

Committee of Management for Huron Lodge

Meeting held December 11, 2020

A meeting of the Committee of Management for Huron Lodge is held this day commencing at 9:30 o'clock a.m. via teleconference, there being present the following members:

Councillor Ed Sleiman, Chair
Councillor Jeewen Gill
Councillor Gary Kaschak

Also present are the following resource personnel:

Jelena Payne, Community Development & Health Services Commissioner
Alina Sirbu, Executive Director of LTC, Administrator Huron Lodge
Karen Kadour, Committee Coordinator

1. Call to Order

The Chair calls the meeting to order at 9:33 o'clock a.m. and the Committee of Management for Huron Lodge considers the Agenda being Schedule A matters which are dealt with as follows:

2. Disclosure of Interest

None disclosed.

3. Adoption of the Minutes

Moved by Councillor Kaschak, seconded by Councillor Gill,
That the minutes of the meeting held September 17, 2020 **BE ADOPTED** as presented.
Carried.

4. In Camera

No In Camera session is held.

A. Sirbu provides an overview of the COVID-19 procedures and protocols put in place as it relates to residents and family members.

In response to a question asked by Councillor Gill regarding the second wave of COVID and added precautions, A. Sirbu indicates there is active screening and temperatures are taken along with a check for signs and symptoms at the front entrance of the facility (on arrival and departure). She notes there is mandatory weekly swabbing for the staff, which is sent to the Ministry of Health, and add that residents and staff both are checked daily for signs, symptoms and temperature.

Moved by Councillor Kaschak, seconded by Councillor Gill,
That the update regarding COVID-19 procedures and protocols at Huron Lodge
BE RECEIVED.
Carried.

5.1 Administrator's Report

A. Sirbu provides a summary of the Administrator's report as follows:

- In terms of the Hotel-Dieu Grace Healthcare Partnership, they continue to work with Huron Lodge and to audit infection control procedures.
- It is evident the Huron Lodge team cares about the facility and the residents and all audits have been favourable.
- The Huron Lodge Administrative Team participated in virtual meetings regarding the CARF Continuing Accreditation during the Pandemic (CAP) Survey on November 20, 2020.
- Huron Lodge is awaiting the results of accreditation to arrive in a few weeks. These results can award an accreditation from one to three years.
- On November 18, 2020, the Erie St. Clair LHIN emailed a letter of acceptance indicating that Huron Lodge will receive up to an additional \$56,672 one-time funding in 2020-21. The funding is to support infection prevention and control personnel across the long-term care sector and up to \$27,776 in 2020-21 for training to support staff in enhancing their skills related to IPAC practices and protocols.

Moved by Councillor Gill, seconded by Councillor Kaschak,
That the report from the Administrator of Huron Lodge providing the Committee of Management with an update on issues related to resident care; the Ministry of Long-Term Care, the Local Health Integration Network and other initiatives that impact the Long-Term Care sector **BE RECEIVED** for information and approved for the period of September 2020 to November 2020.
Carried.

5.2 Committee of Management for Huron Lodge Terms of Reference & Mandate

In response to a question asked by Councillor Gill regarding how often the Terms of Reference are updated, A. Sirbu responds that this document was provided to Council

in 2019. With the election of the new Chair to the Committee of Management, it was important under the *Long Term Care Act* that the Terms of Reference align with the Committee of Management duties. She adds that any changes to the *Long Term Care Act* will be added to the Terms of Reference and will be brought to the Committee of Management for approval.

Moved by Councillor Kaschak, seconded by Councillor Gill,
That the Terms of Reference for the Committee of Management for Huron Lodge
BE APPROVED.
Carried.

5.3 Long-Term Care Homes Act Provisions Overview

A. Sirbu provides a synopsis of the Long Term Care Act Provisions document that outlines some of the following topics:

- Role of the Administrator
- Role of Director of Nursing and Personal Care
- Role of the Medical Director
- What is the Committee of Management?
- Main duties of the Committee of Management
- Duty to report certain matters to the Ministry Director

Moved by Councillor Gill, seconded by Councillor Kaschak,
That the *Long Term Care Homes Act Provisions Overview* **BE RECEIVED.**
Carried.

6. Communications

6.1 Ministry of Long Term Care Inspection Report

Moved by Councillor Kaschak, seconded by Councillor Gill,
That the Ministry of Long Term Care Inspection Report dated November 13, 2020
BE RECEIVED.
Carried.

6.2 CAO 260/2020 approving Letter of Acceptance of one-time funding

Moved by Councillor Kaschak, seconded by Councillor Gill,
That CAO 260/2020 approving the Letter of Acceptance for one-time funding **BE RECEIVED.**
Carried.

6.3 Fire Monitoring of Canada Inc. Report

A. Sirbu states that Fire Monitoring of Canada Inc. completed the Alarm Transmitter Annual Test and Inspection on November 18, 2020.

Moved by Councillor Gill, seconded by Councillor Kaschak,
That the Fire Monitoring of Canada Inc. report **BE RECEIVED**.
Carried.

6.4 Public Health Unit Inspection Report

A. Sirbu reports that the Windsor-Essex County Health Unit conducted the Food Premises, Long-Term Care Home and Personal Service compliance inspections on November 23, 2020. Zero violations were reported.

Moved by Councillor Kaschak, seconded by Councillor Gill,
That the Public Health Unit Inspection Report of its inspection held November 23,
2020 **BE RECEIVED**.
Carried.

7. Date of Next Meeting

The next meeting will be held at the call of the Chair.

8. Adjournment

There being no further business, the meeting is adjourned at 10:17 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR