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Windsor, Ontario June 10, 2013

A meeting of the **Committee of Management for Huron Lodge** is held this day commencing at 9:00 o'clock a.m. in the Huron Lodge Conference Room, there being present the following members:

Councillor Ron Jones, Acting Chair
Councillor Hilary Payne

Regrets received from:

Councillor Bill Marra

Also present are the following resource personnel:

Mary Bateman, Acting Administrator, Huron Lodge
Joe Baker, Project Administrator
Jelena Payne, Community Development & Health Commissioner
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

Councillor Jones, Acting Chair calls the meeting to order at 9:00 o'clock a.m. and the Committee of Management considers the Agenda being Schedule "A", **attached** hereto, matters which are dealt with as follows:

2. MOTION TO APPROVE THE AGENDA

Moved by Councillor Payne, seconded by Councillor Jones,
That the Agenda for the meeting of the Committee of Management for Huron Lodge Long Term Care Home held June 10, 2012 **BE APPROVED**.
Carried.

3. ADOPTION OF THE MINUTES

Moved by Councillor Jones, seconded by Councillor Payne,
That the minutes of the Committee of Management for Huron Lodge Long Term Care Home at its meeting held March 4, 2013 **BE ADOPTED** as presented.
Carried.

4. **DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

5. **MOTION TO MOVE IN CAMERA**

Joe Baker is not present for the In Camera session.

Verbal Motion is presented by Councillor Payne, seconded by Councillor Jones, to move In Camera at 9:02 o'clock a.m. for discussion of the following item:

Item No.	Subject	Section Pursuant to Municipal Act, 2001, as amended
5.1	Personal matter about an identifiable individual, including municipal or local board employees	s. 239(2)(b)

Carried.

Discussion on the item of business.

6. **MOTION TO MOVE BACK INTO REGULAR SESSION**

Moved by Councillor Jones, seconded by Councillor Payne, to move back into public session at 9:23 o'clock a.m.

Motion Carried.

Moved by Councillor Payne, seconded by Councillor Jones,
That the Clerk **BE DIRECTED** to transmit the recommendation(s) contained in the report(s) discussed at the In Camera Committee of Management for Huron Lodge Long Term Care Home held June 10, 2013 at the next regular meeting.

Moved by Councillor Jones, seconded by Councillor Payne,
That the verbal In Camera report of the Acting Executive Director, LTC Administrator, Huron Lodge relating to the personal matter about an identifiable individual, including municipal or local board employees **BE RECEIVED** and further, that Administration **BE AUTHORIZED** to proceed in accordance with the verbal direction of the Committee of Management for Huron Lodge Long Term Care Home.

Carried.

7. **PRIORITY DEFICIENCIES COMPLETION REPORT – JUNE 2013**

Joe Baker, Project Administrator is present and provides an overview of the report. He indicates the Mechanical Systems Upgrade Project and Pantry HVAC Upgrades Project are complete.

In terms of the Huron Lodge Redevelopment Project #7034195, J. Baker reports there is a surplus of \$8,999 remaining in the \$500,000 earmarked for Priority Deficiencies.

In response to a question asked by Councillor Payne regarding what deficiencies are outstanding, J. Baker responds an update of deficiencies will be provided to the Committee of Management.

Moved by Councillor Payne, seconded by Councillor Jones,
That the report of the Project Administrator dated May 15, 2013 entitled “Priority Deficiencies Completion Report – June 2013” **BE RECEIVED** for information.
Carried.

8. **ACTING ADMINISTRATOR’S REPORT**

Moved by Councillor Jones, seconded by Councillor Payne,
That the report of the Acting Administrator of Huron Lodge dated June 10, 2013 entitled “Huron Lodge Long Term Care Home – Acting Administrator’s Report to the Committee of Management” regarding an update relating to resident care, the Ministry of Health, the Local Health Integration Network and other initiatives impacting the Long Term Care Sector **BE RECEIVED** for information.
Carried.

9. **LONG TERM CARE PUBLIC REPORTING BENCHMARKING - APRIL 2013**

M. Bateman advises Health Quality Ontario reports to the public about the quality of long term care in Ontario through its public reporting website and through its annual publication of Quality Monitor. In terms of the reporting website, Health Quality Ontario reports on twelve system level indicators for information on the sector in general. In addition, they provide specific data on the four key areas of falls, incontinence, worsening pressure ulcers and physical restraints at the home level. Data from Huron Lodge has been located on this website for the past two years.

Moved by Councillor Payne, seconded by Councillor Jones,
That the report of the Director of Care, Huron Lodge dated April 23, 2013 entitled “Long Term Care Public Reporting Benchmarking” regarding changes to the long term

care public reporting of benchmarked quality indicators through Health Quality Ontario
BE RECEIVED.

Carried.

**10. VOLUNTEERS AND FUNDRAISING AT HURON LODGE – UPDATE
2013**

M. Bateman indicates Huron Lodge continues to rely on volunteers to assist with those activities that help in maximizing resident quality of life. She notes the number of volunteers has continued to grow (approximately 100 volunteers).

Moved by Councillor Jones, seconded by Councillor Payne,

That the report of the Director of Resident Services, Huron Lodge dated May 9, 2013 entitled “Volunteers and Fundraising at Huron Lodge – Update 2013” regarding volunteer programs and activities 2012/2013 and fundraising initiatives and projects of the Huron Lodge Resident Life Enhancement Fund and the Huron Lodge Auxiliary **BE RECEIVED** for information.

Carried.

11. COMMUNICATIONS

Moved by Councillor Payne, seconded by Councillor Jones,

That the following communications **BE RECEIVED** for information:

1. Ontario Association of Non-Profit Homes and Services for Seniors – 2011 Benchmarking Comparative Report – Municipal Homes
2. Gary Switzer, CEO, Erie St. Clair Local Health Integration Network – Third Integrated Health Service Plan
3. Windsor-Essex County Health Unit – Food Premises Inspection Report
4. Erie St. Clair Local Health Integration Network – The Real Cost of Health Care – Jennifer Rayner Presentation at the ESC LHIN Open Board Meeting February 26, 2013

Carried.

M. Bateman distributes the Ministry of Health and Long Term Care Inspection Report Public Copy dated March 20, 2013, attached as Appendix “A”.

Councillor Payne expresses concern that the Communications package is too large. He is requesting only relevant information be brought to the Committee of Management.

J. Payne states in order to be transparent, all information, most notably from the Local Health Integration Network must be provided to the Committee of Management. She notes in the future, extremely relevant information will be “flagged”.

12. DATE OF NEXT MEETING

The next meeting will be held on September 9, 2013 at 9:00 o'clock a.m. in the Huron Lodge Conference Room.

13. ADJOURNMENT

There being no further business, the meeting is adjourned at 9:50 o'clock a.m.

Councillor Ron Jones, Acting Chair

Committee Coordinator