

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**TRANSIT WINDSOR ADVISORY COMMITTEE**  
Thursday, November 5, 2015  
at 4:00 p.m.  
Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall

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1. **CALL TO ORDER**
  
2. **DECLARATIONS OF CONFLICT**
  
3. **ADOPTION OF THE MINUTES**  
Adoption of the minutes of the meeting held October 7, 2015 – *attached.*
  
4. **BUSINESS ITEMS**
  - 4.1 **Update by the Executive Director**
  
  - 4.2 **Vision for Transit Windsor**
  
  - 4.3 **Transit Shelter & Bus Stop Condition Report**  
The report of the Executive Director Transit Windsor dated October 29, 2015 entitled "Transit Shelter and Bus Stop Condition Report" – *attached.*
  
  - 4.4 **Campus Commuting Survey**  
The "Results of 2013 Campus Commuting Survey" – *attached.*
  
5. **NEW BUSINESS**
  
6. **DATE OF NEXT MEETING**
  
7. **ADJOURNMENT**

Windsor, Ontario October 7, 2015

A meeting of the **Transit Windsor Advisory Committee** is held this day commencing at 4:00 o'clock p.m. in the Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Councillor Bill Marra, Chair  
Councillor Rino Bortolin  
Councillor Irek Kusmierczyk  
Councillor Ed Sleiman  
Bernie Drouillard  
Jacob Frickey (non-voting – representative of the Mayor's Youth Advisory Committee)  
Vicken Garabedian, Handi Transit (non-voting)

**Regrets received from:**

Marion Cabral

**Delegation in attendance:**

Raymond Hoang

**Also present are the following resource personnel:**

Helga Reidel, Chief Administrative Officer  
Pat Delmore, Executive Director, Transit Windsor  
Steve Habrun, Planning Manager, Transit Windsor  
Gus Tahiri, Master's Student, University of Windsor  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 4:05 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

The Chair welcomes Vicken Garabedian, Handi Transit and Jacob Frickey, member of the Mayor's Youth Advisory Committee.

**2. ADDITIONS TO THE AGENDA**

Moved by Councillor Bortolin, seconded by B Drouillard,

That Rule 3.3 (c) of the *Procedure By-law 98-2011* be waived to add the following additions to the Agenda:

- 5.2 Vision for the Transit Windsor Advisory Committee
- 5.3 Results of 2013 Campus Commuting Survey  
Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **ADOPTION OF THE MINUTES**

Moved by Councillor Sleiman, seconded by Councillor Kusmierczyk,  
That the minutes of the Transit Windsor Advisory Committee of its meeting held May 26, 2015 **BE ADOPTED** as presented.  
Carried.

5. **BUSINESS ITEMS**

5.1 **Update by the Executive Director**

Raymond Hoang, is present and asks if the Town of Tecumseh is included in the regional transportation initiative, will the dollars received be provided to the City of Windsor or, the Town of Tecumseh. The Chair responds the funds would remain with the Operator, however, if the Town of Tecumseh is the successful proponent for Transit Delivery and Maintenance Services, the funds would stay with Tecumseh.

***College Avenue Community Centre Relocation*** - P. Delmore advises a terminal is located at this location, however, this location must be relocated due to the change in ownership of the former College Avenue Community Centre. He suggests one option is for the terminal to be relocated to the University Mall as there is a large draw of people on this site. He notes discussions have been held with representatives from the University Mall regarding the use of a portion of their property for a west end terminal and states there is a need for thicker asphalt, (due to the weight of the buses) and for washroom facilities. He further notes the University of Windsor is supportive of any initiative that will assist the students.

***Regional Transit*** - P. Delmore reports the Town of Lasalle released an RFP for a Transit Feasibility Study and he states a consultant has been retained. This relates to linking services between the Town of Lasalle and the City of Windsor.

In response to a question asked by Councillor Kusmierczyk regarding the timelines for the Transit Feasibility Study, P. Delmore responds the completion date is December 31, 2015.

V. Garabedian asks if service by Handi Transit to Lasalle has been considered. P. Delmore responds under the AODA, the responsibility lies with the municipality to provide accessible services.

In terms of the Town of Tecumseh RFP, P. Delmore indicates the City of Windsor will be submitting a bid and states transit service will begin January 1, 2016.

*Transit Symposium for Municipal Leaders* - P. Delmore advises he along with Councillor Holt attended the Transit Symposium for Municipal Leaders held on September 24, 2015 in Mississauga. He notes Dr. Costello, University of Waterloo spoke on the theme topic "Building Communities Through Public Transit".

*Intelligent Transportation System* – P. Delmore reports the Intelligent Transportation System will require approximately 18 months to complete. An educational component for the public will include information relating to call-ins, texting, new bus signs and real-time information.

P. Delmore states riders on Transit Windsor are unable to use credit cards at fare boxes due to security issues.

## **5.2 Vision for the Transit Windsor Advisory Committee**

A discussion ensues regarding bus shelters in the city and the following comments are made:

- There are approximately 1,100 bus stops with 158 shelters placed on concrete pads (some stops not on concrete)
- Phase 1 of the bus stop review has been completed.
- Will provide an overview of what is located at each bus stop.
- Suggestion to develop a multi-year plan for bus stops as 86% of stops do not have shelters or concrete pads (could be unsafe during the winter months)
- Approximate cost for a bus shelter is \$5,000 (including the concrete pad)
- Suggestion to place solar panels in the bus shelters.
- Jamieson Company purchased a bus shelter in front of their facility.
- Suggestion for businesses to consider 50/50 cost sharing with the city to invest in a bus shelter.

## **5.3 Results of 2013 Campus Commuting Survey**

The document "Results of 2013 Campus Commuting Survey" is distributed and *attached* as Appendix "A". P. Delmore indicates the foregoing document identifies why students at the University of Windsor do not utilize Transit Windsor.

Councillor Kusmierczyk states this information provides a benchmark to the Committee to see how ridership will be affected with the students attending school in the downtown core. He notes transit will be a more attractive option for students versus parking downtown.

6. **DATE OF NEXT MEETING**

The next meeting will be held on November 5, 2015 at 4:00 o'clock p.m. in the Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall.

7. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 5:30 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR

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4. **BUSINESS ITEMS**
  - 4.1 **Update by the Executive Director**
    - College Avenue Community Centre Relocation
    - Regional Transit
      - LaSalle Transit Feasibility Study
      - Town of Tecumseh RFP for Transit Service
    - Transit Symposium for Municipal Leaders–September 24, 2015 – update
    - Intelligent Transportation System
  
5. **DATE OF NEXT MEETING**
  
6. **ADJOURNMENT**