



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

September 7, 2018

EOI NO. 154-18 – HEARING OFFICER – ADMINISTRATIVE PENALTY SYSTEM

Sealed expressions of interest, clearly marked as to contents will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, N9A 7K6, or by e-mail: purchasing@citywindsor.ca, up to and including **ELEVEN-THIRTY FIFTY-NINE (11:30:59) A.M. (E.D.T.), WEDNESDAY, SEPTEMBER 26, 2018** to provide the Corporation of the City of Windsor qualified law services for the position of Hearing Officer established under By-law 80-2013 for the purpose of the Administrative Penalty System.

Documents will be available at no charge on Monday, September 10, 2018, at the Purchasing Department, 400 City Hall Square East, Suite 403, Windsor, Ontario, N9A 7K6, or e-mail purchasing@citywindsor.ca, or at www.biddingo.com/windsor (Biddingo system access fee + document fee for non-subscribers only).

This expression of interest is not a solicitation of proposals or an employment opportunity, and no legal relationship will be established between the City and any party submitting information in response to this request.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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Purchasing Supervisor

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