



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Purchasing Manager

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

**ADDENDUM NO. 3
ENGINEERING CONSULTING SERVICES FOR A TRANSIT WINDSOR – GARAGE
FEASIBILITY STUDY
PROPOSAL NO. 106-20**

July 20, 2020

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

CLOSING DATE: The closing date is extended to **TUESDAY, AUGUST 4, 2020**

QUESTIONS AND ANSWERS:

1. Would the completion of the Feasibility Study preclude the winning team to bid on the design and construction portion of the project?

Answer: No, it will not preclude the winning team from bidding on the design and construction portion of the project.

2. Does the city have alternate site options?

Answer: No, we do not.

3. What procurement model will this project be delivered under?

Answer: A design - bid - build model

4. Do you have another site in mind for a new facility? Or is it up to the consultant to find alternative sites?

Answer: The City team will work with the Consultant if we head into finding alternative sites.

5. In section 2.0 Stakeholder Engagement, reference is made to meeting with Windsor Airport staff. Can you please explain the reason for this?

Answer: The reason is the possibility of finding an alternative site for Transit Windsor within the Windsor Airport property/land.

6. There is no indication in the RFP of when the City of Windsor would like to see this project completed. When does the City wish to have the work completed?

Answer: The Feasibility Study and final report must be completed and submitted to the City by March 1, 2021.

7. Will the City of Windsor provide the maximum budget for this project so potential consultants can provide an appropriate level of effort that will meet the City's requirements?

Answer: This is subject to the competitive bidding.

8. What is the maximum number of potential garage sites that the City would like to have considered? This is important to know so potential consultants can provide an appropriate and comparable level of effort in their submissions.

Answer: The possibility of expanding the existing site and the possibility of finding one alternative site

9. Unlike most City of Windsor RFPs, this RFP does not ask for a description of a work plan approach or methodology. Is this an oversight, or does the City only require the detailed list of tasks required for the requested schedule, as indicated in the RFP?

Answer: This was an oversight, please submit a work plan approach and methodology and it will be scored under project, proponent schedule and timeline item

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 3

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/js

**ADDENDUM NO. 3
ENGINEERING CONSULTING SERVICES FOR A TRANSIT WINDSOR – GARAGE
FEASIBILITY STUDY
PROPOSAL NO. 106-20**

July 20, 2020

I hereby acknowledge receipt of Addendum No.3 to the RFP No. 106-20 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE E-MAIL purchasing@citywindsor.ca SIGNED ACKNOWLEDGEMENT SHEET
ASAP**

Attn: Purchasing Department