



THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC  
Manager of Purchasing

Elaine Castellan  
Purchasing Supervisor

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**TELEPHONE NUMBER**

June 7, 2022

**TENDER NO. 94-22, FLAT ROOF REPLACEMENT – FOREST GLADE LIBRARY & COMMUNITY CENTRE**

Dear Sir/Madam:

**Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of THURSDAY, JUNE 23, 2022, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T) through the City's Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), to supply and deliver all labour, materials, equipment, services, inspections, and permits as required for flat roof replacement including the removal and proper disposal of existing roof systems, and the installation of a new EPDM roof systems complete with new metal flashings on two connected buildings (Forest Glade Library and Forest Glade Community Centre), all in accordance with specifications and drawings, at 3215 Forest Glade Dr., Windsor, ON N8R 1W7.**

**A mandatory site meeting will be held on Tuesday, June 14, 2022, at 9:00 a.m. (E.D.T.), at Forest Glade Library & Community Centre, 3215 Forest Glade Dr., Windsor, ON N8R 1W7. Failure to attend will result in disqualification.**

Tender documents are available for download, upon payment of a non-refundable fee at Biddingo, [www.biddingo.com/windsor](http://www.biddingo.com/windsor). A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), will not be accepted.

Contract award will be posted on The City of Windsor website, [www.citywindsor.ca](http://www.citywindsor.ca) and results to [www.citywindsor.ca](http://www.citywindsor.ca) and the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor). The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

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Purchasing Supervisor

EC/sf