



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

December 12, 2018

PROPOSAL NO. 192-18, JANITORIAL SUPPLIES

Dear Sir/Madam:

Sealed proposals, clearly marked as to contents will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, N9A 7K6, until **ELEVEN-THIRTY AND FIFTY-NINE SECONDS (11:30:59) A.M. (E.S.T.), FRIDAY, FEBRUARY 1, 2019**, to provide janitorial supplies to City owned locations.

There will be no public opening of this proposal.

Specifications will be available on **Wednesday, December 12, 2018**, upon payment of a non-refundable fee at www.biddingo.com/windsor for electronic documents or in person at Purchasing Division, 400 City Hall Square, Suite 403, Windsor, Ontario. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012, and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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Purchasing Supervisor

EC/ab