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Manager of Purchasing

Elaine Castellan
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TELEPHONE NUMBER

ADDENDUM NO. 1
ENGINEERING CONSULTANT FOR RECONSTRUCTION OF CRAWFORD AVENUE PROJECT – WYANDOTTE
STREET WEST TO TECUMSEH ROAD WEST
RFP NO. 23-20

February 21, 2020

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

REVISION TO SPECIFICATIONS:

Page 8, Section 4.2:

Questions will be received “*by no later than Monday, February 24, 2020*”.

Page 13, Section 9.3:

Cost *Proposals must be sealed in a separate envelope marked “Engineering Consultant for Reconstruction of Crawford Avenue Project RFP 23-20, Cost Proposal”*

QUESTIONS/ANSWERS:

Question #1:

What are the limits of construction at either end of Crawford Avenue? Will the limits include the intersections with Wyandotte St W and/or Tecumseh Rd W?

Answer: The limits of the design for the reconstruction is Wyandotte Street W. to Tecumseh Road W. At this point, these intersections have not been identified to be included in the design for reconstruction. However, the proponent must be able to design Crawford Avenue to match the existing conditions of these intersections and incorporate upgrades/replacement of signals at both the north and south limits of the project.

Question #2:

What are the limits of construction at side streets?

Answer: This will depend on the new sewer design to separate the existing combined sewer on Crawford Avenue.

Question #3:

When is the design intended to be completed?

Answer: Design should be completed within one year.

Question #4:

When is the first tender intended to take place?

Answer: As indicated in 1.2 of the introduction, there is no funding budgeted for construction of Crawford Avenue; therefore, the timeline for construction is unknown at this time.

Question #5:

What is the intended construction duration?

Answer: The number of working days will be confirmed through the design process.

Question #6:

If construction is to take place over multiple seasons, is the project intended as a single or multiple tenders?

Answer: Future funding will confirm whether the project could be complete in one construction season or will require multiple tenders. It is anticipated that the design process would be able to provide estimates and scheduling details that could be included in future capital budget.

Question #7:

What is the size of existing infrastructure (watermain, sanitary sewer and storm sewer diameters)?

Answer: Please refer to Open Data Windsor (<http://opendata.citywindsor.ca>) as referenced in Appendix G.

Question #8:

Is a pipe video inspection required? If so, is this to be paid by the Consultant or City?

Answer: If required, the City will pay for the pipe video.

Question #9:

Does the City have As-Built information on the existing utility infrastructure on Crawford Avenue?

Answer: Please refer to Open Data Windsor (<http://opendata.citywindsor.ca>) as referenced in Appendix G. The as-built for the existing combined sewer will be provided to the successful proponent also noted in Appendix G.

Question #10:

Has any consultation taken place with utility providers to determine if any utility upgrades will take place prior to or in conjunction with road construction?

Answer: Other than proposed replacement of the watermain, no other utility provider has been contacted.

Question #11:

Has any consultation taken place with Transit Windsor to discuss whether bus stops are to be relocated and/or improved? (ie. covered bus stop structures)

Answer: No. Please refer to the Transit Master Plan by following the link.

<https://www.citywindsor.ca/residents/transitwindsor/Ride-Guide/Documents/Transit%20Windsor%20-%20More%20Than%20Transit%20-%20Compiled%20Final%20Report.pdf>

Question #12:

Are OLS services required and if so are they to be contracted and supplied by the Consultant or City?

Answer: Also noted in Appendix G, the topographical and legal survey was to be provided by City Field Services; however, it is now being requested that a provisional cost of these service be included as part of the RFP. Appendix “C” – Cost Proposal has been revised accordingly. See attached.

Question #13:

Will any traffic analysis be required, ie intersection reviews, traffic counts, etc.?

Answer: No, this will not be required. The sidewalks and intersections are to be designed to AODA and City of Windsor standards.

Question #14:

Are streetlights intended to be removed and replaced or is existing streetlight infrastructure to be upgraded?

Answer: The successful proponent will be required to review the existing photometrics to ensure that the street lighting makes RP-8-18 lighting levels. It is noted the streetlight fixtures on Crawford were converted to LED in 2017 and are attached to EnWin owned poles.

Question #15:

Will replacing/upgrading traffic signals be included in the scope of work?

Answer: Yes, the signals will require to be replaced/upgraded at all three intersections (Wyandotte & Crawford, College & Crawford, and Tecumseh & Crawford).

Question #16:

Will pre- and post-construction property surveys be completed for existing buildings in and around the construction area?

Answer: Not required at this time.

Question #17:

If the pre- and post-construction survey is to take place, is this to be contracted to the Consultant or the City?

Answer: Not required at this time.

Question #18:

Are there any restrictions on detour routes?

Answer: No restrictions regarding detour routes are known at this time.

Question #19:

Is sidewalk to be constructed on both sides of the road?

Answer: Yes, sidewalks are to be required to be constructed on both sides of Crawford Avenue from Wyandotte Street W. to Tecumseh Road W. For supporting documentation, please review The City of Windsor Official Plan (<http://www.citywindsor.ca/residents/planning/Plans-and-Community-Information/Windsor---Official-Plan/Pages/Windsor-Official-Plan.aspx>) as referenced in Appendix G.

Question #20:

Is the multi-use path to be part of the cross-section?

Answer: The following is noted in the Walk Wheel Windsor (Active Transportation Master Plan ATMP)

- Between Wyandotte & Tecumseh, Crawford is identified as a high priority (north of Erie) and medium priority (south of Erie) for cycling facility
- Crawford south of Wyandotte is identified as a future cycling Regional Spine.
- The preliminary facility type recommendation for Crawford between Wyandotte and Tecumseh is buffered bike lanes.
 - The consultant should confirm the facility type, taking into account current and expected traffic volumes, speeds, and other factors in accordance with the guidelines of OTM Book 18.

Question #21:

Will an on street parking assessment/inventory be included in the background investigation?

Answer: Yes, please include costing for an on-street parking assessment/inventory as there is existing on-street parking on the east side of Crawford Avenue. This work is to be incorporated as part of the background investigation

Question #22:

Will on-street parking be allowed after construction and require accommodation with the bike lanes?

Answer: This will be confirmed during the preliminary design process and after completion of the parking assessment/inventory.

REVISED AND ATTACHED:

Cost Proposal (4 pages)

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/jm

ADDENDUM NO. 1
ENGINEERING CONSULTANT FOR RECONSTRUCTION OF CRAWFORD AVENUE PROJECT – WYANDOTTE
STREET WEST TO TECUMSEH ROAD WEST
RFP NO. 23-20

February 21, 2020

I hereby acknowledge receipt of Addendum No. 1 to the RFP No. 23-20 (10 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca SIGNED
ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department

**Engineering Consultant for Reconstruction of Crawford Avenue Project- Wyandotte St W to
Tecumseh Rd W.
INSTRUCTIONS**

APPENDIX “C” – COST PROPOSAL

**TO: The Corporation of the City of Windsor
Attention: Purchasing Department
Legal Services Department
400 City Hall Square
Suite 403
Windsor, ON N9A 7K6**

Name of Proponent:

Business Address:

Phone: _____ **Fax:** _____

Contact name for future correspondence and inquiries:

Name _____ **Title:** _____

Phone: _____ **Fax:** _____

E-mail: _____

We have read and we fully understand the requirements of the RFP, including the scope and nature of the services, the applicable timelines, the Contract, and any addenda issued by the City. We acknowledge that the opening of the Cost Proposal constitutes an offer from the City to enter the Evaluation Contract described in the RFP. We also acknowledge that, by submitting a Submission which substantially complies with the material requirements of the RFP, we accept that offer.

Having carefully examined the RFP, including all of the Appendices and including addendum numbers _____, having fully investigated and ascertained existing conditions, circumstances and limitations affecting the services required under the Contract:

Engineering Consultant for Reconstruction of Crawford Avenue Project- Wyandotte St W to Tecumseh Rd W.

INSTRUCTIONS

1. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive lump-sum price for design and tendering work:

CANADIAN DOLLARS (\$_____).

The above fixed All-Inclusive lump-sum price:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) excludes watermain work;
- (c) is a fixed, All-Inclusive lump sum price for the provision of the services contemplated by the Contract.

2. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive lump-sum price for watermain design and tendering work:

CANADIAN DOLLARS (\$_____).

The above fixed All-Inclusive lump-sum price:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) is a fixed, All-Inclusive lump sum price for the provision of the services contemplated by the Contract.

3. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive lump-sum price for all surveying requirements, eg. Topographical, legal survey etc.

CANADIAN DOLLARS (\$_____).

The above fixed All-Inclusive lump-sum price:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) is a fixed, All-Inclusive lump sum price for the provision of the services contemplated by the Contract.

Engineering Consultant for Reconstruction of Crawford Avenue Project- Wyandotte St W to Tecumseh Rd W.

INSTRUCTIONS

4. We offer the following fixed, All-Inclusive hourly rate for the provision of any services not contemplated by the Contract:

A.	CANADIAN DOLLARS (\$_____ /hr). Project Manager/Senior Engineer
B.	CANADIAN DOLLARS (\$_____ /hr). Junior Engineer
C.	CANADIAN DOLLARS (\$_____ /hr). Inspector
D.	CANADIAN DOLLARS (\$_____ /hr). Technologist
E.	CANADIAN DOLLARS (\$_____ /hr). Administration Support
TOTAL Sum of A+B+C+D+ E = (\$_____ /hr).	

The above fixed All-Inclusive hourly rate:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) is a fixed, All-Inclusive hourly rate for the provision of the services not contemplated by the Contract.

DECLARATIONS

- A. We declare that our Submission is free of Qualification(s).
- B. We declare that our Submission is not made in connection with any other Proponent and is, in all respects, fair and made without collusion or fraud.
- C. We declare that our Submission applies and complies with any applicable fair wage practices.
- D. We acknowledge and agree that our Submission is irrevocable and open for acceptance by the City for a period of one hundred and twenty (120) days starting from the day after the Submission Deadline.
- E. We acknowledge and agree that, if awarded the Contract, we will:
 - (a) execute the Contract and deliver the executed original to the City within seven (7) business days of our receipt of the same;
 - (b) deliver to the City, within seven (7) business days of our receipt of notice of selection:
 - (i) proof of all insurance required by the Contract;
 - (ii) a current WSIB clearance certificate if applicable.

**Engineering Consultant for Reconstruction of Crawford Avenue Project- Wyandotte St W to
Tecumseh Rd W.
INSTRUCTIONS**

We acknowledge and agree that we will be in breach of the Evaluation Contract if we fail to comply with any of the above.

Signed, sealed and submitted for and on behalf of:

PROPONENT _____

DATE _____

SIGNATURE _____

Name and Title _____

I have authority to bind the Proponent named above

-END OF APPENDIX "C"-