

Windsor, Ontario June 5, 2015

A meeting of the **Committee of Management for Huron Lodge Long Term Care Home** is held this day commencing at 9:00 o'clock a.m. in the Huron Lodge Conference Room, there being present the following members:

Councillor Bill Marra, Chair
Councillor Jo-Anne Gignac
Councillor Ed Sleiman

Also present are the following resource personnel:

Alina Sirbu, Executive Director of LTC Administrator Huron Lodge
Jelena Payne, Community Development & Health Commissioner
Karen Kadour, Committee Coordinator

I. CALL TO ORDER

The Chair calls the meeting to order at 9:06 o'clock a.m. and the Committee of Management considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by Councillor Gignac, seconded by Councillor Sleiman,
That the minutes of the Committee of Management for Huron Lodge of its meeting held March 6, 2015 **BE ADOPTED** as presented.
Carried.

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. MOTION TO MOVE IN CAMERA

Verbal Motion is presented by Councillor Gignac, seconded by Councillor Sleiman, To move In Camera at 9:06 o'clock a.m. for discussion of the following items:

Item No.	Subject	Section Pursuant to Municipal Act 2001, as amended
4.1	Personal matter about an identifiable individual, including municipal or local board employees	s. 239(2)(b)

Motion Carried.

Discussion on the items of business.

5. MOTION TO MOVE BACK INTO REGULAR SESSION

Moved by Councillor Sleiman, seconded by Councillor Gignac, to move back into public session at 9:18 o'clock a.m.

Motion Carried.

Moved by Councillor Gignac, seconded by Councillor Sleiman, That the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In Camera Committee of Management for Huron Lodge Long Term Care Home held June 5, 2015 at the next regular meeting.

Moved by Councillor Sleiman, seconded by Councillor Gignac,
That the verbal In Camera report relating to the personal matter about an identifiable individual, including municipal or local board employees **BE RECEIVED** and further, that Administration **BE AUTHORIZED** to proceed in accordance with the verbal direction of the Committee of Management for Huron Lodge Long Term Care Home.

Carried.

6. ADMINISTRATOR'S REPORT

A. Sirbu provides the following highlights of the Administrator's Report to the Committee of Management as follows:

- A mandate letter was received from the LHIN on March 20, 2015 with clear stipulation relating to the obligation of participating in the Integrated Assessment Record. The process of implementation will be further refined in collaboration with the LHIN.
- Huron Lodge continues to support the Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS) in its goals and objectives of improving services to the non-profit sector of Long Term Care.
- Effective January 1, 2015, Huron Lodge is formally reinitiating the City established Integrated Attendance Management Policy. The Council approved Policy is based on a medical model to address absenteeism.

- Huron Lodge is embarking upon the modern approaches in dementia care. At this time, approximately 80% of all Huron Lodge staff has been trained in Gentle Persuasion Approach.

Moved by Councillor Sleiman, seconded by Councillor Gignac,

That the report of the Administrator of Huron Lodge dated May 25, 2015 entitled "Administrator's Report to the Committee of Management" relating to resident care, the Ministry of Health and Long Term Care, the Local Health Integration Network and other initiatives that impact the Long Term Care sector **BE RECEIVED** for information and **APPROVED** for the period from March 1, 2015 to May 31, 2015.

Carried.

A. Sirbu provides an overview of "age at home" services. Councillor Marra notes Hotel Dieu Grace Hospital is developing a "care giver" college to provide care for those wishing to remain in their home.

A. Sirbu advises the average stay of residents (15 years ago) was five to six years and notes the average stay now is much less. She indicates Huron Lodge has the longest waiting list for admission in Windsor.

Moved by Councillor Gignac, seconded by Councillor Sleiman,

That the following communications **BE RECEIVED** for information:

- Erie St. Clair LHIN - Letter regarding Huron Lodge Long-Term Care Home - Integrated Assessment Record Implementation
- Erie St. Clair LHIN - 2013-16 Long Term Care Home Service Accountability Agreement
- Ministry of Health & Long-Term Care - Critical Incident Inspection Report
- Health Quality Ontario - Key Observations - 2014-15 Quality Improvement Plans LongTerm Care Homes
- Health Quality Ontario - Quality Improvement Plan Narrative for Health Care Organizations in Ontario
- Huron Lodge to Commission on Accreditation of Rehabilitation Facilities - Provincial Long Term Care Snapshot - January 2015
- OANHSS- Year over Year Funded CMI Analysis 2012-13 to 2015-16
- Huron Lodge - 2014 Resident Family Satisfaction Survey - Summary of Results
- Windsor-Essex County Health Unit- Food Premises Inspection Report
- ESC Hospice Palliative Care - Hospice Palliative Care in Erie St. Clair
- Erie St Clair - CCAC - Community Capacity Plan Presentation and Bed Board

Management

Carried.

8. NEXT MEETING

The next meeting of the Committee of Management for Huron Lodge will be held on September 11, 2015 at 9:00 o'clock a.m. in the Huron Lodge Conference Room.

9. ADJOURNMENT

There being no further business, the meeting is adjourned at 9:33 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR

COMMITTEE OF MANAGEMENT
 FOR HURON LODGE LONG TERM CARE HOME
 FRIDAY, JUNE 5, 2015 - 9:00 A.M.
 HURON LODGE CONFERENCE ROOM

- 1.) CALL TO ORDER
- 2.) ADOPTION OF THE MINUTES DATED MARCH 6, 2015 AS ATTACHED
- 3.) DISCLOSURE OF PECUNIARY INTEREST
- 4.) MOTION TO MOVE IN-CAMERA

Subject	Section Pursuant to Municipal Act 2001, as amended
Personal matters about an identifiable individual, including municipal or local board employees	s. 239 (2)(b)

- 5.) MOTION TO MOVE BACK INTO REGULAR SESSION
- 6.) ADMINISTRATOR'S REPORT
- 7.) COMMUNICATIONS INFORMATION'. PACKAGE
- 8.) NEXT MEETING - September 11, 2015
Huron Lodge Conference Room
- 9.) ADJOURNMENT