

ADDENDUM NO. 1
CONSULTING SERVICES – LOU ROMANO WATER RECLAMATION PLANT CENTRIFUGE #1 CONTROL
SYSTEM UPGRADE
RFP NO. 170-19

January 24, 2020

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

QUESTIONS/ANSWERS:

Question #1:

Referring to Item “Introductions 1.2” The City Pollution Control Department is asking for the proposals for the prep, drawings, specifications to upgrade. Can you please confirm the proposal price in envelope “B” will not include any hardware, software, project management of procurement and services and that final deliverables are not part of this proposal?

Answer: In addition to preparing the tender package consisting of all drawings and specification for the control system upgrade, the Consultant is also expected to provide the following:

- Electrical and mechanical engineering support for meetings, direction of installation Contractor and City staff for performance and functional testing of centrifuge.
- Assistance to the City and Contractor with shop drawing reviews.
- Control system and field equipment commissioning by the field engineers
- One trip totaling 10 days of on-site time for programming/start-up/commissioning (travel time not counted as on site time)
- Operator and maintenance training for all new equipment and controls
- Equipment maintenance manuals (4 hard copy sets and electronic files in searchable PDF format)
- As-built drawings and operating manuals (4 hard copy sets and electronic files, Autocad and searchable PDF format)
- All PLC program files complete with all documentation and comments.
- All Centrifuge local OIT files complete with all documentation and comments.
- All VFD parameter settings
- One trip for training
- Assistance to the City and Contractor during centrifuge testing period following the upgrade of the controls.

The proposal price must include all the above items.

Question #2:

It is our understanding that the goal of this package is to develop suitable drawings, specifications and definitions in order for the City to tender for the ultimate purchase of project hardware, software, equipment, project management and services etc. Can you confirm, clarify ?

Answer: The successful proponent is expected to provide and supply at its expense, all labour, supervision, machinery, equipment and materials necessary or contemplated with respect to providing engineering design, contractor specifications (instructions), PLC/OIT programming, start-up, commissioning and training for the Centrifuge Control System Upgrade for DS906 Centrifuge at the Lou Romano Pollution Control Plant in the City of Windsor.

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/jm

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January 24, 2020

I hereby acknowledge receipt of Addendum No. 1 to the RFP No. 170-19 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca SIGNED
ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department