



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 39/2024**  
**Approved: Friday, April 12, 2024**

THAT the CAO and City Clerk **EXECUTE** Microsoft Enterprise Services Work Order [WO # 6CAN244-453604-576699] for problem resolution support and support assistance for the period of April 1, 2024, to May 31, 2025, to an upset limit of \$68,723.50 (plus applicable taxes), satisfactory in form to the City Solicitor, in technical content to the Chief Information Officer / Executive Director of Information Technology and financial content to the City Treasurer; and,

THAT the CAO **AUTHORIZE** the Chief Information Officer / Executive Director of Information Technology or designate to sign and submit amendments to the terms of the Microsoft Enterprise Services Work Order [WO #6CAN244-453604-576699], including the authorization of an extension period up to three months, as budgeted through existing funding sources, to the upset limit of \$100,000 (plus applicable taxes), satisfactory in form to the City Solicitor, in technical content to the Chief Information Officer / Executive Director of Information Technology and financial content to the City Treasurer.

Report Number: CAOP 39/2024  
Clerk's File: SI/14552

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
April 15, 2024



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### Department Distribution

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Technical Support Analyst
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On behalf of Commissioner of Finance & City Treasurer
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