



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**  
**Manager of Purchasing**

**Elaine Castellan**  
**Purchasing Supervisor**

**(519) 255-6272**  
**TELEPHONE NUMBER**

---

August 27, 2020

**PROPOSAL NO. 121-20, PLAYGROUND AUDITS & INSPECTIONS**

**Electronic bid submissions only**, shall be accepted and received by the City on or before the Submission Deadline of **THURSDAY, SEPTEMBER 17, 2020, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T)** through the City's Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), for proposals from qualified, experienced third-party testing and inspection agencies to provide comprehensive play space inspection/audits with detailed reports for approximately 132 City parks. The Service Provider shall be fully independent and shall not be affiliated with any manufacturer, distributor or service company involved in the supply, retrofit or repair, design, or servicing of playground equipment and/ or protective surfacing. The audit reports shall include a comprehensive playground audit on structures, play space surroundings, layout, including drop testing for surfacing. The reports will include a summary report, deficiency list with the latest version of CAN/CSA-Z614 reference, photos and prioritized recommended actions.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, [www.biddingo.com/windsor](http://www.biddingo.com/windsor). A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

Elaine Castellan  
Purchasing Supervisor

EC/sf