.

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

**END OF ADDENDUM NO. 1**

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

Elaine Castellan  
Purchasing Supervisor

EC/sf

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**ADDENDUM NO. 1  
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RFP NO. 167-20**

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I hereby acknowledge receipt of Addendum No. 1 to the Proposal No. 167-20 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Company Name

**\*NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE RETURN SIGNED ACKNOWLEDGEMENT SHEET ASAP**  
**BY E-MAIL TO: [purchasing@citywindsor.ca](mailto:purchasing@citywindsor.ca)**