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Windsor, Ontario February 27, 2017

A meeting of the **Committee of Management for Huron Lodge Long Term Care** **Home** is held this day commencing at 5:00 o’clock p.m. in the Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Councillor Ed Sleiman, Chair

Councillor Fred Francis

Councillor Jo-Anne Gignac

***Also present are the following resource personnel***:

Jelena Payne, Community Development & Health Commissioner

Alina Sirbu, Executive Director of LTC Administrator Huron Lodge

Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 4:10 o’clock p.m. and the Committee of Management considers the Agenda being Schedule “A” ***attached*** hereto, matters which are dealt with as follows:

**2. DISCLOSURE OF INTEREST**

None disclosed.

**3. ADOPTION OF THE MINUTES**

Moved by Councillor Francis, seconded by Councillor Gignac,

That the minutes of the Committee of Management for Huron Lodge of its meeting held November 28, 2016 **BE ADOPTED** as presented.

Carried.

**6. ADMINISTRATOR’S REPORT**

A. Sirbu provides an overview of the Administrator’s Report to the Committee of Management as follows:

* The Long-Term Care Home Service Accountability Agreement; the legal agreement between the Long-Term Care Home and the Local Health Integration Network is in process of being revised for dates and resigned for implementation.
* There have been no Ministry of Health inspections since November 2016. The annual inspection is generally held once a year; however the MOH can randomly inspect Huron Lodge at any time.
* The Canadian Institute for Health Information has determined Huron Lodge needs only to improve on 2 indicators – the use of antipsychotic medication and restraints.
* Special pain medication is now provided in a vial; is disposed of after each use and is documented as a narcotic. The pharmacy at Huron Lodge is providing the smallest dosage as possible to avoid waste. The old practice of utilizing a vial throughout the day has been discontinued.

**7. COMMUNICATIONS INFORMATION PACKAGE**

The following comments are provided relating to the Communications Information Package:

* ***Communication #3*** – As of April 1, 2017, nurse practitioners will have the ability to prescribe narcotics (in consultation with medical direction).
* ***Communication #5*** – In terms of medical assistance in dying (MAID): Ontario, the legislation is now effective. As there is an ethical component to this practice, this will require clear direction to be provided to the Medical Director and nurses. It is suggested a policy be established. The LHIN is developing training packages relating to medical assistance in dying with the hospitals taking the lead in this initiative. There is a strict criterion for assisted suicide.

Moved by Councillor Gignac, seconded by Councillor Francis,

That the following communications **BE RECEIVED**:

1. MOHLTC – Public Copy Resident Quality Inspection Report 2016

2. Professional Advisory Committee – Report – Nursing Programs Q4 2016

3. Ontario Association of Non-Profit Homes & Services for Seniors (OANHSS) – OANHSS 2017 – 18 Provincial Spending Priorities

4. Windsor-Essex County Health Unit - Personal Service Setting Inspection Report and the Food Premises Inspection Report

5. Centre for Effective Practice – Medical Assistance in Dying (MAID): Ontario

Carried.

**4. MOTION TO MOVE IN CAMERA**

**Verbal Motion is presented by Councillor Francis, seconded by Councillor Gignac to move In Camera at 4:25 o’clock p.m. for discussion of the following item:**

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| **Item No.** | **Subject** | **Section Pursuant to Municipal Act 2001, as amended** |
| **4.1** | **Personal matter about an identifiable individual, including municipal or local board employees** | **s. 239(2)(b)** |

**Motion Carried.**

Discussion on the item of business.

**5. MOTION TO MOVE BACK INTO REGULAR SESSION**

**Verbal Motion is presented by Councillor Gignac, seconded by Councillor Francis to move back into public session at 4:35 o’clock p.m.**

**Motion Carried.**

**Moved by Councillor Francis, seconded by Councillor Gignac,**

**That the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In Camera Committee of Management for Huron Lodge Long Term Care Home held February 27, 2017 at the next regular meeting.**

Moved by Councillor Gignac, seconded by Councillor Francis,

That the report of the Administrator of Huron Lodge providing the Committee of Management with an update on issues relating to resident care, the Ministry of Health and Long Term Care, the Local Health Integration Network and other initiatives that impact the Long Term Care sector **BE RECEIVED** for information and **BE APPROVED** for the period of December 1, 2016 to February 27, 2017.

Carried.

**8. DATE OF NEXT MEETING**

The next meeting will be held on Monday, May 29, 2017 at 5:00 p.m. in the Walkerville Meeting Room (subject to change).

**9. ADJOURNMENT**

There being no further business, the meeting is adjourned at 4:36 o’clock p.m.

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CHAIR

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COMMITTEE COORDINATOR