

## **Council Compensation Review Committee Meeting held June 29, 2018**

A meeting of the Council Compensation Review Committee is held this day commencing at 11:00 o'clock a.m. in Room 201, 350 City Hall Square West, there being present the following members:

Toni Scislowski, Chairperson  
David Amyot  
George Wilkki  
Sandy Venditti

**Regrets received from:**

D. Musyj

***Also present are the following resource personnel:***

Dan Seguin, Deputy Treasurer  
Steve Vlachodimos, Deputy City Clerk (arrival 12:00 noon)  
Jason Moore, Senior Manager Communications & Customer Service  
Sandra Gebauer, Council Assistant  
Beth Toldo, Committee Coordinator (A)  
Sonya Pacheco, Committee Coordinator (A)

**1. Call to Order**

The Chairperson calls the meeting to order and the Committee considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

**2. Declaration of Conflict**

None disclosed.

**3. Business Items**

**3.1 Review and Finalize Survey**

The Committee members review the draft survey and discuss proposed changes. G. Wilkki provides a revised preamble explaining the reason for the compensation review and suggests combining a few of the questions. D. Amyot suggests that the preamble include total compensation including base pay as well as committee and board appointment compensation for both the Mayor and City Council members in an effort to

be more transparent. He requests that the preamble include the estimated loss to the Mayor's and Councillors pay once the Income Tax Act changes become effective.

S. Venditti requests that a question be added to the survey asking how accessible residents think their Councillors and the Mayor should be. She also suggested that questions regarding the Mayor and Councillors remain separate in order to keep the survey simple.

T. Scislowksi asked if a policy is available or if one should be developed for the Mayor and Council to claim their expenses once the 1/3 tax-free allowance is eliminated. A copy of the City of Windsor Travel and Business Expense Policy will be provided to the committee members for information, as this is the corporate policy that both employees of the City of Windsor and Elected Officials follow.

T. Scislowski inquired if an identifier could be added to the survey as to what ward the respondents live in. J. Moore will ensure that questions regarding demographics and the wards that respondents live in will be included at the end of the survey as will the information regarding Municipal Freedom of Information and the Protection of Privacy Act, 1990, which is always included.

Committee members asked J. Moore to ensure that the survey is not too complicated and that it is readable by the average citizen.

J. Moore informs the members that a revised copy will be completed and sent for their review within the next few days. He advises that the final survey will be available online sometime in the next week and that it will be open for a minimum of three weeks. The City of Windsor's Communication department will prepare a news release to make residents aware of the survey. Information will also be available through social media, the Snapd event calendar, and the City of Windsor website.

### **3.2 Review Availability of Council Chambers for Town Hall**

The committee discussed their availability for the two public meetings and agree that the meetings will be held on Wednesday August 8, 2018 at 10:00 a.m. and Thursday August 9, 2018 at 7:00 p.m. in Council Chambers. J. Moore confirms that information about the Town Hall meetings will be released by way of a news release, social media, City of Windsor's website and an ad in the Windsor Star.

## **4. New Business**

The committee members agree that at the next meeting they will review the survey results, as well as the information that was provided at their first meeting by the City Treasurer, as this information will be used for the presentation at the Town Hall meetings.

**5. Date of Next Meeting**

The next Committee meeting will be held Wednesday August 1, 2018 at 8:00 a.m., in meeting room 201, 350 City Hall Square West.

**6. Adjournment**

Moved by D. Amyot, seconded by S. Venditti  
There being no further business, the meeting is adjourned at 12:10 o'clock p.m.  
Carried.

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CHAIR

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COMMITTEE COORDINATOR