



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC

Manager of Purchasing

Elaine Castellan

Purchasing Supervisor

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TELEPHONE NUMBER

July 5, 2022

PROPOSAL NO. 110-22, Office Supplies

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **THURSDAY AUGUST 4, 2022, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T)** through the City's Bidding System: www.biddingo.com/windsor, to provide a comprehensive systems contract for provision of office supplies to:

- The Corporation of the City of Windsor
- ENWIN Utilities Ltd., Windsor Utilities Commission
- Windsor Public Library Board
- Your Quick Gateway Ltd.
- Windsor Essex Community Housing Corporation

Proposal documents are available now for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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