



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC

Manager of Purchasing

Elaine Castellan

Purchasing Supervisor

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September 13, 2022

PROPOSAL NO. 150-22, Windsor Fire and Rescue Services (WFRS) Master Plan

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **FRIDAY, OCTOBER 7, 2022, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T)** through the City's Bidding System: www.biddingo.com/windsor, to have a Fire Master Plan and Community Risk Assessment tailored for Windsor Fire and Rescue Services needs. This effort must include the development of a ten (10) year strategic plan that provides short-term and long-term guidance for WFRS's future. The objective of the Fire Master Plan and Community Risk Assessment is to

- examine the possible alignment of services and resources,
- proactively respond to current and anticipated community needs,
- protect firefighters by ensuring appropriate and safe equipment,
- review staffing levels,
- explore opportunities to adjust and revise the WFRS's structure,
- share services to improve effectiveness, and
- implement cost efficiencies and cost avoidance.

Proposal documents are available now for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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