

Windsor, Ontario November 29, 2016

A meeting of the **Transit Windsor Advisory Committee** is held this day commencing at 4:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Councillor Bill Marra, Chair
Councillor Rino Bortolin
Councillor Irek Kusmierczyk
Councillor Ed Sleiman
Sarah Cipkar
Bernie Drouillard
Jacob Frickey (non-voting, representative of the Mayor's Youth Advisory Committee)
Vic Garabedian, Handi Transit (non-voting)

Guest in attendance:

Ray Hoang

Also present are the following resource personnel:

Pat Delmore, Executive Director, Transit Windsor
Steve Habrun, Manager, Planning, Transit Windsor
Jason Scott, Planning Analyst, Transit Windsor
Karen Kadour, Committee Coordinator, Council Services

1. CALL TO ORDER

The Chair calls the meeting to order at 4:05 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. DECLARATIONS OF CONFLICT

None disclosed.

3. ADOPTION OF THE MINUTES

Moved by Councillor Bortolin, seconded by Councillor Sleiman,
That the minutes of the Transit Windsor Advisory Committee of its meeting held May 11, 2016 **BE ADOPTED** as presented.

Carried.

4. **BUSINESS ITEMS**

4.1 **Update by the Executive Director, Transit Windsor**

Public Transit Infrastructure Fund

Pat Delmore, Executive Director, Transit Windsor provides the following updates:

- The 2016 Federal Budget, released on March 22, 2016 includes \$120 billion over 10 years in federal infrastructure funding commitments nationally, to be delivered in two phases.
- That funding commitment includes a Public Transit Infrastructure Fund (PTIF) to upgrade and improve public transit systems. The grant also allows for active transportation projects to be submitted, provided the project can demonstrate how it will expand the use of transit systems.
- Under Phase One, \$3.4 billion has been earmarked for public transit and will cover the period from April 1, 2016 to March 31, 2018.
- Under Phase One, Windsor is eligible to receive \$10,262,565
- The goal of Phase One is to accelerate short term investments to support the rehabilitation of transit systems and to support longer term transit expansion plans.
- There is a proposal to purchase 152 bus shelters including concrete pads equipped with solar lighting and solar adversity panels. This will increase the total number of bus shelters to 221, increase coverage at bus stops from the current 13.8% to 20% (vis-a-vis the industry standard of 25%); visually enhance the appearance of the bus stops and refurbish 41 existing bus shelters. Most of the current shelter stock was installed prior to 2000 and the shelters with advertising panels were installed in the early 1990's. Most of these shelters have surpassed their useful life (approximately 15-20 years old) and others are approaching the end of their useful life. Estimated cost is \$1,000,000.
- Transit Windsor's last service delivery review was conducted in 2007. An updated service delivery review would update the Transit Master Plan focusing on the improvements in the City of Windsor since 2007 as well as incorporate future growth plans, and look at a variety of options aimed at increasing ridership. All transit routes would be revised with main routes streamlined with shorter feeder routes to accommodate residential, business and industrial areas of the city.
- Phase 2 of the PTIF funding is expected to fund growth and expansion of transit systems, i.e. the Intelligent Transportation System (ITS) which will include Automatic Passenger Counters which will provide the number, time and location of people boarding and exiting the buses at all times; Installation of portable computers in two additional on-road supervisor support vehicles; and Real Time Information Display at Stops which will entail the installation of 8 LED outdoor

message signs (at bus stops) and 2 flat panel displays. Typical information displayed for the passengers will include predicted departure and arrival times by route or stop, public service information/announcements, current time, temperature and map display.

- It is recommended to approve the purchase of 12 buses in 2017 and 12 buses in 2018 at an estimated cost of \$12,494,784.
- Handi Transit is also eligible for funding. The City of Windsor is filing an application for Transit Windsor and Handi Transit.

S. Cipkar suggests partnering with community artists regarding the design of the bus shelters. The Chair adds various "themes" dependent upon location could be considered.

Moved by Councillor Kusmierczyk, seconded by Councillor Sleiman,
That the report of the Executive Director, Transit Windsor entitled "Public Transit Infrastructure Fund" **BE RECEIVED.**
Carried.

UPass Update

In terms of the "Universal Bus Pass", P. Delmore provides the following information:

- The roll-out of the Universal Bus Pass at the University of Windsor was very positive.
- Revenue has exceeded the anticipated outcome.
- Nine percent of graduate students opted out of the initiative.
- Ridership increases the gas tax funding.
- Students are utilizing the late night buses (3:00 a.m. Thursday, Friday and Saturday)

Town of LaSalle Transit Pro_posal

As it relates to the Transit Proposal for the Town of LaSalle, P. Delmore reports the formal proposal has been completed and will be forwarded to the Town of LaSalle for consideration.

Downtown Windsor Streetscape Improvements Phase 6

S. Habrun advises the bus shelter located at Ouellette/Wyandotte will be replaced. He adds this new bus shelter will service four separate buses. He adds he is awaiting a review of the design and passenger amenities for this bus shelter.

P. Delmore states there is a need to maintain a "transit friendly shelter" and to have a discussion that would ensure cleanliness of the shelter.

B. Drouillard suggests an LED outdoor message sign be installed south of Wyandotte announcing the arrival of the four buses at the Ouellette/Wyandotte bus shelter.

Intelligent Transportation System - Phase 1

P. Delmore indicates the Intelligent Transportation System has been installed in thirteen buses with installation expected in an additional 99 buses by January 2017. He notes the system is not functional at this time.

S. Habrun advises 1,200 Transit Windsor signs are to be replaced throughout the city with a new look and additional information for the riders.

In response to a question asked by Councillor Sleiman regarding accessible buses, P. Delmore responds 110 buses are accessible with two wheelchair spots on each bus.

5. DATE OF NEXT MEETING

The next meeting will be held at the call of the Chair.

6. ADJOURNMENT

There being no further business, the meeting is adjourned at 5:20 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
and Schedule "A" to the minutes of the meeting of the
TRANSIT WINDSOR ADVISORY COMMITTEE
Tuesday, November29,2016
at 4:00 p.m.
Room 407, 400 City Hall Square East

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held May 11, 2016 - **attached.**

4. **B U SINESS ITEMS**

4.1 **Update by the Executive Director - Transit Windsor**

- UPass Update
- Town of LaSalle - transit proposal
- Downtown Windsor Streetscape Improvements Phase 6
- Intelligent Transportation System Update
- Public Transit Infrastructure Fund -Phase 1 and 2 (*The report of the Executive Director dated September 29, 2016 entitled "Public Transit Infrastructure Fund)* - **attached.**
 - Discussion on Transit Advisory Committee involvement with projects and public consultations that may include:
 - Transit Shelters
 - Intelligent Transportation System -Phase 2
 - Service Delivery Review
 - Safety/Security Review
 - Fare Structure Review and implementation
 - Transit Vehicles
 - West end terminal location

5. **DATE OF NEXT MEETING**

6. **ADJOURNMENT**