

AGENDA
and Schedule "A"
to the minutes of the
Windsor Cycling Committee meeting held
Thursday, February 27, 2014
at 5:00 o'clock p.m.
Room 407, 400 City Hall Square East



1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the meeting held November 27, 2013 – *(previously distributed)*

4. **BUSINESS ITEMS**

4.1 **Report of the Chair**

4.2 **Proposed Enforcement Campaign**

4.3 **Proposed Cycling Facilities on University Avenue West**

4.4 **Bike to Work Event**

4.5 **Earth Day - April 27, 2014**

Registration Form for booth space at the Earth Day event to be held at Malden Park on Sunday April 27, 2014 - *attached.*

4.6 **Bike Racks on Transit Windsor Buses**

4.7 **Bike Parking**

Discussion of best practices.

4.8 **City of Windsor – Lauzon Parkway Improvements Environmental Assessment (including Lauzon Parkway/County Road 42/Future East-West Arterial) Notice of Study Completion**

Letter from Michael Chiu, Consultant/Project Manager, McCormick Rankin dated January 10, 2014 – *attached.*

4.9 **Sixth Concession Road/North Talbot Road Environmental Assessment**

Sixth Concession/North Talbot Road Environmental Assessment – Public Information Centre No. 1

4.10 **Financial Summary**

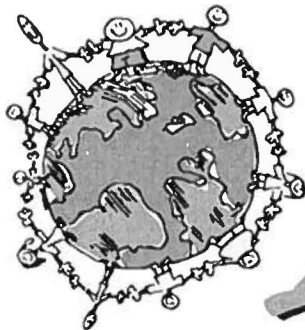
The Financial Summary Variance Report for the period ending December 31, 2013 – *attached.*

5. **NEW BUSINESS**

6. **DATE OF NEXT MEETING**

To be determined.

7. **ADJOURNMENT**



Earth Day

Windsor-Essex County



REGISTRATION FORM (Please Print)

Please register my organization for a booth space at Earth Day
Malden Park, Sunday April 27th 2014 (10 a.m. – 3 p.m.)

Organization: _____

Mailing Address: _____

Postal Code: _____ Phone Number: _____

Contact: _____ Email Address: _____

ENTRANCE FEE: (goes towards booth space, an 8 ft. table and chair)

Special Early Bird Price!!
50% OFF if you register before
Friday April 4th

Please check appropriate category

I will provide my own 10' X 10' shelter.

I require a covered space

\$25 before April 4th!

\$35 before April 4th!

\$50 regular price

\$70 regular price

**The first 8 groups to register will have a space
inside the Malden Park Visitor Centre**

PAYMENT AND SIGNED WAIVER MUST ACCOMPANY REGISTRATION

Please detach and return upper portion only
with CHEQUE PAYABLE TO:

Earth Day Windsor Essex ← CHEQUE PAYABLE TO
c/o City of Windsor
Attn. Averil Parent
4155 Ojibway Parkway
Windsor, ON N9C 4A5

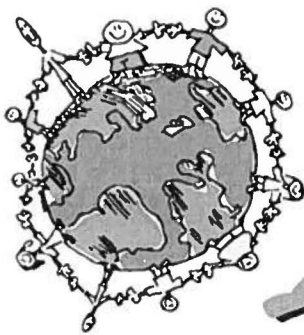
\$ _____ (registration fee)

Cheque # _____

Date Sent: _____

Approved: _____

Keep this portion for your records.



Earth Day

Windsor-Essex County



SET UP INFORMATION – EXHIBITORS

- 1) Set up is on Sunday, April 27th beginning at 8:00 a.m. ALL EXHIBITORS MUST BE SET UP BY 9:30 A.M.
- 2) Earth Day events are scheduled between 10:00 a.m. and 3:00 p.m. on Sunday, April 27th at Malden Park, 4200 Malden Road.
- 3) An Earth Day Committee member will show you where to set up your exhibit.
- 4) Tear down can begin after 3:00 p.m.

*Unable to Attend?
Want to contribute further?
Silent Auction Donations
always welcome!!*

Contact Averil
aparent@city.windsor.on.ca
519-253-7111 x.3290

BOOTH INFORMATION

- 1) There is NO hydro provided for exhibitors. Please inquire if you need hydro.
- 2) All booths are provided with either a 6 ft. or 8 ft. banquet table and one chair. You are encouraged to bring a lawn chair.
- 3) Exhibitors should provide a tablecloth for their 8 ft. banquet table.
- 4) **NEW!** This is a GARBAGE FREE event! Recycling and composting will be available. If you bring anything that is not recyclable or compostable you will be taking it home with you!
- 5) Selling products at your booth is permitted.



Earth Day[®]
CANADA

FOR MORE INFORMATION CONTACT:

Averil Parent
Ph: 519-253-7111 ext. 3290
Fax: 519-253-0464

Email: aparent@city.windsor.on.ca

<https://sites.google.com/site/earthdaywindsorsex/>



www.facebook.com/EarthDayWindsorEssex



McCORMICK RANKIN
A member of  MMM GROUP

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www.mrc.ca

CITY OF WINDSOR
COUNCIL SERVICES

JAN 15 2014

RECEIVED

January 10, 2014

Windsor Bicycling Committee
c/o Susan Vadori Committee Coordinator
Council Services
350 City Hall Square W
Rm 203
Windsor, Ontario N9A 6S1

Attention: Susan Vadori

**RE: Lauzon Parkway Improvements Environmental Assessment
(Including Lauzon Parkway / County Road 42 / Future East-West Arterial)
Notice of Study Completion
Our File: W.O. 3211012**

Dear Sir [or Madam]:

MRC, a member of MMM Group, on behalf of the Ontario Ministry of Transportation (MTO), the City of Windsor and the County of Essex, is undertaking a Class Environmental Assessment (EA) Study to address the future requirements for Lauzon Parkway, County Road 42, and the future East-West Arterial. The study includes:

- Lauzon Parkway widening from a 2-lane rural to a 4-lane (interim) and 6-lane (ultimate) urban cross-section from E.C. Row Expressway to County Road 42;
- Lauzon Parkway's extension of a 4-lane (interim) and 6-lane (ultimate) urban cross-section to Highway 401;
- A new Lauzon Parkway Interchange with Highway 401;
- Lauzon Parkway's further extension to Highway 3 with a 4-lane rural cross-section;
- County Road 42 widening from a 2-lane rural to a 4-lane urban cross-section from Walker Road to County Road 25 (E. Puce Road);
- A new East-West Arterial roadway with a 2-lane urban cross-section with protection for an ultimate 4-lane cross-section;
- New proposed intersections and enhancement of existing intersections; and
- Active transportation facilities incorporated within the transportation corridors – sidewalk, multi-use path, bike lane, and paved shoulder.

A parallel study is being carried out for the preparation and approval of a Secondary Plan for the remainder of the lands transferred to the City of Windsor in 2003. The area of the draft Sandwich

The study has followed the Ontario *Environmental Assessment Act* through the application of the *Municipal Class Environmental Assessment* (October 2000 as amended in May 2007). As well, the basic requirements of the Class Environmental Assessment for Provincial Transportation Facilities (July 2000) were met. The preparation and approval of the Secondary Plan has followed the requirements of the *Ontario Planning Act*.

As part of the EA Study, two Public Information Centres (PIC's) were held on July 14, 2011 and October 22, 2012. Based on input received at these PIC's as well as input from technical agencies and other key stakeholders, the Project Team has prepared the Environmental Study Report (ESR) for this study.

By this notice, the ESR is being placed on the public record for review in accordance with the requirements of the *Municipal Class Environmental Assessment* (October 2000 as amended in May 2007) process. Subject to comments received as a result of this notice and the receipt of all necessary approvals, the project may proceed to the next phase of design.

The ESR will be available for a 45-day public and agency review period from January 20, 2014 to March 6, 2014 at the following locations:

Windsor City Hall City Clerk's Office 350 City Hall Square West Windsor, Ontario, N9A 6S1 Tel. 519-255-6222	County of Essex 360 Fairview Avenue West Essex, Ontario, N8M 1Y6 Tel: 519-776-6441	Ministry of Transportation 949 McDougall Avenue, Suite 200 Windsor, ON, N9A 1L9 Tel: 519-973-7367
Town of Tecumseh 917 Lesperance Road Tecumseh, Ontario, N8N 1W9 Tel. 519-735-2184	Town of Lakeshore 419 Notre Dame Street Belle River, Ontario, N0R 1A0 Tel: 519-728-2700	Ministry of the Environment Windsor Area Office 4510 Rhodes Drive, Unit 620 Windsor, Ontario, N8W 5K5 Tel: 519-948-1464

The ESR will also be available for viewing from **January 20, 2014** on the project website: www.lauzonparkwayea.ca.

Interested persons are encouraged to review this document and provide comments by **March 6, 2014**. If, after consulting with the staff of the MTO, the City of Windsor, the County of Essex, and their consultant, there are outstanding significant environmental issues, you have the right to make a written request that the Minister of the Environment (11th Floor Ferguson Block, 77 Wellesley Street West, Toronto, ON M7A 2T5) issue a Part II Order ('bump-up') for this project. This may lead to the preparation of an Individual Environmental Assessment or the imposition of conditions if the request is denied. A copy of a Part II Order request should be forwarded to the City of Windsor, the County of Essex, MTO, and MRC at the addresses listed below. If there are no outstanding concerns by **March 6, 2014**, the project will be considered to have met the requirements of the Class EA.



McCORMICK RANKIN
A member of  **MMM GROUP**

Mr. Michael Chiu, P. Eng.
Consultant Project Manager
MRC, a member of MMM Group
2655 North Sheridan Way, Suite 300
Mississauga, ON L5K 2P8
Toll Free: 1-877-562-7947
Phone: 905-823-8500
Fax: 905-823-8503
E-mail: lauzonparkwayea@mrc.ca

Ms. Jane Mustac, P.Eng.
Manager of Transportation Planning
County of Essex
360 Fairview Avenue West
Essex, ON N8M 1Y6
Phone: 519-776-6441 ext. 1397
Fax: 519-776-4455
E-mail: jmustac@countyofessex.on.ca

Mr. Rakesh Shreewastav, P.Eng., AVS
Senior Project Engineer
Ministry of Transportation
Windsor Border Initiatives Implementation Group
Project Delivery Office
949 McDougall Avenue, Suite 200
Windsor, ON N9A 1L9
Phone: (519) 973-7367
Fax: (519) 973-7327
E-mail: rakesh.shreewastav@ontario.ca

Ms. Josette Eugeni, P.Eng.
Manager of Transportation Planning
City of Windsor
1266 McDougall Avenue
Windsor, ON N8X 3M7
Phone: 519-255-6418
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E-mail: jeugeni@city.windsor.on.ca

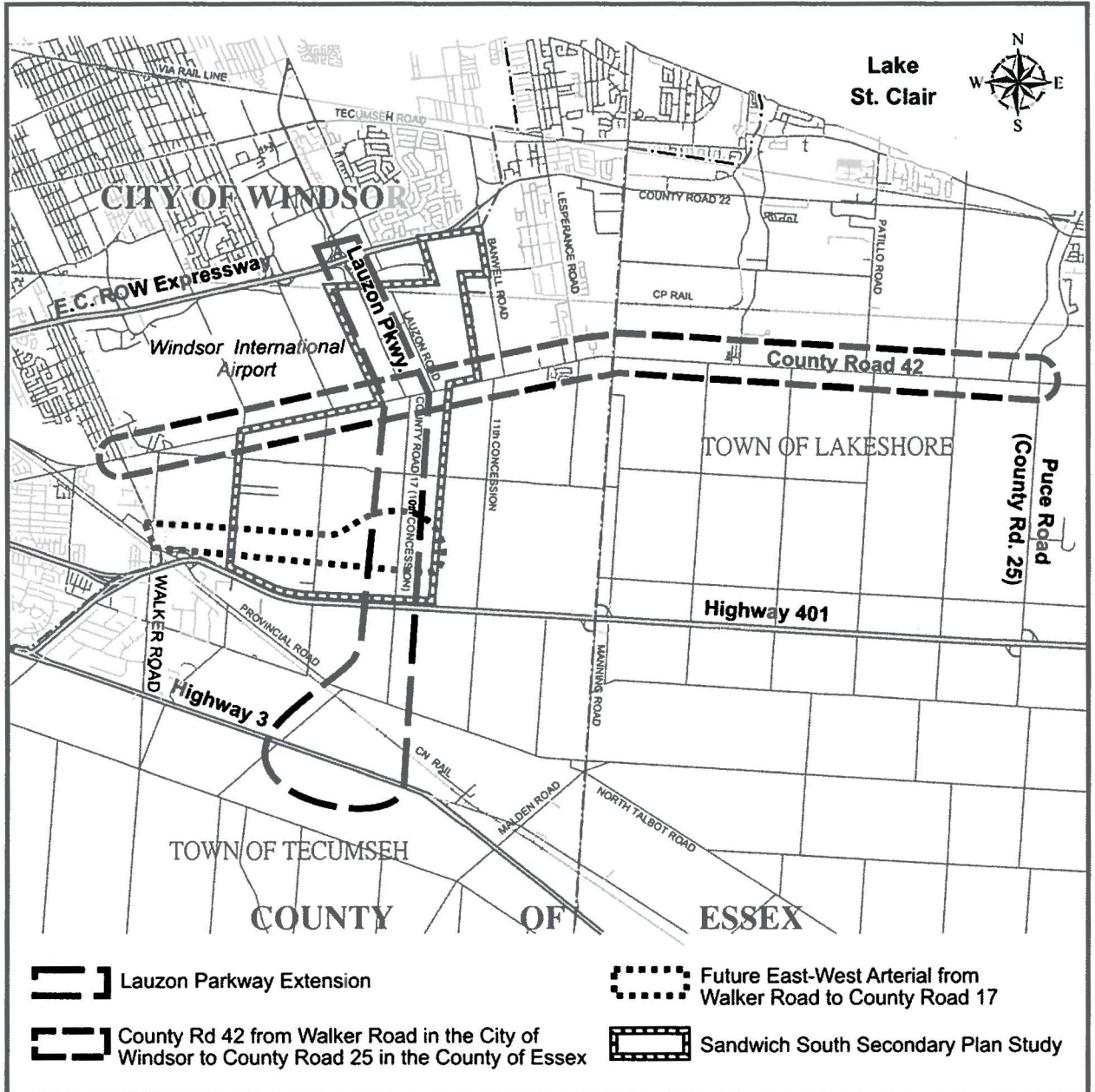
Yours very truly,
McCormick Rankin

Michael Chiu, P.Eng.
Consultant Project Manager

cc: R. Shreewastav, MTO
J. Mustac, County of Essex
J. Eugeni, City of Windsor

South Secondary Plan is bounded, in general terms, by: Provincial Highway 401 to the south; the Windsor International Airport, CP Rail mainline, and E.C. Row Expressway to the north; 8th Concession Road to the west; and the Town of Tecumseh to the east.

The study area is shown on the key map.



REPORT ID: CCWFISUM
 EFFECTIVE DATE OF DEPT REPORTING TREE: 31-DEC-2013
 EFFECTIVE DATE OF MAIN ACCOUNT TREE: 31-DEC-2013

CITY OF WINDSOR
 FINANCIAL SUMMARY VARIANCE REPORT BY DEPT ID
 FOR THE PERIOD ENDING Dec 31, 2013 (INCLUDING ADJUSTMENT PERIOD)
 100% OF THE YEAR ELAPSED

LEVEL: 5
 PAGE No. 3 of 11.
 RUN DATE: February 19, 2014
 RUN TIME: 08:51:33

BUSINESS UNIT: CCW01

OPERATING FUNDS: 001, 020, 021, 023, 024, 027

Service Area: AGENCIES_BOARDS_COMM
 Department: COMMITTEES_OF_COUNC
 Division: COUNCIL_COMMITTEES
 Department ID:0111650 Windsor Bicycling Committee

	ANNUAL BUDGET	CURRENT PERIOD		YEAR TO DATE		YTD VARIANCE SURPLUS/ (DEFICIT)	PERCENT COMMITTED	PROJECTED YEAR-END VARIANCE SURPLUS/ (DEFICIT)	PROJECTED PERCENT COMMITTED
		COMMITMENTS	ACTUALS INCLUDING COMMITMENTS	COMMITMENTS	ACTUALS INCLUDING COMMITMENTS				
<u>REVENUES</u>									
TOTAL REVENUE	0	0	0	0	0	0	0	0	0
<u>EXPENSES</u>									
2040 Licenses & Tags	0	0	0	0	20	-20	0	-20	0
2360 Promotional Material	0	0	450	0	990	-990	0	-990	0
2940 Advertising	0	0	1,164	0	1,177	-1,177	0	-1,177	0
4050 Training Courses	0	0	0	0	10	-10	0	-10	0
4295 Public Relations	4,300	0	0	0	1,349	2,951	31	2,951	31
TOTAL EXPENSES	4,300	0	1,614	0	3,545	755	82	755	82
NET TOTALS	4,300	0	1,614	0	3,545	755	82	755	82

4.10