

#### THE CITY OF WINDSOR

COUNCIL SERVICES DEPARTMENT

VALERIE CRITCHLEY
CITY CLERK

IN REPLY, PLEASE REFER
TO OUR FILE NO. \_\_\_\_

June 26, 2014

TO: <u>ALL MEMBERS OF THE WINDSOR ACCESSIBILITY</u> <u>ADVISORY COMMITTEE</u>

Attached is the Agenda for the meeting to be held:

Thursday, July 3, 2014
2:00 o'clock p.m.
Room 204
400 City Hall Square East

Your attendance is greatly appreciated. If you are *unable* to attend, please contact the undersigned at 519-255-6222, ext. 6430 as soon as possible.

Yours very truly,

Karen Kadour

Committee Coordinator

To view minutes and agendas on the web, go to: www.citywindsor.ca

## AGENDA WINDSOR ACCESSIBILITY ADVISORY COMMITTEE held Thursday, July 3, 2014

#### at 2:00 o'clock p.m. Room 204, 400 City Hall Square East

#### 1. CALL TO ORDER

#### 2. <u>DECLARATIONS OF CONFLICT</u>

#### 3. MINUTES

Adoption of the minutes of the meeting held

#### 4. <u>PRESENTATION</u>

- 4.1 Sidewalk Wheelchair Ramps: Tactile Warning Surfaces- Stacey Shyshak-Project Administrator (Attachment #1)
- 4.2 Windsor's Community Museum Expansion Project- Colleen Middaugh-Project Administrator
- 4.3 New City Hall Project- Wadah Al-Yassiri- Project Administrator
- 4.4 Funding Request- Ramp at WFCU Arena- Ray Mensour, Manager, Arenas & WFCU Centre (Attachment #2)

#### 5. **BUSINESS ITEMS**

- 5.1 Accessible customer service--Accessible Recreation ideas
- 5.2 Accessible Transit- WAAC representative on Transit Board- Next term
- 5.3 Accessible Employment- Accessible employment subcommittee
- 5.4 Accessible Built Environment- Paterson Park update

#### 6. <u>CHAIR'S REPORT</u>

#### 7. <u>DIVERSITY/ACCESSIBILITY OFFICER'S REPORT</u>

#### 8. <u>DATE OF NEXT MEETING</u>

#### 9. ADJOURNMENT

From:

Shyshak, Stacey

Sent:

Friday, June 20, 2014 9:41 AM

То:

Jones, Gayle

Subject:

RE: Sidewalk Wheelchair ramps - tactile warning surfaces

Sounds great. Can you forward me the invite?

From: Jones, Gayle

Sent: Friday, June 20, 2014 9:40 AM

To: Shyshak, Stacey

Subject: RE: Sidewalk Wheelchair ramps - tactile warning surfaces

I have a WAAC meeting on July 3<sup>rd</sup>. That would be a perfect time to ask questions and get input.

From: Shyshak, Stacey

Sent: Friday, June 20, 2014 9:38 AM

To: Jones, Gayle

Subject: Sidewalk Wheelchair ramps - tactile warning surfaces

Gayle, I've had a number of meetings with the engineers, traffic operations, transportation planning, field services and operations in the last few weeks about the tactile surface indicators and AODA. We had a few questions come out of the meetings which we'd like input from the accessibility group on. They are things that aren't clear in the legislation and are left open to interpretation. Would we be able to set up a meeting with your group to discuss? Even if one person using a wheelchair and one or two people with visual impairments would be fine.

#### Stacey Shyshak, P.Eng

**Project Administrator** 

City of Windsor Engineering Department Development & Geomatics 4th Floor, 350 City Hall Sq W Windsor, ON N9A 6S1

Phone (Bus): 519-255-6100 ext. 1734

Phone (Cell): 519-564-8891

Fax: 519-255-6540

Access Funding Proposals are only available to projects internal to the Corporation. Funding will be on a one-time only basis except in rare circumstances.

Funding proposals may be submitted at any time. Proposals received later than the first Tuesday of the month will be reviewed by the Windsor Accessibility Advisory Committee at its regular meeting in the following month.

Instructions for completing this application:

- A) Complete Sections 1 and 2
- B) Karen Kadour, Committee Co-ordinator at <a href="kkadour@city.windsor.on.ca">kkadour@city.windsor.on.ca</a> or c/o Council and Customer Services, 350 City Hall Square.
- C) WAAC will consider all proposals and may request attendance at a WAAC meeting for further discussions.

#### Section 1 Project Details

Date Submitted: June 9, 2014

Department: Community Development and Health

1) Description of Barrier Removal Project and how it promotes universal access to all persons with disabilities (include appropriate references to attitudinal, informational, physical, technological, architectural or policy barriers):

This includes purchase of a multi level ramp system to be utilized in conjunction with risers and staging currently in place at the WFCU Centre (Community Centre and Spectator Rink). Currently the facility does not offer ramp access to any of its staging systems, which is excluding some patrons from accessing our stage.

The WFCU Centre hosts a variety of community events in multiple spaces, including:

Spectator Rink – high school graduations, trade shows, consumer shows, hockey and basketball games, special guest speakers, comedy shows, concerts, large scale opening ceremonies for community events and other general public attended events,

Community Centre – variety of events including weddings, galas, meetings, trade shows, business events, conventions, guest speaking series

Adding this customized and multi-functional ramp system will make sure that all attendees will be able to participate in all elements of each event held within the facility. The ramp system includes options for various height levels including one foot and two foot risers, frequently used during guest speaking and wedding events held within the community centre, as well as three foot high stages that are used in the spectator bowl for graduations, trade shows and other events that generally have an attendance over 1,000 participants.

2) Provide a list of users and groups that will benefit from this barrier removal activity:

All promoters for concerts and events in the WFCU Centre including but not limited to Live Nation Canada, AEG Live, Jones Entertainment Group, IMG Canada, Invictus Entertainment Group, the Windsor Essex Catholic District School Board, the Greater Essex County District School Board.

In addition, the purchase of this equipment will impact any and all rentals that access the WFCU Centre Community Centre and associated spaces.

3) Identify all partners in this project:

City of Windsor, Global Spectrum Facility Management, Penn Elcom

4) Identify in kind and volunteer contributions:

N/A

5)	Has this project been researched for best practices in creating accessibility	?
	ain why project is best choice to promote accessibility)	

6) Does the project meet or exceed Ontario Building Code or Windsor Facility Accessibility Design Standards (FADS) requirements? (Explain)

We currently do not have a ramp. This portable ramp will meet the Building Ratio of 1:12

7) Does the vendor/supplier/designer/contractor of this project support the principles of full accessibility for people with disabilities?

⊠ Yes □ No Co	omments:		
Plans/drawings C	ost Analysis ⊠ Othe e obtained in stages	uded: Letters of Suppor r (Explain) (Where a eg: approval in principle, a	a project is very
Staging estimate atta	ched		
9) What is the expect	ed project completion	n date?	
June 21, 2014 – prior	to the high school gr	raduation ceremonies	
Section 2 Project	<u>Costs:</u>		
Department contribut	ion		\$
Amount Requested fr	om Accessibility Adv	isory Committee	\$16,642.07
Other Funding Source	es (describe):		\$
		5)	
Date Signed		Executive Director or Ma	anager

Section 3 Accessibility Committee R	<u>Review</u>
Your proposal was reviewed on .	
☐ We RECOMMEND your proposal be co the amount of \$ .	onsidered for funding from the Access Fund in
☐ We RECOMMEND your proposal be ap Access Fund in the amount of \$ sul	oproved in principle for funding from the bject to the following conditions:
☐ We DO NOT RECOMMEND your properties of the following most meet our requirements for the following.	osal at this time. Your application for funding wing reasons:
	in the second se
Date Signed	Chair, Windsor Accessibility Advisory Committee

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4) Identify in kind and volunteer contributions:

N/A

5)	Has this project been researched for best practices in creating accessib	ility?
(Expl	ain why project is best choice to promote accessibility)	

6) Does the project meet or exceed Ontario Building Code or Windsor Facility Accessibility Design Standards (FADS) requirements? (Explain)

We currently do not have a ramp. This portable ramp will meet the Building Ratio of 1:12

7) Does the vendor/supplier/designer/contractor of this project support the principles of full accessibility for people with disabilities?

8) Appropriate supporting Documents include Plans/drawings  Cost Analysis  Other (large approval may be obtained in stages error drawings are available, final approval)	(Explain) (Where a project is very
Staging estimate affached	
9) What is the expected project completion	date?
June 21, 2014 - prior to the high school gra	duation ceremonies
Section 2 Project Costs:	
Department contribution	\$
Amount Requested from Accessibility Advis	ory Committee \$16,642.07
Other Funding Sources (describe):	\$
June 9/14 Date Signed	Executive Director or Manager

Date Signed	Chair, Windsor Accessibility Advisory Committee
☐ We DO NOT RECOMMEND your pr did not meet our requirements for the fo	oposal at this time. Your application for funding ollowing reasons:
☐ We RECOMMEND your proposal be Access Fund in the amount of \$	e approved in principle for funding from the subject to the following conditions:
☐ We RECOMMEND your proposal be the amount of \$ .	e considered for funding from the Access Fund ir
Your proposal was reviewed on	
Section 3 Accessibility Committee	<u>e Review</u>



PENN ELCOM INC

2020 Halford Orive, Windsor, ON, N9A 613 Canada
Tel: 888-716-6322 Fax: 519-737-9499
cmail: barry.r@penn-elcom.com

WFCU ENTERTAINMENT ARENA
C/O GLOBAL SPECTRUM FACILITY MANAGEMENT
8787 MCHUGH ST, WINDSOR, ON N#SOA1

Date 22-May-14

Tel: \$19-974-7979 XT4

Aun; JASON TONER

DESCRIPTION/REFERENCE

OCOTATION

ESCRIPTION  4' WIDE WITH TOP PLATE RNARQUND,  JSTOM Y N 'J DECK  ECK CLAMP  " LEG SET OF 4 (WITH ADJUST,  " LEG SET OF 4 (WITH ADJUST,  RANKED ANGLE ADAPTERS  JUBBLE LOCATOR PLATE  RONNED DECK CLAMP, ONE US  CCK 4' N A'  ECK 4' N A'  ECK 4' N A'  TEG SET OF 4 (WITH ADJUST,  LEG SET OF 4 (WITH ADJUST,  LEG SET OF 4 (WITH ADJUST,  LEG SET OF 4 (WITH ADJUST,  ANNED ANGLE ADAPTERS  JUBBLE LOCATOR PLATE  LANKED DECK CLAMP, ONE US  CCK 4' N A'  ECK 5' N A'  ECK 5' N A'  ECK 6' N A'  ECK	AJACKS) AJACKS)  P ONE DOWN  AJACKS AJACKS)  P ONE DOWN	TOP	QUNDS FOI PLATFORM H TO STAGE	455 60	48:4 13:45:45:45:45:45:45:45:45:45:45:45:45:45:
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ISTOM 4" X 9" DECK "LEG SET OF 4 (WITH ADJUST). LEG SET OF 4 (WITH ADJUST). LANKED ANGLE ADAPTERS DUBLE! OCATOR PLATE. BUNKED DECK CLAMP DOWN ICK 4" X 1" ICK 4" X 2" HEEL CHAIR LOWER KAMP  JARDRAIL 5" JARDRAIL 4" JARDRAIL 4"	AJACKS) JACKS)			225 60 210 00 39 00 40 50 30 60 435 60 575 60	337 105 156 81 30 435 575
ISTOM 4" X 9" DECK "LEG SET OF 4 (WITH ADJUST). LEG SET OF 4 (WITH ADJUST). LANKED ANGLE ADAPTERS DUBLE! OCATOR PLATE. BUNKED DECK CLAMP DOWN ICK 4" X 1" ICK 4" X 2" HEEL CHAIR LOWER KAMP  JARDRAIL 5" JARDRAIL 4" JARDRAIL 4"	AJACKS) JACKS)			225 60 210 00 39 00 40 50 30 60 435 60 575 60	337 105 156 81 30 435 575
**LEG SET OF 4 (WITH ADDUSTALEG SET OF 4 (WITH ADDUSTALEG SET OF 4 (WITH ADDUSTALANNED ANGLE ADAPTERS ) UBLE! OCATOR PLATE. ANNED DECK CLAMP DOWN. ICK 4 * X 5 ** HEEL CHAIR LOWER RAMP  JARDRAIL 5 ** JARDRAIL 5 ** JARDRAIL 5 ** JARDRAIL 5 **	AJACKS) JACKS)			225 60 210 00 39 00 40 50 30 60 435 60 575 60	337 105 156 81 30 435 575
LEG SET OF 4 (WITH ADJUSTAL IANKED ANGLE ADAPTERS DUBLET OCATOR PLATE LANKED DECK CLAMP DOWN CKK 4"X 4" ICK 4"X 5" HEELCHAIR LOWER RAMP  JARDRAIL 5" JARDRAIL 4" JARDRAIL 5"	JACKSJ			210.00 39.00 40.50 30.60 435.00 575.00	105 156 81 30 435 575
IANKED ANGLE ADAPTERS DUBLET OCATOR PLATE LANKED DECK CLAMP BOWN ICK 4" X 4" ICK 4" X 5" HEELCHAIR LOWER KAMP  JARDRAIL 5" JARDRAIL 4" JARDRAIL 5"				40 50 30 60 435 60 575 60	156 81 30 435 575
LANKED DECK CLAMP DOWN CKK 4"X 4" CKK 4"X 5" HEELCHAIR LOWER RAMP JARDRAIL 5" JARDRAIL 4" JARDRAIL 5"				30.60 435.60 575.60	30 435 575
CK 4" X 4" ICK 4" X 5" HEELCHAIR LOWER RAMP  JARDRAIL 5" JARDRAIL 4" JARDRAIL 5"				435.00 575.00	435 575
CK 4" X 5" HEELCHAIR LOWER KAMP  JARDRAIL 5" JARDRAIL 4" JARDRAIL 5"				575 (0)	575
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STOM 4' X 9' DECK			1	625 (40	625
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ANKED ANGLE ADAPTERS	TALKS)			19.00	152 234
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ANKED DECK CLAMP, ONE UP	ONE DOWN			30.00	60
CK 4' X 4'			- 3	435.00	435
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