



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

November 23, 2018

PROPOSAL NO. 188-18, INTEGRATED SITE ENERGY MASTER PLAN CONSULTANT

Sealed proposals clearly marked as to contents, will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, up to and including **ELEVEN-THIRTY FIFTY-NINE (11:30:59) A.M. (E.S.T.), THURSDAY, JANUARY 31, 2019**, to provide professional consulting services in the development of an Integrated Site Energy Master Plan for two wastewater treatment plants: the Little River Pollution Control Plant (LRPCP) and the Lou Romano Water Reclamation Plant (LRWRP). The Integrated Site Energy Master Plan will provide a list of actions that will move the plants towards a net zero energy (NZE) future and drastically reduce GHG emissions. The study will look at operational and capital needs and costs, potential for GHG reductions, energy savings, capacity, public/private partnerships, and sharing opportunities. Triple bottom line and life cycling costs will be considered during the development of the proposed strategies.

Mandatory Site Meetings will be held on Friday, January 18, 2019, at 9:30 a.m. (E.S.T.), at the LRWRP, 4155 Ojibway Parkway, Windsor, ON N9C 4A5, AND on Tuesday, January 22, 2019, at 9:30 a.m. (E.S.T.), at the LRPCP, 9400 Little River Rd., Windsor, ON N8S 4L7. Failure to attend mandatory site meetings at both locations shall result in disqualification.

Specifications will be available on **Friday, November 23, 2018**, upon payment of a non-refundable fee at www.biddingo.com/windsor for electronic documents or in person at Purchasing Division, 400 City Hall Square, Suite 403, Windsor, Ontario. The document is available in PDF and is bookmarked for easy reference.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012, and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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Purchasing Supervisor

EC/sf

