



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Manager of Purchasing

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Purchasing Supervisor

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October 2, 2020

PROPOSAL NO. 131-20, CARETAKING (JANITORIAL) SERVICES

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **FRIDAY, OCTOBER 23, 2020, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T)** through the City's Bidding System: www.biddingo.com/windsor, to provide caretaking (janitorial) services at two (2) facilities located at 350 City Hall Square West and 400 City Hall Square East, also referred to as the City Hall Campus.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted. There will be no public opening of this proposal.

A mandatory site meeting will be held Saturday, October 17, 2020 at 9:00am E.D.T at the following locations:

Location(s): 1) 350 City Hall (**Meeting point**) 2) 400 City Hall

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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