



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Manager of Purchasing

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January 11, 2021

PROPOSAL NO. 152-17 – 2021 ANNUAL REVIEW PERIOD
ENGINEERING/ARCHITECTURAL ROSTER

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **MONDAY, FEBRUARY 1, 2021** at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.S.T) through the City’s Bidding System: www.biddingo.com/windsor, ***for any consultants not currently on the roster***, to apply for the roster of engineering and architectural consultants for engineering and architectural assignments which are less than \$100,000 (excluding HST) on an “as and when requested” basis under a standing offer agreement (the “Roster”). The duration of the agreement is from March 1, 2021 to December 31, 2023.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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EC/jm