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Windsor, Ontario July 16, 2014

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 5:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Dr. Chris Waters, Chair
Councillor Alan Halberstadt (arrives at 5:04 p.m.)
Neil Campbell
Charles Griffiths
Walter Manney
Nicole Noel
Charles Pope
Dr. Nick Scott

Guests in Attendance:

Pat Jeflyn and Kim Kristy, Canadian Arts Productions

Also present are the following resource personnel:

Jen Leitzinger, Transportation Planning Engineer
Cathy Copot-Nepszy, Windsor Essex County Health Unit
Constable Brad Rivett, Windsor Police Services
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

I

The Chair calls the meeting to order at 5:00 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADDITIONS TO THE AGENDA

Moved by C. Pope, seconded by C. Griffiths,
That Rule 3.3 (c) of the Procedure By-law 98-2011 be waived to add the following additions to the Agenda:

- 5.7 WBC Video
 - 5.8 Cycle signs and road markings
- Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **MINUTES**

Moved by C. Pope, seconded by C. Griffiths,

That the minutes of the Windsor Bicycling Committee of its meeting held April 16, 2014

BE ADOPTED as presented.

Carried.

5. **BUSINESS ITEMS**

5.1 **Report of the Chair**

The Chair thanks the WBC members who assisted with the Bike to Work and the Bike to Fireworks events.

The Chair reports Kari Gignac, Vice Chair has resigned from the Committee. He thanks Kari for her dedication and commitment to the WBC.

The Chair congratulates Dr. Nick Scott for his procurement of a new position at Simon Fraser University in British Columbia.

5.2 **Possible Bike Summit**

The Chair requests the item relating to a possible bike summit be deferred to a future meeting.

5.3 **Police Enforcement - Safety Blitz**

The Chair distributes information relating to the "Bicycle Safety Education and Enforcement Campaign", *attached* as Appendix "A". He notes the campaign will be conducted from July 13 to 19, 2014. He thanks Constable Brad Rivett and Windsor Police Services for undertaking the Safety Blitz. He indicates statistics relating to the Safety Blitz will be discussed at a future meeting.

5.4 **Sixth Concession Road/North Talbot Road Environmental Assessment - Notice of Public Information Centre #2**

The Chair distributes his e-mail dated July 14, 2014 regarding a "draft" letter to be sent to John Zangari, Project Manager, Dillon Consulting Limited relating to the Sixth

Concession/North Talbot Road Environmental Assessment, attached as Appendix "B". Several amendments are made to the "draft" letter.

Moved by N. Campbell, seconded by Councillor Halberstadt,

That Administration **BE REQUESTED** to forward the following motion to Dillon Consulting Limited as it relates to the Municipal Class Environment Assessment, 6th Concession Road/North Talbot Road:

"Whereas the Windsor Bicycling Committee (WBC) is very pleased to see that bike lanes have been included in all the alternatives for the Municipal Class Environment Assessment 6th Concession Road/North Talbot Road;

The Committee suggests consideration of the following in order to increase cyclist safety and further encourage cycling on these facilities:

- 1) Some of the alternatives include roundabouts. The WBC has no objection to the use of roundabouts versus traffic signals, but it will be crucial at the design stage to pay attention to cyclist safety through, for example, reducing the speed of motorized traffic through any roundabouts and by providing proper signage. For cyclists who lack the confidence to merge with traffic in the roundabout, they should have opportunities to dismount and cross as pedestrians with properly constructed facilities.
- 2) Separated bike lanes should be used to enhance cyclist safety. One option would be to reduce the size of the boulevard and increase physical separation between the cyclist and motorist through, for example, a flex bollard design.
- 3) Mountable curbs should be considered.
- 4) An educational campaign (perhaps through material distributed to homes and schools) for the neighbourhoods surrounding these roads should be considered to show residents how to use these facilities safely as both motorists and non-motorists."

Carried.

5.5 Cabana Road Active Transportation Facilities for the Windsor Loop

Councillor Halberstadt advises Windsor City Council at its meeting held June 25, 2014 adopted the following motion:

CR180/2014

"That the report of the City Engineer dated June 25, 2014 entitled "Cabana Road Active Transportation Facilities for the Windsor Loop and CQ28-2013 - Feasibility of Constructing a Pilot Segregated Cycle Lane" BE DEFERRED to allow for one additional public consultation meeting to be held".

Councillor Halberstadt indicates the deferral resulted from the issue that segregated bike lanes were not discussed at the Public Consultation Meeting held in January 2014.

J. Leitzinger states the tentative date for the Public Consultation Meeting is July 24, 2014 to be held at Roseland Golf & Curling Club.

5.6 Financial Summary

The balance of the WBC Operating Budget as of June 12, 2014 is \$3,737.97. The Chair suggests consideration be given to the purchase of promotional items and to undertake a bike safety campaign.

5.7 WBC Video

Pat Jeflyn and Kim Kristy, Canadian Arts Productions are present to provide concepts for a new video for the WBC.

K. Kristy and P. Jeflyn propose a video depicting what can happen to a cyclist when a driver in a parked vehicle opens the door to an oncoming cyclist. He states there would be three scenarios to the video including the following:

- Tell the story of what happened to a cyclist when a car door opened
- Provide the financial ramifications related to the incident, i.e. lawyer and doctor's expenses
- Education piece - When a motorist parks a car, look before opening the door.
- Suggestion to have a campaign whereby cyclists who have been injured will wear a ribbon depicting their injury, will gather together and interviews will be conducted.
- In terms of timing for the video, Spring 2014 is suggested.

In terms of the campaign, N. Campbell expresses concern the information obtained from the campaign will dissuade parents from allowing their children to ride their bicycles.

Councilor Halberstadt suggests re-launching the "Metre Me" Campaign or, undertake an education video regarding segregated bike lanes. P. Jeflyn states a video regarding segregated bike lanes would require some research.

N. Campbell proposes a positive cycling campaign be undertaken to promote the city as a "bike haven".

The Chair asks if the Committee is agreeable to the production of another video. N. Noel recommends the "car dooring" message be provided to the public via Public Service Announcements on the radio. In terms of a video, she suggests highlighting the existing cycling facilities, winter cycling and to promote cycling as a way to maneuver around the city.

Constable Rivett indicates signage regarding cyclists and car doors can be placed throughout the city.

The Chair recaps the WBC is in favour of a video depicting positive encouragement for cyclists to be produced in the Spring 2014. He invites P. Jeflyn and K. Kristy to attend the WBC meeting to be held in September 2014.

The Chair advises he will contact AM800 Radio regarding the cost for air time for the WBC promos and will report back.

5.8 Cycle Signs and Road Markings

In response to a question asked by the Chair regarding fading cycle signs ("Share the Road") and road markings, J. Leitzinger responds the paint season begins June 15 and the bike lanes are being repainted as needed. She notes due to environmental issues, the paint is now water based. Councillor Halberstadt states the trail along the riverfront is extremely faded. J. Leitzinger to bring back further information regarding this matter.

The Chair suggests the WBC send photos of faded signs including locations to J. Leitzinger.

The Chair requests J. Leitzinger provide an update on the bike facilities in the Walkerville BIA for the September 2014 meeting.

6. COMMUNICATIONS

The document entitled "Separated Bike Lanes" provided by Bike Friendly Windsor Essex is distributed and attached as Appendix "C".

7. NEW BUSINESS

In response to a question asked by Councillor Halberstadt regarding the lowering of the set fine for cyclists riding on sidewalks, Constable Rivett reports his Supervisor advised the lowering of set fines for cyclists riding on sidewalks is done at the City Council level and not by Windsor Police Services.

Constable Rivett explains the cyclists who recklessly ride on the sidewalk are the most likely to receive a ticket.

8. DATE OF NEXT MEETING

The next meeting will be held *tentatively* on September 24, 2014 at 5:00 o'clock p.m.

9. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 6:30 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR

AGENDA
and Schedule "A"
to the minutes of the
Windsor Bicycling Committee meeting held
Wednesday, July 16, 2014
at 5:00 o'clock p.m.
Room 407,400 City Hall Square East



1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the meeting held April 16, 2014 - *(oreviously distributed)*

4. **BUSINESS ITEMS**

4.1 **Report of the Chair**

4.2 **Possible Bike Summit**

4.3 **Police Enforcement - Safety Blitz**

4.4 **Sixth Concession Road/North Talbot Road Environmental Assessment - Notice of Public Information Centre #2**

A letter from Dillon Consulting Limited dated June 12, 2014 regarding the "City of Windsor - Municipal Class Environmental Assessment 6th Concession Road/North Talbot road- Notice of Public Information Centre #2" - *attached.*

4.5 **Cabana Road Active Transportation Facilities for the Windsor Loop**

Windsor City Council at its meeting held July 7, 2014 adopted the following motion:
CR 180/2014

*"That the report of the City Engineer dated June 25, 2014 entitled "Cabana Road Active Transportation Facilities for the Windsor Loop and CQ28-2013 - Feasibility of Constructing a Pilot Segregated Cycle Lane" **BE DEFERRED** to allow for one additional public consultation meeting to be held".*

4.6 **Financial Summary**

The City of Windsor Income Statement Report as of June 12, 2014- *attached.*

5. **COMMUNICATIONS**

6. **NEW BUSINESS**

7. **DATE OF NEXT MEETING**

To be determined.

8. **ADJOURNMENT**

BICYCLE SAFETY EDUCATION AND ENFORCEMENT CAMPAIGN



Windsor Bicycling Committee

Bicycle Safety Education and Enforcement Campaign

Cycling is an important part of Windsor's transportation and recreational mix and its health and environmental benefits are clear. In order to ensure the safety of all road users, the Windsor Police Service, with the support of the Windsor Bicycling Committee, is conducting a bicycle safety education and enforcement campaign from July 13 to 19, 2014.



Motorists should be aware of the dangers of opening car doors into the path of cyclists, and the importance of checking blind spots prior to making right turns. Officers will pay particular attention to those motorists who endanger the lives of cyclists by passing at an unsafe distance or by parking in designated bike lanes.

Attention will also be paid to cyclists whose aggressive riding behaviour puts them, pedestrians and motorists at risk. Cyclists should be on the road, not on the sidewalk. They should ride in the same direction as motorists, even in designated bike lanes. Cyclists must follow the same rules of the road as motorists by obeying traffic signs and lights and be visible at night.

The campaign will emphasize the importance of sharing the road and making the road safe for all users.

For further information, contact: Windsor Police Sergeant Matt D' Asti 519-255-6700 ex 4250 or Christopher Waters of the Windsor Bicycling Committee 519-560-7222

Kadour, Karen

From: Christopher Waters (cwaters@uwindsor.ca]
Sent: Monday, July 14, 2014 2:00 PM
To: Campbell, Neil; Copot-Nepszy, Cathy; Eugeni, Josette; Gignac, Kari; Griffiths, Charles; Halberstadt, Alan; Kadour, Karen; Leblanc, Constable Paul; Leitzinger, Jennifer; Manney, Walter; Noel, Nicole; Pope, Charles; Pope, Charles; Waters, Christopher
Subject: draft letter re 6th concession/North Talbot

WBC Colleagues,
Based on feedback from Cathy and Alan, and my visit to the PIG, below please find a draft letter which we can discuss at our meeting on Wednesday.
Regards,
Chris

Dear Mr. Zangari,

The Windsor Bicycling Committee is very pleased to see that bike lanes have been included in all the alternatives for this project.

We suggest consideration of the following in order to increase cyclist safety and further encourage cycling on these facilities.

- 1) Some of the alternatives include roundabouts. We have no objection to the use of roundabouts versus traffic signals, but it will be crucial at the design stage to pay attention to cyclist safety through for example, reducing speed of motorised traffic through the roundabout and proper signage. For cyclists who lack the confidence to merge with traffic in the roundabout, they should have opportunities to dismount and cross as pedestrians with properly constructed facilities.
- 2) Separated lanes should be considered where possible. At least in some sections of the project - for example, North Talbot between Southwest lakes Blvd and the 401- there are few driveways which might pose design problems for separate bike lanes. Perhaps the size of the boulevard could be reduced and physical separation between the cyclist and motorist added through a painted buffer/flex bollard design?
- 3) An educational campaign (perhaps through material distributed to local homes and schools) for the neighbourhoods surrounding these roads should be considered to show residents how to use these facilities safely as both motorists and non-motorists.

Thanks very much for considering these suggestions.

Sincerely,

Chris Waters
Chair, WBC

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Separated Bike lanes

Offer greatly increased safety, over both painted lanes and multi-use paths

Lead to increased bicycle ridership

Encourage a healthy, active lifestyle



Bicycling is a healthy, safe, and efficient way to get around a city. That's why City Hall is building the "Windsor Loop", a network of over forty kilometers of connected bike paths and infrastructure. When completed, it will connect neighborhoods and communities around the city and among other benefits, help promote safe, healthier communities.

Cabana Road will be a part of the Loop and is currently scheduled for expansion and construction. It connects St. Clair College, the Hero Grey Parkway, and several neighborhoods. It also provides access to many businesses on Walker, Howard, and Dougall Ave. It is a major thoroughfare and deserves the additional safety a separated bike lane offers.

This is just the beginning of something great. By making the first step in the right direction we can secure healthier communities and safer roadways for Windsor in the years to come. Ensure Cabana Road and the "Windsor Loop" are done right.

Help support separated bike lanes by contacting your local city councillor today!

<p>Drew Dilkes - Ward 1 Phone: (519) 250-4607 ddilkes@city.windsor.on.ca</p>	<p>Ron Jones - Ward 2 Phone: (519) 252-1005 rjones@city.windsor.on.ca</p>	<p>Fulvio Valentini - Ward 3 Phone: (519) 977-3067 fvalentini@city.windsor.on.ca</p>	<p>Alan Halberstadt - Ward 4 Phone: (519) 973-8323 ahalberstadt@city.windsor.on.ca</p>	<p>Ed Sleiman - Ward 5 Phone: (519) 944-7058 esleiman@city.windsor.on.ca</p>
<p>Jo-Anne Gignac - Ward 6 Phone: (519) 245-4434 jgignac@city.windsor.on.ca</p>	<p>Irek Kusmierczyk - Ward 7 Phone: (519) 246-1111 irek@city.windsor.on.ca</p>	<p>Bill Marra - Ward 8 Phone: (519) 248-0900 bmarra@city.windsor.on.ca</p>	<p>Hilary Payne - Ward 9 Phone: (519) 972-6071 hpayne@city.windsor.on.ca</p>	<p>Al Maghnieh - Ward 10 Phone: (519) 962-5921 amaghnieh@city.windsor.on.ca</p>

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