

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

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TELEPHONE NUMBER

ADDENDUM NO. 7
ELECTRIC VEHICLE CHARGING STATIONS
RFP NO. 13-21

March 5, 2021

This addendum amends and forms part of the Proposal Documents. The Proponent shall include the “Acknowledgement” page of the addendum in their Proposal submission.

QUESTIONS & ANSWERS:

1. With respect to Data Storage, all user data must be stored on servers located in the country; Is it a requirement for the data to be stored in Canada?

Yes, it is a City of Windsor requirement for the data to be stored in Canada. Data must be stored in Canada, and submissions shall identify the name and physical location of the data storage service. Submissions where the data storage location is not identified or the location is not in Canada, may be deemed non-compliant and disqualified, at the City’s sole and utter discretion.

2. How can we show the options required in the pricing section as shown in Section 6.1.9? Can you please clarify the pricing section / breakdown?

The RFP does not request a price breakdown for the six items contained in Section 6.1.9. The items are integral services that must be provided and are included in the equipment pricing submitted on Appendix “C” - Cost Proposal. Pricing must be “All-Inclusive”, as defined in 2.1, and as described on Appendix “C” - Cost Proposal, item 1. a) and b), and item 2. a) and b).

Appendix “B” Section 6, includes ‘Required’ vs. ‘Optional’. Pricing a Proponent may choose to propose for “optional” services beyond those specified as required in Section 6.1.9 and Appendix “B” Section 6, Items 1 and 2, must be submitted on the Proponents own form, and attached to Appendix “C” - Cost Proposal.

3. Is it possible to supply strictly an installation price, not including the civil or additional work required? These items would need to be quoted by site with a representative present to ensure exact details are as desired. This would therefore not be turnkey.

No, a change in the City’s pricing requirement is not possible for Appendix B, Item 5 Optional Installation/Construction services. The installation and construction services must be turnkey and not partial. Please refer to Addendum 2; Q & A 1, and note that the RFP provides drawings depicting the required work, a list of addresses, and an interactive map of the locations. Proponents are recommended to use their past experience on jobs of similar scope and estimate the cost as closely as possible, if offering the optional installation/construction services.

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 7

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/sf

**ADDENDUM NO. 7
ELECTRIC VEHICLE CHARGING STATIONS
RFP NO. 13-21**

March 5, 2021

ACKNOWLEDGEMENT

I hereby acknowledge receipt of Addendum No. 7 to the Proposal No. 13-21 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

PLEASE RETURN SIGNED ACKNOWLEDGEMENT SHEET ASAP
BY E-MAIL TO: purchasing@citywindsor.ca