



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

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**ADDENDUM NO.6
PROPOSAL NO. 56-20, DESIGN SERVICES FOR CIVIC ESPLANADE AND CITY HALL
SQUARE PLAZA**

July 17, 2020

This addendum amends and forms part of the RFP Documents. The Bidder shall insert the addendum behind the cover page of the RFP Documents.

QUESTIONS/ANSWERS:

Question #1: Addendum 1 stated in response to a question regarding Joint Ventures that "A joint venture could be a firm with sub-consultants." If our firm will be submitting as a Prime consultant with sub consultants, but not as Joint Venture, will we be disqualified? We cannot provide the requested letters describing the structure of the Joint Venture and liabilities, as we will not be forming a Joint Venture. This becomes a legal issue for us and our team... If we are allowed to submit, but not as a Joint Venture, do we still have to provide separate Forms of Offer and Price Forms from each team member, or would one from the Prime consultant be sufficient?

Answer: *If the Proponent has decided to sub-contract part of the requirements and deliverables of the Contract then that Proponent must incorporate the cost from their sub-consultant in their lump sum price. If the Proponent and the sub-consultant are not entering their Submission as a Joint Venture then the Proponent is only obligated to sign the Offer Document. The City will enter into a Contract with the successful Proponent only. The nature of the relationship between the successful Proponent and its sub-consultant(s) are not the responsibility of the City and the City will not intervene or participate in this relationship. The City supports and encourages fair practice between successful Proponent and its sub-consultant(s). Appendix B, Section 6(3) required any Proponent to specify in detail their intention for their sub-consultant and the City shall evaluate that response in accordance with Appendix D - Evaluation Criteria.*

Question #2: With regards to Addendum 5, Questions 1 and 3, we request further clarification. Contractual obligations for architect's according to OAA and Prodemnity limits, would prescribe that the architect only offer services of coordination for Ontario Land Surveying or Geotechnical services. To provide services beyond this could nullify mandatory insurance coverage. Please clarify the scope of work in this regard.

Answer: *The City of Windsor can hire the surveyor directly and pay them directly if needed*

END OF ADDENDUM NO. 6

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

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Elaine Castellan

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PROPOSAL NO. 56-20, DESIGN SERVICES FOR CIVIC ESPLANADE AND CITY HALL
SQUARE PLAZA**

July 17, 2020

I hereby acknowledge receipt of Addendum No. 6 to the RFP 56-20 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our RFP cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your RFP submission.**

**PLEASE E-MAIL @ purchasing@citywindsor.ca SIGNED ACKNOWLEDGEMENT SHEET
ASAP**