

KK/
Windsor, Ontario December 4, 2013

A meeting of the **Seniors Advisory Committee** is held this day commencing at 2:00 o'clock p.m. in the Town of Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Larry Duffield, Chair
Councillor Ed Sleiman
Lynne Adams
Bruce Draper
Cal Little
Jeannette Ware-Mikhael

Regrets received from:

Jill Cadarette
Frank Duralia
Alex Gyemi
Natalie Taylor

Also present are the following resource personnel:

Sandra Bradt, Executive Initiatives Coordinator
Janice Koval, Accessibility and Diversity Librarian
Pam Labute, Manager, Leisure Outreach
Celia Southward, Coordinator Leisure Services for Special Populations
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 2:15 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. DECLARATION OF CONFLICT

None disclosed.

3. MINUTES

Moved by L. Adams, seconded by J. Mikhael-Ware,
That the minutes of the Senior Advisory Committee at its meeting held September 4, 2013 **BE ADOPTED** as presented.

Carried.

P. Labute indicates the current partnership with the Windsor Public Library relating to their web hosting and domain name renewal is workable at this time.

4. BUSINESS ITEMS

4.1 Seniors Advisory Committee 2013 Annual Report

City Council at its meeting held November 4, 2013 adopted the following **M404-2013**:

“That the Seniors Advisory Committee 2013 Annual Report BE RECEIVED for information.”

4.2 SAC Age-Friendly Windsor Action Plan

The Committee Coordinator advises City Council at its meeting held November 4, 2013 adopted M405-2013, in which City Council deferred Report No. 12 of the Senior’s Advisory Committee (Draft Age-Friendly Windsor Action Plan) to allow for all interested parties to be in attendance.

The report of the Executive Initiatives Coordinators dated September 20, 2013 entitled “Update on Age Friendly Windsor Initiative” is **attached** as Appendix “A”. An excerpt from the report is as follows:

“Administration requests Council’s approval to proceed with the development of a strategy and implementation plan that would identify the City’s role vis a vis the Action Plan, and outline the next steps required to address each component. Such a plan would confirm the City’s commitment as a partner in the Age Friendly Network over the next three years. The community plan being driven by SAC/Age Friendly Windsor must be submitted to the World Health Organization (WHO) for endorsement by June 2014 (no later than two years from joining the WHO’s Network).

There is a need as a municipality to be prepared to meet the needs of this growing sector of the population, by increasing options that encourage self sufficiency, mobility and an active lifestyle. By doing so, all residents, community partners and service providers, both private and public, will be the beneficiaries of the program, not just older adults.”

Councillor Sleiman indicates the report of the Executive Initiatives Coordinators will enhance the Age Friendly Windsor Action Plan report.

5. REPORTS

5(d) Age Friendly Windsor Report

C. Southward advises the Age Friendly Windsor Network is currently addressing the following five priorities:

1. *Terms of Reference*
 - Will be discussed at the meeting to be held on December 5, 2013.
2. *Template for tracking initiatives*
 - Final draft for approval
3. *Outcome measures tracking tool*
 - Final draft for approval
4. *Drafting some usable marketing pieces to be used at health fairs, in preparation for the launch of the Plan*
 - The plan is to design the marketing pieces in January/February
5. *Connecting with municipal administration (Sandra Bradt, Annie Mohile) to complete the plan.*
 - Ongoing.

4.3 SAC 2014 Budget

The Chair reports City Council approved \$4,000 as SAC's Operating Budget for 2014. He notes the requested additional amount of \$6,500 was not approved. Discussion ensues regarding the methodology in the event additional funds are required in 2014 i.e. the 2014 Provincial Seniors Summit. P. Labute indicates when a committee partners with a local grass roots agency, City Council may allow for additional funds.

5. REPORTS

5.1 Sub Committee Reports

(a) Advocacy

The Chair advises a flag raising to commemorate the International Day of Older Persons was held on October 1, 2013 in conjunction with CARP, Windsor-Essex Chapter. He suggests the event be expanded in the future to include a workshop that identifies seniors' issues in the community.

(b) Communications and Promotions

Moved by L. Adams, seconded by J. Ware-Mikhael,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$89.27 payable to Larry Duffield, Chair, Seniors Advisory Committee for the purchase of 1,000 business cards from ACKO Printing.

Carried.

Moved by C. Little, seconded by J. Ware-Mikhael,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$71.68 plus mileage costs payable to Bruce Draper, member, Seniors Advisory Committee for his attendance at the Ward Meetings and the Windsor Police Symposium to provide public awareness of SAC and their initiatives.

Carried.

The “Ward Meetings Report” provided by Bruce Draper is attached as Appendix “B”. The Chair thanks Mr. Draper for his attendance at the Ward Meetings.

Moved by B. Draper, seconded by L. Adams,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$360. payable to Larry Duffield, Chair, SAC for four members of SAC to attend the gala reception for the Ontario Minister Responsible for Seniors. held on November 4, 2013 at Canterbury College.

Carried.

Moved by L. Adams, seconded by J. Ware-Mikhael,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,900 for the purchase of promotional items for the 2014 Ontario 55+ Summer Games to be held from August 19 to 21, 2014.

Carried.

C. Little discloses an interest and abstains from voting on the matter as he is the Co-Chair of the Games Organization Committee.

In response to a question asked by L. Adams regarding a meeting with representatives of the Planning Department regarding the Central Riverfront Implementation Plan (CRIP), P. Labute responds a representative from Planning will be invited to attend a future “informal” meeting of SAC.

(c) Policies and Procedures

No report.

6. NEW BUSINESS

Moved by C. Little, seconded by L. Adams,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$105.
for three members of the Seniors Advisory Committee to attend the Council on Aging
Workshop to be held in January 2014 at a location to be determined.
Carried.

7. **DATE OF NEXT MEETING**

The next meeting will be held on Wednesday, March 5, 2013 at 2:00 p.m. in the
Town of Walkerville Meeting Room, 3rd floor, City Hall.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 3:55 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR