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Windsor, Ontario June 20, 2013

A meeting of the **Windsor Accessibility Advisory Committee** is held this day commencing at 1:30 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Wayne Meneguzzi, Chair
Kathy Iacovone, Vice Chair
Councillor Ed Sleiman (arrives at 1:40 p.m.)
John Azlen
Peter Best
Jason Beaudin (arrives at 1:50 p.m.)
Tanya Emmett
Sandra Friesen
Christine Trudell-Conklin

Regrets received from:

Meighen Johnson-Etue
Jennifer Michaels
Anne Mullen (Resource)

Guests in attendance:

Councillor Ron Jones, Ward 2
Lynn Calder, Assisted Living South Western Ontario

Also present are the following resource personnel:

Heidi Baillargeon, Landscape Architect
Jennifer Brause, (A) Manager Human Rights/Accessibility, University of Windsor
John Brunelle, Handi Transit
Pat Delmore, Director of Operations, Transit Windsor
Gayle Jones, Accessibility/Diversity Officer
Stacey Shyshak, Engineer II
Mark Winterton, Manager of Contracts and Field Services
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 1:35 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. DECLARATIONS OF CONFLICT

T. Emmett discloses an interest and abstains from voting on Item 4.2 being a discussion regarding the Face to Face Accessibility Program and Item 4.3 being a funding application for Paterson Park as she is employed by Assisted Living South Western Ontario.

3. MINUTES

Moved by K. Iacovone, seconded by Councillor Sleiman,
That the minutes of the Windsor Accessibility Advisory Committee at its meeting held February 20, 2013 **BE ADOPTED** as presented.
Carried.

4. BUSINESS ITEMS

4.1 Updates to Curb Ramp Specifications

An e-mail from G. Jones relating to accessible curb ramps and what is required under the Integrated Accessibility Standard under the Accessibility for Ontarians with Disabilities (AODA) is distributed and attached as Appendix “A”.

S. Shyshak indicates the Engineering Department, City of Windsor is creating a new Corporate Standard for curb cuts and she requests input from the Windsor Accessibility Advisory Committee. She distributes the City of Windsor “Wheelchair Ramps & Pedestrian Crossing at Intersections – Various Alignments” drawing and the “Concrete Sidewalk Ramps at Intersections drawing attached respectively as Appendix “B” and “C”.

The salient points of discussion relating to curb ramp specifications are as follows:

- Some curb ramps direct a person into traffic – Need for a 2 directional ramp
- Surface treatment consists of a set of grooved lines.
- Members of WAAC visited the intersection at Firgrove and Magnolia to examine the curb curbs. Surface treatment consisted of long vertical lines pressed into concrete with no raised tactile walking surface
- It is difficult for a sight impaired individual to feel the long vertical lines with their feet.
- City of Toronto utilizes a bubble-like texture on the curb cut which can be easily felt by one’s feet.
- Water, ice and snow will fill in the vertical lines on the curb cut.

- Seeing Eye Dogs are trained to stop at a curb. If the curb is totally flush, the dog and owner will be in the street. A tactile walking surface and the assurance one is walking in the right direction are imperative.
- Cobblestone and brick curb cut treatments could potentially create difficulty for those in wheelchairs if not done properly.
- Suggestion for rubber mats to be in a different colour and to increase the size.

G. Jones advises the Accessibility Standard legislation states where a curb ramp is provided at a pedestrian crossing, it must have tactile walking surface indicators that,

- have raised tactile walking surface
- have a high tonal contrast with the adjacent surface
- are located at the bottom of the curb ramp
- are set back between 150 mm and 200 mm from the curb edge
- extends the full width of the curb ramp
- are a minimum of 610 mm in depth

G. Jones additionally provides the Corporate Facility Accessibility Design Standards (FADS) requirements to S. Shyshak and M. Winterton as they are undertaking a new corporate standard for curb ramps.

4.3 Funding Application – Paterson Park

The “Windsor Accessibility Advisory Committee Proposal for Funding from Capital Project 7035138” document is distributed and attached as Appendix “D”. The request submitted by Councillor Ron Jones, Operations Department and Parks and Facilities is for making Paterson Park (located on the corner of Detroit Street and Sandwich Street) “usable and used by adding accessible paths throughout the park, accessible picnic tables on concrete pads as well as barbeques for residents and visitors to the park”.

As part of the 2013 Capital Budget, Council approved a placeholder of \$10,000,000 to be allocated equally to each of the political wards in the amount of approximately \$1 million dollars each. The report of the Manager of Contracts dated May 27, 2013 entitled “2013 Enhanced capital Budget – Ward Allocation” is attached as Appendix “E” as background information.

M. Winterton indicates funding in the amount \$40,000 from the Windsor Accessibility Advisory Capital Project 7035138 would assist in creating the envisioned amenities requested in the funding proposal.

Lynn Calder, Assisted Living South Western Ontario advises her agency services 600 adults with physical disabilities and their office is located in close proximity to Paterson Park.

Councillor Jones announces the placeholder of \$1,000,000 will be utilized for mill and pave and curb ramps in Ward 2. He also is requesting funding from the WAAC Capital Fund for accessible amenities at Paterson Park.

In response to a question asked by J. Beaudin regarding lighting at Paterson Park, Councillor Jones responds a pilot project for LED lighting will be undertaken by Enwin at Paterson Park.

P. Delmore indicates Transit Windsor will attempt to ensure the accessible paths throughout Paterson Park will be directed to a bus stop.

Moved by K. Iacovone, seconded by P. Best,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$40,000 to be funded from the Windsor Accessibility Advisory Committee Capital Project 7035138 for accessible amenities at Paterson Park which include accessible paths throughout the park and accessible picnic tables situated on concrete pads.
Carried.

Moved by J. Beaudin, seconded by S. Friesen,
That City Council **BE REQUESTED** to consider expending funds in the amount of \$200,000 from the Enhanced Capital Budget Ward Priority Fund for the construction of accessible curb ramps throughout Ward 2.
Carried.

4.2 Face to Face and Accessibility Program

Moved by J. Beaudin, seconded by C. Trudell-Conklin,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$700. for costs associated with the Face to Face Job Shadowing Program.
Carried.

T. Emmett, Windsor Essex Employment Group indicates there were 69 participants in the Face to Face Job Shadowing Program and the participants received 1.5 days of job shadowing. She notes 3 participants were offered employment.

G. Jones states the Face to Face Job Shadowing Program at the City of Windsor was a great success with 15 employment placements offered by the City and 10 filled by the Face to Face Program.

G. Jones states historically, WAAC has donated \$1,500 annually to the Opening Doors & Minds Accessibility Workshop sponsored by the County of Essex. This matter had been discussed at a previous meeting but no firm decision or motion was made by the Committee.

General discussion ensues regarding if it is the Committee's will to continue the annual donation of \$1,500, or, if WAAC wishes to utilize the \$1,500 towards hosting the Workshop in Windsor.

It is generally agreed that the Committee has a history of involvement with sponsoring, attending and assisting with this event. and they do not want to see the event falter this year as the Committee values the worth of this event. The Committee, going forward does note that it prefers to run its own Accessibility event and intends to put its funds to support WAAC and Windsor run events. This year given the insufficient amount of time to plan a Workshop for this year, WAAC will contribute \$1,500 to the Opening Doors & Minds Workshop to be held on October 24, 2013 in LaSalle.

Moved by Councillor Sleiman, seconded by J. Beaudin,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,500 to sponsor the 11th Annual Accessibility Workshop – Opening Doors and Minds to be held on October 24, 2013 at St. Nicholas Macedonian Eastern Orthodox Church, 5225 Howard Avenue, LaSalle, Ontario.

Carried.

5. FINANCIALS

The Financial Summary Variance Report for the period ending June 30, 2013 is received for information.

6. DIVERSITY AND ACCESSIBILITY OFFICER REPORT

No report.

P. Delmore provides an update relating to the following issues pertaining to Transit Windsor:

- As of January 1, 2014, caregivers to those requiring assistance on Transit Windsor buses will ride free.
- Councillor Hatfield will provide funding to construct a bus shelter at McHugh and Banwell. Reverend Charles Payne, former Chair of WAAC (now deceased) requested this bus shelter.
- City Council has provided funding in the amount of \$1.7 million for drivers to announce bus stops on Transit Windsor buses.

7. DATE OF NEXT MEETING

The next meeting will be held on September 24, 2013 at 1:30 o'clock p.m. in Room 407, 400 City Hall Square East.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 3:25 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR