



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**  
**Manager of Purchasing**

**Elaine Castellan**  
**Purchasing Supervisor**

**(519) 255-6272**  
**TELEPHONE NUMBER**

January 24, 2019

**TENDER NO. 19-19, 2019-2020 & 2020-2021 ACTIVITY GUIDES**

Sealed tenders clearly marked as to contents will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, N9A 7K6, up to and including **ELEVEN-THIRTY FIFTY-NINE (11:30:59) A.M. (E.S.T.), FRIDAY, FEBRUARY 8, 2019**, for the printing and delivery of 2019-2020 and 2020-2021 Activity Guides for the Recreation and Culture department.

**A public opening of this tender will be held at 400 City Hall Square, Suite 403, Windsor, Ontario at 11:45 a.m. (E.S.T.), FRIDAY, FEBRUARY 8, 2019.** Contract award will be posted on The City of Windsor website, [www.citywindsor.ca](http://www.citywindsor.ca).

Specifications will be available on **Thursday, January 24, 2019** upon payment of a non-refundable fee at [www.biddingo.com/windsor](http://www.biddingo.com/windsor) for electronic documents or in person at Purchasing Division, 400 City Hall Square, Suite 403, Windsor, Ontario.

Acceptance or rejection of any tender will be made according to the City of Windsor Purchasing By-law 93-2012, and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

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Purchasing Supervisor

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