

AGENDA
and Schedule "A" to the minutes of the meeting of the
SENIORS ADVISORY COMMITTEE
Thursday, February 4, 2016
at 9:30 a.m.
Room 407, 400 City Hall Square East

1. CALL TO ORDER

2. ELECTION OF CHAIRPERSON
Election of Chairperson for the term ending December 31, 2016.

3. DECLARATION OF CONFLICT

4. MINUTES
Adoption of the minutes of the Committee meeting held December 2, 2015
(*attached*).

5. BUSINESS ITEMS
 - 5.1 **SAC Planning Calendar**
The document entitled "SAC Planning Dates - September 2015 - July 2017" is
attached.

 - 5.2 **SAC Brochure**
The Windsor Seniors Advisory Committee Brochure is ***attached***.

 - 5.3 **SAC Annual Report**
SAC's 2015 Annual Report must be submitted on or before February 28, 2016.

 - 5.4 **Mega Hospital Plan**

 - 5.5 **SAC Operating Budget - Spending Procedures**

 - 5.6 **Raising the Profile and Community Engagement of SAC**

6. REPORTS
 - 6.1 **Sub-Committee Reports:**
 - (a) Advocacy

(b) Communications and Promotions

- The Terms of Reference - Communications Committee is *attached.*
- The e-mail from Joyce Nixon dated January 12, 2016 regarding the SAC and City of Windsor websites - is *attached.*

(c) Age Friendly Windsor Project

- The Age Friendly Windsor Matrix is *attached.*
- The "AFW Update January 19, 2016" is *attached.*

7. DATE OF NEXT MEETING

The following meeting dates for 2016 are proposed:

Thursday, May 5, 2016

Thursday, September 8, 2016

Thursday, December 8, 2016

8. ADJOURNMENT

A meeting of the Seniors Advisory Committee is held this day commencing at 10:00 o'clock a.m. in Room 409, 400 City Hall Square East, there being present the **following members:**

Sally Bennett Olczak, Chairperson
Councillor Ed Sleiman
Karen Demers
Larry Duffield
Alex Gyemi
Joyce Nixon
Celia Southward
Sonya Vani
Jeannette Ware-Mikhael
Richard Woodall

Guest in attendance:

Nicole Deschamps, Student, University of Windsor

Also present are the following resource personnel:

Scott Bisson, Community Development Coordinator
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chairperson calls the meeting to order at 10:00 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

The Chairperson welcomes Sonya Vani, new member of SAC, Scott Bisson, Community Development Coordinator, Recreation and Culture and Nicole Deschamps, University of Windsor student.

The Chairperson advises she met individually with members of the Seniors Advisory Committee and notes the members expressed that SAC should be a voice for the community.

2. **DECLARATION OF CONFLICT**

None disclosed.

3. **MINUTES**

Moved by Councillor Sleiman. seconded by J. Ware-Mikhael.

That the minutes of the Seniors Advisory Committee of its meeting held September 2, 2015 **BE ADOPTED AS AMENDED** to reflect that C. Southward and J. Ware-Mikhael are *Co-Chairs* of the Age Friendly Windsor Project Subcommittee.

Carried.

4. **BUSINESS ITEMS**

4.1 **2016 United Nations Day of the Elder Person**

The following comments are provided relating to the 2016 United Nations Day of the Elder Persons:

- **The organizing committee is comprised of several seniors' organizations, i.e. SAC, CARP, Life After Fifty, Local Retiree union groups.**
- The UN Day of the Elder Persons has been adopted as National Seniors Day.
- The 2015 event was held in City Hall Square and a set-up fee of \$365 was **charged to the organizers.**
- Request for Mayor Dilkens to issue a Proclamation for this event and for SAC to **act as lead for the set-up of the event.**
- **Suggestion for SAC to actively participate in concert with the organizing committee as a catalyst and advocate.**
- Suggestion to change the venue to the WFCU Centre
- Historically, the event has been held at City Hall Square and rental of All Saints **Church was procured as a default in the event of inclement weather.**
- **It is generally agreed the event to be non-partisan and inclusive.**

Moved by L. Duffield, seconded by R. Woodall,

In commemoration of the UN International Day of Elder Persons and National Seniors Day to be held on October 1, 2016, the Seniors Advisory Committee requests the following:

- That Mayor Dilkens **BE REQUESTED** to issue a proclamation for the **UN** International Day of Elder Persons and National Seniors Day; and
- That the Seniors Advisory Committee **BE REQUESTED** to submit an application for facility rental of an area located in City Hall Square for the October 1, 2016 **event, and**

- That facility rental fees for the set-up of the event **BE WAIVED**, and failing that, that **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500 (from the SAC 2016 Operating Budget) for costs associated with the event.
Carried.

4.2 Lower the Currently Identified Age of 65 Years for a Senior within the Corporation of the City of Windsor

S. Bisson advises the Corporation has established the age of 60 years "for a senior" as it relates to the Transit Windsor and the Recreation and Culture Departments. The report of the Coordinator of Community Development regarding this matter is distributed and ***attached*** as Appendix "A".

C. Southward indicates many agencies recognize a senior as one who is 55 years of age.

4.3 SAC Planning Calendar

The Chair thanks C. Southward, J. Ware-Mikhael and L. Duffield for their assistance in providing the content for the Event Planning Calendar.

4.4 The Ontario Volunteer Service Awards

Discussion ensues regarding the nomination of several SAC (past and present members) for an Ontario Volunteer Service Award. As the deadline for the nomination is January 30, 2016, it is generally agreed to defer the nomination to a future call for the Ontario Volunteer Service Awards.

4.5 SAC Annual Report

The Chairperson along with the assistance of C. Southward will provide the SAC 2015 Annual Report.

4.6 SAC Annual Budget 2016

J. Ware-Mikhael agrees to update the SAC Pamphlet (available in seven languages).

4.7 Report on the City of Windsor 20-Year Strategic Vision Process

The Chairperson leaves the meeting at 11:31 o'clock a.m. and L. Duffield assumes the Chair.

Councillor Sleiman advises the City of Windsor 20-Year Strategic Vision will provide an overall view of what the public wants to see in their community, i.e. infrastructure improvements and employment opportunities.

The Chairperson returns to the meeting at 11:34 o'clock a.m. and assumes the Chair.

The Chairperson urges SAC members to complete the City of Windsor 20-Year Strategic Vision Survey in order to voice their interests.

4.8 Consideration of Motions for the following 2016 Events/Initiatives

June Seniors Month Proclamation

It is generally agreed SAC members will complete and submit an application for the Mayor to proclaim the month of June as Seniors Month.

October 1, 2016 UN International Elders and National Seniors Day

Discussed under Item 4.1.

SAC "Info Table" participation at 206 Ward Meetings and Seniors Info Fairs

Moved by L. Duffield, seconded by Councillor Sleiman,
That the Seniors Advisory Committee BE **REQUESTED** to undertake the process to ensure SAC procures information tables at the 2016 Ward Meetings (with the expressed permission of the Ward Councillor) and at Seniors Information Fairs.

Carried.

5. REPORTS

5.1 Sub-Committee Reports

(a) **Advocacy**

No report.

(b) **Communications and Promotions**

The discussion relating to the SAC Terms and Reference and the SAC website is deferred to the February 3, 2016 meeting.

(c) **Age Friendly Windsor Project**

C. Southward and J. Ware-Mikhael, Co-Chairs indicates a point person has been appointed to address the Eight Domains established by the World Health Organization.

C. Southward states no date has been confirmed for the Age Friendly Network **webinar**.

6. **DATE OF NEXT MEETING**

The next meeting will be held on February 3, 2016 at 9:30 a.m. in the Public Works Board Room, 1266 McDougall.

7. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 12:05 o'clock p.m.

CHAIRPERSON

COMMITTEE COORDINATOR