

AGENDA
WINDSOR ACCESSIBILITY ADVISORY COMMITTEE
held Friday, February 24, 2017
at 2:00 o'clock p.m.
Room 407, 400 City Hall Square East

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**

Election of the Chairperson and Vice Chairperson for the term ending December 31, 2017.

4. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held September 20, 2016 - **attached.**

5 **BUSINESS ITEMS**

5.1 **Metered On-Street Accessible Parking**

City Council at its meeting held December 12, 2016 approved CR769/2016 as follows:

“That the report of the Environment, Transportation and Public Safety Standing Committee of its meeting held November 23, 2016 regarding “Response to CQ20-2016 – Metered On-Street Accessible Parking” ***BE REFERRED to the Windsor Accessibility Advisory Committee for review and comment for Council’s consideration.***”

5.2 **Update on Gino & Liz Marcus Recreation Complex Accessible Family Change Room Addition**

Andrew Dowie, Project Administrator to provide an update.

5.3 **Funding Application – Windsor Public Library - Addition to the Optimist Community Centre**

The Proposal for Funding from Capital Project 7086008 (Accessibility) – **attached.**

5.4 Funding Application – Recreation & Culture – Sandpoint Beach Accessibility

The Proposal for Funding from Capital Project 7086008 (Accessibility) – **attached.**

5.5 Funding Application – Engineering & Development – New City Hall Building – Annunciation System for the Three Elevators

The Proposal for Funding from Capital Project 7086008 (Accessibility) – **attached.**

5.6 Sub Committee Updates

6. Accessibility Officer's Report
Data for City facilities

7. CHAIR'S REPORT

8. DATE OF NEXT MEETING

To be determined.

9. ADJOURNMENT

Windsor Accessibility Advisory Committee
Proposal for Funding from Capital Project 7086008
(Accessibility)

Access Funding Proposals are only available to projects internal to the Corporation. Funding will be on a one-time only basis except in rare circumstances.

Funding proposals may be submitted at any time. Proposals received later than the first Tuesday of the month will be reviewed by the Windsor Accessibility Advisory Committee at its regular meeting in the following month.

Instructions for completing this application:

- A) Complete Sections 1 and 2
- B) Return to Karen Kadour, WAAC Secretary at kkadour@citywindsor.ca or c/o Council and Customer Services, 350 City Hall Square.
- C) WAAC will consider all proposals and may request attendance at a WAAC meeting for further discussions.

Section 1 Project Details

Date Submitted: February 14, 2017

Department: Windsor Public Library and Recreation

1) Description of Barrier Removal Project and how it promotes universal access to all persons with disabilities (include appropriate references to attitudinal, informational, physical, technological, architectural or policy barriers):

The City, along with the Windsor Public Library, is embarking on the construction of an approximately 6,500 sq. ft. (604 m²) building addition to the Optimist Community Centre located at 1075 Ypres Blvd.

Architecttura Inc. has been retained by the City for consulting services and De Angelis Construction Inc. has been retained for construction. The new building addition design conforms to the Accessibility for Ontarians with Disabilities Act (AODA) and the Facility Accessibility Design Standards (FADS).

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The project scope generally includes:

- a. A new approximately 6,500 sq.ft. (604 m²) building addition to the existing community centre, complete with:
 - A new shared entrance/lobby with the community centre.
 - Designated space for the general collection, automotive archives, a children's area, and a lounge area.
 - A library reception area, work room, and small kitchenette.
 - New washrooms, including a new barrier free universal washroom
 - Support areas such as janitorial, mechanical, electrical and IT/security spaces
- b. Maintenance improvements to the existing facility including: new reception desk, exterior siding and roof replacement, interior painting, floor replacement, and room divider replacement (ABC room).
- c. New asphalt parking lot, exterior lighting, concrete walkways & outdoor patio area, asphalt sports court, bicycle parking, and landscaping.

Included in the project scope is a new barrier-free universal washroom. This washroom will be conveniently located off of the new shared front lobby and will service both the existing community centre and the new library.

The project team is looking to include a power assisted adult change table and a patient lift system, similar to those being proposed for the New City Hall project. The **estimated cost** for the supply, delivery, installation, structural support and electrical feed requirements for a new change table and lift system, is approximately **\$15,000**.

The project team is requesting funding to an upset amount of **\$15,000** to cover the associated costs.

2) Provide a list of users and groups that will benefit from this barrier removal activity:

To maximize the accessibility of the facility and to meet the needs of our valuable patrons.

3) Identify all partners in this project:

Windsor Public Library and City's Recreation Department

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4) Identify in kind and volunteer contributions:

The project cost is being covered by the Windsor Public Library and the City's Recreation Department. Requests made under this funding application are in addition to what was in the original design.

5) If this is for a modification to the built environment, has your site been audited for accessibility using the Windsor Barrier Free Design Standards?

0 Yes No Comments:

The new facility will meet the necessary accessibility requirements.

6) Does the project meet or exceed Ontario Building Code or Windsor Barrier Free Design Standards requirements? (Explain)

Yes

7) Does the vendor/supplier/designer/contractor of this project support the principles of full accessibility for people with disabilities?

X Yes No Comments:

8) Appropriate supporting Documents to be provided at the meeting: Letters of Support Plans/drawings Cost Analysis Other (Explain) (Where a project is very large approval may be obtained in stages eg: approval in principle, approval after plans or drawings are available, final approval)

9) What is the expected project completion date?

The anticipated completion date is fall 2017.

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Section 2 Project Costs:

Department contribution **\$n/a**

The Department is covering the cost associated with the scope of work previously approved by Council.

Amount Requested from Accessibility Advisory Committee **\$15,000**

Date Signed

Executive Director

Windsor Accessibility Advisory Committee
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Section 3 Accessibility Committee Review

Date Signed

**Chair, Windsor Accessibility Advisory
Committee**