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Windsor, Ontario December 4, 2015

A meeting of the **Committee of Management for Huron Lodge Long Term Care Home** is held this day commencing at 9:00 o'clock a.m. in the Huron Lodge Conference Room, there being present the following members:

Councillor Bill Marra, Chair
Councillor Jo-Anne Gignac
Councillor Ed Sleiman

Also present are the following resource personnel:

Alina Sirbu, Executive Director of LTC Administrator Huron Lodge
Jelena Payne, Community Development & Health Commissioner
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 9:02 o'clock a.m. and the Committee of Management considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by Councillor Gignac, seconded by Councillor Sleiman,
That the minutes of the Committee of Management for Huron Lodge of its meeting held September 11, 2015 **BE ADOPTED** as presented.
Carried.

3. DISCLOSURES OF PECUNIARY INTEREST

None disclosed.

4. MOTION TO MOVE IN-CAMERA

Verbal Motion is presented by Councillor Gignac, seconded by Councillor Sleiman, to move In Camera at 9:03 o'clock a.m. for discussion of the following items:

Item No.	Subject	Section Pursuant to Municipal Act 2001, as amended
4.1	Personal matter about an identifiable individual, including municipal or local board employees	s. 239(2)(b)

Motion Carried.

Discussion on the items of business.

5. **MOTION TO MOVE BACK INTO REGULAR SESSION**

Moved by Councillor Sleiman, seconded by Councillor Gignac, to move back into public session at 9:17 o'clock a.m.

Motions Carried.

Moved by Councillor Gignac, seconded by Councillor Sleiman, That the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In Camera Committee of Management for Huron Lodge Long Term Care Home held December 4, 2015 at the next regular meeting.

Moved by Councillor Sleiman, seconded by Councillor Gignac, That the verbal In Camera report relating to the personal matter about an identifiable individual, including municipal or local board employees **BE RECEIVED** and further, that Administration **BE AUTHORIZED** to proceed in accordance with the verbal direction of the Committee of Management for Huron Lodge Long Term Care Home.

Carried.

6. **ADMINISTRATOR'S REPORT**

The Executive Director of LTC Administrator Huron Lodge provides the following updates relating to the Administrator's Report:

- Huron Lodge will complete the implementation of the Integrated Assessment Project (IAR) at Huron Lodge by the end of February 2016.
- The Ministry of Health and Long Term Care has not yet concluded the Resident Quality Inspection at Huron Lodge for the year 2015 as it is currently underway.
- Huron Lodge is continuing to work with local hospitals regarding the transfer of patients back and forth from Huron Lodge.
- A part-time Nurse Practitioner will commence working at Huron Lodge. As this position is funded by the hospital there is no cost to Huron Lodge. This position will assist in

providing information relating to the mitigation of risk when transferring patients and also palliative care.

Moved by Councillor Sleiman, seconded by Councillor Gignac,

That the report of the Administrator of Huron Lodge regarding an update on issues relating to resident care, the Ministry of Health and Long Term Care, the Local Health Integration Network (LHIN) and other initiatives that impact the Long Term Care sector **BE RECEIVED** for information and to **BE APPROVED** for the period of September 1, 2015 to November 30, 2015.

Carried.

7. **COMMUNICATIONS INFORMATION PACKAGE**

In terms of Communication #5 - Nestle Health Science MedPass Nutrition Supplement Program, Councillor Gignac questions how the funding is allocated for the supplement program.

A. Sirbu responds the funding for the supplement program is derived from the dietary budget. She notes if there are too many residents requiring "tube feeding" new residents who require tube feeding may be refused admittance as it affects the Huron Lodge budget.

As it relates to Communication #2, MOHLTC Inspection Report, Councillor Sleiman asks if incident/complaints are provided to the MOHLTC, A. Sirbu responds she voluntarily sent "toxic" e-mails from a family member of a resident to the MOHLTC along with an action plan.

Moved by Councillor Sleiman, seconded by Councillor Gignac,

That the following communications **BE RECEIVED** for information:

1. LHIN - 2016-2019 Long Term Care Home Accountability Planning Submission
2. MOHLTC - Inspection Report - Public Copy - Critical Incident and Complaint
3. Canadian Institute of Health Information - Public Reporting of Huron Lodge Statistics
4. OANHSS Proposal on Continuums - March 2012 - OANHSS Recommendations to Reduce Long Term Care Wait Times and Support Safe Transitions - July 2015
5. NestleHealthScience - MedPass Nutrition Supplement Program
6. Windsor-Essex County Health Unit - Food Premises Inspection Report
7. Advocacy Centre for the Elderly - When Worlds Collide: Unravelling the issues when individuals living with dementia intersect with the Criminal Justice System
8. IRPP Study - Residential Long- Term Care for Canadian Seniors
9. Health Quality Ontario - Real-World Experiences

Carried.

8. DATE OF NEXT MEETING

The next meeting will be held on Friday, March 4, 2016 at 9:00 o'clock a.m. in the Board Room, Huron Lodge.

9. ADJOURNMENT

There being no further business, the meeting is adjourned at 9:40 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR

COMMITTEE OF MANAGEMENT
FOR HURON LODGE LONG TERM CARE HOME
FRIDAY, DECEMBER 4, 2015 - 9:00 A.M.
HURON LODGE CONFERENCE ROOM

- 1.) CALL TO ORDER
- 2.) ADOPTION OF THE MINUTES DATED SEPTEMBER 11, 2015 AS ATTACHED
- 3.) DISCLOSURE OF PECUNIARY INTEREST
- 4.) MOTION TO MOVE IN-CAMERA

Subject	Section Pursuant to Municipal Act 2001, as amended
Personal matters about an identifiable individual, including municipal or local board employees	s. 239 (2)(b)

- 5.) MOTION TO MOVE BACK INTO REGULAR SESSION
- 6.) ADMINISTRATOR'S REPORT
- 7.) COMMUNICATIONS INFORMATION PACKAGE
- 8.) NEXT MEETING - to be determined
Huron Lodge Conference Room
- 9.) ADJOURNMENT