

**Engineering Consulting Services for Eastlawn Avenue Reconstruction**

**APPENDIX “D” – EVALUATION CRITERIA**

**1. Evaluation of Services Proposal**

The Services Proposal will comprise 70% of the overall Proponent score. The evaluation criteria and relative weightings are to be applied as follows, referencing Appendix B:

**Mandatory Criteria – IS A PASS/FAIL OF THE (SERVICES PROPOSALS) AT THE SOLE, ABSOLUTE AND UNFETTERED DISCRETION OF THE CITY.**

NOTE: Proponent must obtain a PASS to move on with the evaluation

| <b>EVALUATION CRITERIA-MANDATORY</b>   | <b>PASS/FAIL</b> |
|--|------------------|
| <ul style="list-style-type: none"> <li>• Is the Proponent’s Offer Document - Appendix A, compliant as required in paragraph 8.2(a)</li> <li>• Is the Proponent’s Cost Proposal - Appendix C, compliant as required in paragraph 9.1</li> <li>• Is the Proponent’s Declaration of Conflict compliant as required in Appendix B – Submission Content, Question 1.</li> </ul> |                  |

Stage 1 – Services Proposal

| <b>EVALUATION CRITERIA</b>   | <b>WEIGHT</b> |
|--|---------------|
| Proponent Information: As per Appendix B, Question 2.                    | 5             |
| Experience: As per Appendix B, Question 3.                               | 25            |
| Proponent Qualifications: As per Appendix B, Question 4.                 | 10            |
| Project, Proponent Schedule and Timeline: As per Appendix B, Question 6. | 30            |
| Proponent Personnel and Staffing: As per Appendix B, Question 7.         | 30            |
| <b>Total</b>   | <b>100</b>    |

Stage 2 – Services Proposal

**REFERENCES – IS A PASS/FAIL OF THE (SERVICES PROPOSALS) AT THE SOLE, ABSOLUTE AND UNFETTERED DISCRETION OF THE CITY.**

NOTE: Proponent must obtain a PASS to move on to opening up the Cost Proposal.

| <b>EVALUATION CRITERIA</b> | <b>PASS/FAIL</b> |
|----------------------------|------------------|
| References                 |                  |

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**2. Evaluation of Cost Proposal**

The Cost Proposal will comprise 30% of the overall value of the Proponent score and is further broken down as follows:

| <b>Price Component</b>  | <b>Weight</b> |
|---|---------------|
| Section 1, Appendix C: All-Inclusive lump-sum price                               | 20            |
| Section 2, Appendix C: Provision of any services not contemplated by the Contract | 5             |
| Section 3, Appendix C: Fixed Credits  | 5             |

1. All-Inclusive fixed price lump sum

The lowest All-inclusive fixed price lump sum will be assigned a score of 25 marks. The remaining All-inclusive fixed price lump sum amounts will be allocated points in accordance with the following formula:

$$\frac{\text{Lowest Rate}}{\text{Rate}} \times 25$$

2. All-inclusive fixed price hourly rate for provision of any services not contemplated by the Contract

The lowest All-inclusive fixed price hourly rate will be assigned a score of 5 marks. The remaining All-inclusive fixed price hourly rate amounts will be allocated points in accordance with the following formula:

$$\frac{\text{Lowest Rate}}{\text{Rate}} \times 5$$

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3. Total sum of fixed, **credits** should the requirements for these specific tasks be removed from the Contract

The highest Total Sum of all fixed Credits prices will be assigned a score of 5 marks. The remaining Total Sum of all fixed Credits prices amounts will be allocated points in accordance with the following formula:

$$\frac{\text{Rate}}{\text{Highest Rate}} \times 5$$

**-END OF APPENDIX "D"-**