

**AGENDA**  
and Schedule "A"  
to the minutes of the  
**WINDSOR HERITAGE COMMITTEE**  
meeting held  
Wednesday, November 12, 2014  
at 5:30 o'clock p.m.  
Room 407, 400 City Hall Square East

1. **CALL TO ORDER**

2. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held July 9, 2014 (*previously distributed*)

3. **DECLARATIONS OF CONFLICT**

4. **DELEGATIONS**

Mike Clement, regarding *Item 5.1*  
Stefan Fediuk, regarding *Item 5.1*  
Dan Reaume, regarding *Item 5.2*

5. **BUSINESS ITEMS**

5.1 **Paterson Park, Sandwich Street/ Detroit Street/ Alexander Avenue**

(File HER-12-2014) Consider request to install paths, benches and other furniture, and location for a statue, at this property in the Sandwich Heritage Conservation District. The report of the Senior Planner dated October 24, 2014 entitled "Paterson Park, Sandwich Street/Detroit Street/Alexander Avenue Heritage Alteration Permit" - *attached*.

5.2 **Commercial Building, 3294 Russell Street**

(File HER-13-2014) Consider request demolish the building, in the Sandwich Heritage Conservation District. The report of the Heritage Planner dated October 22, 2014 entitled "Commercial Building, 3294 Russell Street - Demolition Heritage Alteration Permit" - *attached*.

5.3 **Center for French Colonial Studies Conference funding**

Sponsorship request for \$100 from the Windsor Heritage Committee Operating Fund. Memo of the Heritage Planner dated November 12, 2014 entitled "Sponsorship French Colonial Studies Conference, October 2015" - *attached*.

**5.4 Windsor Heritage Committee Operating Fund Budget, 2015**

Consider request sent for Council consideration, for a total of \$7,800. Memo of the Heritage Planner dated September 10, 2014 entitled "Windsor Heritage Committee Operating Fund - 2015 Budget" - *attached*.

**6. COMMUNICATIONS AND ANNOUNCEMENTS**

**6.1 Doors Open 2014**

Event September 27-28, 2014

**6.2 Heritage Week, February 16-22, 2015- Built Heritage Awards**

Begin to receive nominations for selection in January

**6.3 Windsor Heritage Committee Annual Report**

The Windsor Heritage Committee 2014 Annual Report - *attached*.

**6.4 Transition after Council Election of October 27, 2014**

The new Mayor and Councillors will take office December 1. One or more Councillors will be selected for the Committee. Other current members will continue to serve until the Council reappoints them and/or appoints new members. Current and prospective members will be asked to apply for consideration by the Striking Committee.

**6.5 National (U.S.) Main Streets Conference, Detroit, May 17-20, 2014**

Report of Heritage Planner on the downtown Windsor walking tour (May 18) and other conference activities

**6.6 Meeting Dates in 2015**

Request to schedule meetings the second Wednesdays of odd-number months. Tentative meeting schedule includes - *January 14, March 11, May 13, July 8, September 14 and November 11 (move to November 18 because of holiday)*. The current Procedural By-Law limits the Committee to four meetings, but the Clerk is requested to schedule additional meetings in order to meet statutory deadlines such as for heritage alteration permit requests and demolitions.

**7. DATE OF NEXT MEETING**

To be determined.

**8. ADJOURNMENT**