



THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

ADDENDUM NO. 9
DOUGALL AVENUE RAIL PEDESTRIAN UNDERPASS AND MULTI-USE TRAIL DESIGN-BUILD PROJECT
RFP NO. 156-18

January 31, 2018

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

Additions and Revisions:

1. Please note the addition to the *Appendix "B" – Technical Submission Requirements – Technical Submission Stage 2, 1. Schedule*, in regards to, **expected timeframe in days that the Contractor will require flagging based on their method of construction** (attached).
2. Please note the revisions to the scoring matrix in *Appendix "D" – Evaluation Matrix*, which gives a higher weight to **Project Schedule, Landscape Urban Design Aesthetics, and Management of Rail Operations** (attached).

ATTACHED:

Appendix B – Page 41 (1 page)

Appendix D – Evaluation Matrix (2 pages)

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 9

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/jm

ADDENDUM NO. 9
DOUGALL AVENUE RAIL PEDESTRIAN UNDERPASS AND MULTI-USE TRAIL DESIGN-BUILD PROJECT
RFP NO. 156-18

January 31, 2018

I hereby acknowledge receipt of Addendum No. 9 to the RFP No. 156-18 (5 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca SIGNED
ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department

The Corporation of the City of Windsor

RFP 156-18

DOUGALL AVENUE / CN RAIL PEDESTRIAN UNDERPASS AND MULTI-USE TRAIL DESIGN-BUILD PROJECT

1. The Proponent's lead consultant and contractor shall each complete and submit at least four (4) contact names, e-mail addresses and the telephone numbers of those parties who will act as references. Without limiting the generality of the foregoing, the consultant team and the contractor shall include references for the projects noted under Section 3 – Proponent Experience of this Appendix B.
9. **Other Information.** Attach any additional material which is not specifically referred to or requested above but which the Proponent believes is relevant to its Technical Submission stage 1 or that will demonstrate the required abilities, qualifications and expertise described in this Appendix B.

Technical Submission stage 2

1. **Schedule.** The following information should be included:
 1. Proponents shall prepare and attach a detailed project schedule (Gantt chart) which indicates, at weekly intervals, the timing of the design services, construction, and all other major activities of the Project. The Project schedule shall provide sufficient detail of the critical events and their inter-relationship, **including expected timeframe in days that the Contractor will require flagging based on their method of construction**, and shall include a baseline schedule indicating the critical path of the Project, demonstrating that substantial completion of the Work will be attained by November 15, 2019.
 2. Proponent shall include a list of points at which the City's/CN's review and/or approval of design work product will be required, order times for long lead items, as well as any other conditions that would have to apply and the steps the Proponent plans to undertake, for substantial completion of the work by November 15, 2019. The Proponent shall note that the City/CN is entitled to ten (10) days to review submittals.
2. **OSR Specification Requirements.**

The Proponent shall submit a full description of the proposed components and pathway items for the entire project. This shall include written statements illustrating the Proponent's understanding of the Owner's Statement of Requirements and their proposed design intent for each component listed below. In general, components shall be grouped as described below and shall include but not be limited to the following components:

- a. Asphalt, multi-use pathway details
- b. New structure and associated wingwalls under the existing rail embankment and handrail on top (design life is 100 years)
- c. Landscaping and urban design/public realm elements as outlined, including proposed Civic Way Design Theme elements.
- d. New Pathway lighting
- e. Drainage works
- f. Retaining walls

DOUGALL AVENUE / CN RAIL PEDESTRIAN UNDERPASS AND MULTI-USE TRAIL DESIGN-BUILD PROJECT

APPENDIX “D” – EVALUATION MATRIX

1. Evaluation Technical Submission stage 1

The evaluation criteria and relative weightings are to be applied as follows, referencing Appendix B Technical Submission Requirements stage 1:

EVALUATION CATEGORIES	Weight
I. Proponent Experience	100
II. Consultant Team Qualifications, Personnel and Staffing	100
MAXIMUM POINTS	200

NOTE: Proponent must obtain a score of 70% to move on to references.

REFERENCES – IS A PASS/FAIL OF THE QUALIFICATIONS PROPOSAL AT THE SOLE, ABSOLUTE AND UNFETTERED DISCRETION OF THE CITY.

EVALUATION CATEGORIES	PASS/FAIL
I. References	

NOTE: Proponent must obtain a PASS to move on to Technical Submission stage 2

2. Evaluation Technical Submission stage 2

The evaluation criteria and relative weightings are to be applied as follows, referencing Appendix B Technical Submission Requirements stage 2:

EVALUATION CATEGORIES	Weight
A. PROJECT SCHEDULE (Max 75 points)	
II. Project Schedule	75
B. DESIGN PROPOSAL (Max 475 points)	
I. Structural Component (Underpass)	170
II. Pathway Design Elements	125
III. Landscape, Urban Design Aesthetics	150
IV. Utility Relocation and Coordination	30
C. CONSTRUCTION (Max 250 points)	
I. Construction Phasing Plan/Staging	130

DOUGALL AVENUE / CN RAIL PEDESTRIAN UNDERPASS AND MULTI-USE TRAIL DESIGN-BUILD PROJECT

II. Management of Rail Operations	120
MAXIMUM POINTS	800

-END OF APPENDIX “D”-