

AGENDA
and Schedule "A"
to the minutes of the
Windsor Heritage Committee
meeting held
January 9, 2013
at 5:30 o'clock p.m.
in Room 407, 400 City Hall Square East

1. **CALL TO ORDER**

2. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held October 10, 2012 (*previously distributed*).

3. **DECLARATIONS OF CONFLICT**

4. **DELEGATIONS**

Mr. Stephen Ducharme, regarding *Item 5.1*

Mr. Jason Thibert, regarding *Item 5.2*

Mr. Jerry Kavanaugh and Mr. Stephen Berrill, regarding *Item 5.3*

Mr. Kevin Flood, regarding *Item 5.4*

5. **BUSINESS ITEMS**

5.1 **Damase Pratt House, 3336 Riverside Drive East**

(2012 application) Consider recommendation for partial demolition of this property, listed on the Windsor Municipal Heritage Register. The report of the Heritage Planner dated December 21, 2012- *attached*.

5.2 **Anthony F. & Anna Grayson House, 1077 Ouellette Avenue**

(HER-1-2013) Consider recommendation for demolition of this property, listed on the Windsor Municipal Heritage Register. The report of the Heritage Planner dated December 27, 2012 - *attached*.

5.3 **Buckland-Montreuil-Vichos House, 4187 Riverside Drive East**

(2011 application) Consider recommendation to further modify the items for approval of the demolition of the garage on this heritage-listed property. The report of the Heritage Planner dated December 27, 2012 - *attached*.

5.4. **Duplex, 357-359 Indian Road (Sandwich HCD)**

(HER-2-2013) Consider recommendation on proposals to I. Demolish the existing roof: (a. Construct a hipped roof of a higher (10 in 12) pitch, with asphalt shingles; b. Add a front-facing hipped dormer with two 1/1 sash windows and vinyl shake shingles; c. Add solar panels to the south side, overlapping the ridge, the edge of the eaves and the hip of the front slope); 2.

Construct addition to the rear of the existing building: (a. Walls on sides continuing in same plane as existing or set-in, with windows following similar spacing; b. Roof and solar panels continuing in same plane as proposed above); 3. Remove the porch and: (a. Reconstruct the same size with the same brick and same roof dimensions; b. Use a concrete-block base instead of brick; c. Relocate the centred front facing steps close to the south end; d. On the comers, install short wood columns matching the original). The report: of the Heritage Planner dated December 27, 2012 - attached.

5.5 Heritage Week 2013

Select properties for recognition. Decide about other promotions including a colouring contest. Memo from the Heritage Planner dated January 9, 2013 entitled "Heritage Awards" - attached.

5.6 Archaeological study funding

Consider expenditure of an upset amount of \$2500 from the Windsor Heritage Committee Operating Fund to continue a Stage 1 and 2 archaeological study of a City-owned site. An in camera meeting may be needed for this property matter. Memo from the Heritage Planner dated January 9, 2013 entitled "Archaeological Site - Request for Windsor Heritage Committee Funds - attached.

5.7 Meeting Schedule

Memo from the Heritage Planner dated January 9, 2013 entitled "Scheduled Meetings ih 2013" - attached.

6. COMMUNICATIONS AND ANNOUNCEMENTS

6.1 Sandwich Heritage Conservation District

Implementation

6.2 ACO/CHO Conference, May 31-June 3, Kingston, Ontario

Report of Heritage Planner

6.3 St. Bernard School, 1847 Meldrum Road

Update concerning the Windsor-Essex Catholic District School Board (WECDSB) proposal to close the school, which is listed on the Windsor Municipal Heritage Register.

7. DATE OF NEXT MEETING

A firm date is recommended to give to prospective applicants. A March meeting is suggested. The usual second Wednesday is March 13, during school holidays. On the first Wednesday, March 6, a 5:30 meeting would not be in conflict with any Council standing committee.

CLERK'S NOTE: *Administration has requested the 4 meeting dates for 2013 be determined at this meeting.*

8. ADJOURNMENT