

## BY-LAW NUMBER 40-2021

A BY-LAW TO AMEND BY-LAW NUMBER 392-2002, BEING A BY-LAW TO ESTABLISH AND REQUIRE PAYMENT OF FEES AND CHARGES

Passed the 8th day of March, 2021.

**WHEREAS** By-law Number 392-2002 was passed by the Council of The Corporation of the City of Windsor on December 16, 2002;

**AND WHEREAS** By-law Number 392-2002 has previously been amended;

**AND WHEREAS** it is deemed expedient to further amend said By-law Number 392-2002 of The Corporation of the City of Windsor;

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. That By-law Number 392-2002 be further amended by deleting Schedule "A" attached thereto and substituting Schedule "A" attached hereto.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.



DREW DILKENS, MAYOR



CITY CLERK

First Reading - March 8, 2021  
Second Reading - March 8, 2021  
Third Reading - March 8, 2021

# SCHEDULE "A" TO BY-LAW 40-2021



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City of Windsor  
User Fee Schedule

Office of the Chief Financial Officer - Finance						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Financial Accounting	Accounts Receivable	Administrative Fee (NSF Cheques - A/R)	\$50.00	per nsf cheque/returned item
2		Financial Accounting	Payroll	Processing of Wage Assignments	\$10.00	per remittance where allowed by court on certain files
3		Taxation & Financial Projects	Collections, Invest Banking	Interest on trade receivables more than 30 days past due	2.00%	per month, compounded
4		Taxation & Financial Projects	Property Valuations	Expedited Tax Certificates	\$120.00	per certificate
5		Taxation & Financial Projects	Property Valuations	External Tax Inquiry (ETI) On Line Transaction Fee	\$60.00	per roll number
6		Taxation & Financial Projects	Property Valuations	New Property Account Fee	\$75.00	per roll
7		Taxation & Financial Projects	Property Valuations	Ownership Changes	\$75.00	per roll
8		Taxation & Financial Projects	Property Valuations	Statement of Account Fee	\$30.00	per statement
9		Taxation & Financial Projects	Property Valuations	Tax Certificates	\$75.00	per certificate
10		Taxation & Financial Projects	Property Valuations	Tax Receipts	\$30.00	per roll number
11		Taxation & Financial Projects	Revenue & Collections	Additional Interested Party Notification	\$50.00	per letter
12		Taxation & Financial Projects	Revenue & Collections	Corporate Search	\$15.00	per property plus disbursements
13		Taxation & Financial Projects	Revenue & Collections	Current & Prior Year's Tax Information (Printed or Written)	\$10.00	per roll year
14		Taxation & Financial Projects	Revenue & Collections	Electronic lien cancellation fee	\$15.00	per certificate plus disbursements
15		Taxation & Financial Projects	Revenue & Collections	Electronic lien certificate fee	\$30.00	per certificate plus disbursements
16		Taxation & Financial Projects	Revenue & Collections	Letters of Default	\$50.00	2nd Notice
17		Taxation & Financial Projects	Revenue & Collections	Letters of Default	\$250.00	Final Letter
18		Taxation & Financial Projects	Revenue & Collections	Local Improvements, Sewer Replacements	\$100.00	per roll
19		Taxation & Financial Projects	Revenue & Collections	Mortgage Account Administration Fee	\$30.00	per account
20		Taxation & Financial Projects	Revenue & Collections	Other Charges Levied Against The Tax Roll	\$50.00	per account
21		Taxation & Financial Projects	Revenue & Collections	Registered Interested Party (up to 2 parties)	\$225.00	per letter
22		Taxation & Financial Projects	Revenue & Collections	Registration Cost Recovery	various	
23		Taxation & Financial Projects	Revenue & Collections	Research - Current & Prior Year's Tax Information (Printed or Written)	\$52.00	per hour
24		Taxation & Financial Projects	Revenue & Collections	Returned Service Item (Includes NSF cheques)	\$50.00	per nsf cheque/returned item
25		Taxation & Financial Projects	Revenue & Collections	Tax Registrations	\$1,450.00	per property
26		Taxation & Financial Projects	Revenue & Collections	Tax Sale Tender Pick-up/Drop-off	\$25.00	per tender package

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor  
User Fee Schedule

Office of the Chief Financial Officer - Finance						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
27		Taxation & Financial Projects	Revenue & Collections	Title Search	\$35.00	per property plus disbursements

City of Windsor  
User Fee Schedule

Office of the Chief Financial Officer - Information Technology							
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
1		Project Management & Applications		Business Licenses (Animal) On-Line Transaction Fee	\$0.00	On-Line Transaction	
2		Project Management & Applications		Construction Heating Permit On-Line Transaction Fee	\$0.00	On-Line Transaction	
3		Project Management & Applications		Construction Plumbing Permit On-Line Transaction Fee	\$0.00	On-Line Transaction	
4		Project Management & Applications		Construction Sewer Permit On-Line Transaction Fee	\$0.00	On-Line Transaction	
5		Project Management & Applications		External Tax Inquiry (ETI) On-Line Transaction Fee	\$10.00	On-Line Transaction	
		There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options exclusive of Business, Lottery and Dog Licenses. (2016 - Moved to Planning & Building Department)					
		There is a \$3.00 (per Public Works Permit) service fee for any over-the-counter transactions including fax and mail-in options. (2016 - Moved to Public Works Department)					

## City of Windsor User Fee Schedule

Office of the City Clerk - Council Services						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Communications and Customer Service Support	211 Call Centre	Broadcast Fax	\$0.00	per document
2		Communications and Customer Service Support	211 Call Centre	E-Blast	\$88.50	per document
3		Employee Relations	Employee Relations	Photocopy Fee	\$2.00	1st page
4		Employee Relations	Employee Relations	Photocopy Fee	\$0.30	per additional page
5	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	\$419.00	initial
6	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	\$379.00	per year
7	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Operator	\$191.00	per year
8	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	\$232.00	per occurrence
9	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	\$191.00	per year
10	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	\$290.00	initial
11	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	\$249.00	per year
12	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	\$232.00	initial
13	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	\$191.00	per year
14	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	\$232.00	initial
15	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	\$191.00	per year
16	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	\$232.00	initial
17	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	\$191.00	per year
18	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	\$290.00	initial
19	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	\$249.00	per year
20	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	\$566.00	initial
21	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	\$191.00	per year
22	3	Policy, Gaming, Licensing	Business Licence Fees	Bill Distributor	\$191.00	per year
23	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	\$357.00	initial
24	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	\$191.00	per year
25	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	\$503.00	initial
26	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	\$191.00	per year
27		Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Attendant	\$191.00	per year
28	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Plate Replacement	\$60.00	per plate
29	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Replacement	\$25.00	per licence
30	3	Policy, Gaming, Licensing	Business Licence Fees	Carnival or Circus	\$191.00	per occurrence
31	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	\$540.00	initial
32	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	\$441.00	per year
33	3	Policy, Gaming, Licensing	Business Licence Fees	Escorts	\$191.00	per year
34	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	\$290.00	initial
35	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	\$191.00	per year
36	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	\$232.00	initial
37	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	\$191.00	per year
38	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 3, 4 and 5)	\$191.00	per year
39	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	\$232.00	initial
40	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	\$191.00	per year
41	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Master	\$191.00	per year

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City of Windsor  
User Fee Schedule

Office of the City Clerk - Council Services						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
42	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	\$232.00	initial
43	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	\$191.00	per year
44	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Practitioner	\$191.00	per year
45	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	\$415.00	initial
46	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	\$316.00	per year
47	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	\$540.00	initial
48	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	\$441.00	per year
49	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	\$540.00	initial
50	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	\$441.00	per year
51	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	\$415.00	initial
52	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	\$316.00	per year
53	3	Policy, Gaming, Licensing	Business Licence Fees	Licence Administrative Charge	\$25.00	per licence
54	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	\$566.00	initial
55	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	\$525.00	per year
56	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 1	\$191.00	per year
57	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 2	\$191.00	per year
58	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3	\$191.00	per year
59	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	\$232.00	initial
60	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	\$191.00	per year
61	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (all other areas)	\$675.00	per location
62	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (Downtown Windsor Business Improvement Area)	\$1,000.00	per location
63	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	\$232.00	initial
64	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	\$191.00	per year
65	3	Policy, Gaming, Licensing	Business Licence Fees	Personal Service	\$191.00	per year
66	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	\$232.00	initial
67	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	\$191.00	per year
68	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	\$232.00	initial
69	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	\$191.00	per year
70	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Master	\$191.00	per year
71	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	\$566.00	initial
72	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	\$525.00	per year
73	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	\$191.00	per year
74	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	\$232.00	initial
75	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	\$232.00	initial
76	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	\$191.00	per year
77	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	\$290.00	initial
78	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	\$249.00	per year
79	3	Policy, Gaming, Licensing	Business Licence Fees	Special Sales	\$191.00	per year
80	3	Policy, Gaming, Licensing	Business Licence Fees	Standard Letter	\$25.00	per letter
81	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	\$232.00	initial
82	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	\$191.00	per year
83		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Administrative Fee	\$215.00	per hour
84		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Work Order	\$215.00	per request

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

## City of Windsor User Fee Schedule

Office of the City Clerk - Council Services						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
85		Policy, Gaming, Licensing	Bylaw Enforcement	Reinspection Related to Regulatory Bylaws and City Issued Licenses	\$215.00	per site visit
86		Policy, Gaming, Licensing	Council Services	Zoning By-Law 3072 Text	\$50.00	per copy
87		Policy, Gaming, Licensing	Council Services	Zoning By-Law 85-15	\$50.00	per copy
88		Policy, Gaming, Licensing	Council Services	Zoning By-Law 8600 Text	\$50.00	per copy
89		Policy, Gaming, Licensing	Council Services	Zoning By-Law Subscription Plan	\$100.00	per year
90		Policy, Gaming, Licensing	Dog Licence	1st ,2nd and 3rd Dog - Spayed/Neutered (Purchase prior to Feb 1)	\$17.00	per tag
91		Policy, Gaming, Licensing	Dog Licence	1st Restricted Dog (Purchase Feb - June)	\$112.00	per tag
92		Policy, Gaming, Licensing	Dog Licence	1st Restricted Dog (Purchase July to Dec)	\$139.00	per tag
93		Policy, Gaming, Licensing	Dog Licence	1st Restricted Dog (Purchase prior to Feb 1)	\$102.00	per tag
94		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Spayed/Neutered (Purchase Feb - June)	\$32.00	per tag
95		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Spayed/Neutered (Purchase July to Dec)	\$47.00	per tag
96		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Unaltered (Purchase Feb - June)	\$66.00	per tag
97		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Unaltered (Purchase July to Dec)	\$98.00	per tag
98		Policy, Gaming, Licensing	Dog Licence	1st, 2nd and 3rd Dog - Unaltered (Purchase prior to Feb 1)	\$34.00	per tag
99		Policy, Gaming, Licensing	Dog Licence	2nd Restricted Dog (Purchase Feb - June)	\$139.50	per tag
100		Policy, Gaming, Licensing	Dog Licence	2nd Restricted Dog (Purchase July to Dec)	\$167.00	per tag
101		Policy, Gaming, Licensing	Dog Licence	2nd Restricted Dog (Purchase prior to Feb 1)	\$127.00	per tag
102		Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Break Open Tickets and Raffles	3% of prizeboard	per licence
103	4	Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Traditional Bingo Hall	\$165.00	per event
104	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Driver License	\$110.00	per year
105	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Photo ID card	\$15.00	per year
106	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Plate Holder Licence - Motorized	\$180.00	per year
107	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Plate Holder Licence - Muscular	\$70.00	per year
108	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Replacement Photo ID card	\$25.00	per occurrence
109	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Transfer from Vehicle to Vehicle	\$70.00	per occurrence
110	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Vehicle Re-inspection	\$60.00	per occurrence
111		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Broker	\$60.00	per vehicle
112		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver Licence	\$110.00	per year
113		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver's List	\$30.00	per year

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## City of Windsor User Fee Schedule

Office of the City Clerk - Council Services						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
114		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Filing of leases	\$30.00	per occurrence
115		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Photo ID card	\$15.00	per issuance
116		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Plate Holder Licence	\$400.00	per year
117		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Replacement Photo ID card	\$25.00	per occurrence
118		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Plate Holder to Plate Holder	\$400.00	per occurrence
119		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Vehicle to Vehicle	\$70.00	per occurrence
120		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1-100 Transportation Network Company Vehicles	\$5,000.00	per year
121		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 101-250 Transportation Network Company Vehicles	\$7,500.00	per year
122		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 251-500 Transportation Network Company Vehicles	\$15,000.00	per year
123		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 501-750 Transportation Network Company Vehicles	\$20,000.00	per year
124		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 751-1000 Transportation Network Company Vehicles	\$25,000.00	per year
125		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1001 plus Transportation Network Company Vehicles	\$30,000.00	per year
126		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Trip Fees	\$0.11	per trip
127		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Vehicle Re-inspection	\$60.00	per occurrence
128		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Each Driver	\$20.00	per year
129		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Each Vehicle	\$52.00	per year
130		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Owner	\$105.00	per year
131		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Photo ID card	\$15.00	per year
132		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Towing	Replacement Photo ID card	\$25.00	per occurrence
133		Records and Elections	Elections	Nomination Fee - Councillors/School Board Trustee	\$100.00	per nomination
134		Records and Elections	Elections	Nomination Fee - Mayor	\$200.00	per nomination
135		Records and Elections	Freedom of Information	Freedom of Information Request Application (mandatory and non-refundable)	\$5.00	per request
136	1	Records and Elections	Freedom of Information	Information Disk	\$10.00	per disk
137	1	Records and Elections	Freedom of Information	Photocopying	\$0.20	per page
138	1	Records and Elections	Freedom of Information	Preparing a Record	\$30.00	per hour

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City of Windsor  
User Fee Schedule

Office of the City Clerk - Council Services						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
139	1	Records and Elections	Freedom of Information	Search a Record	\$30.00	per hour
140		Records and Elections	Printing	Photocopying (Additional Pages After the First Page)	\$0.30	per page
141		Records and Elections	Printing	Photocopying (First Page)	\$2.00	per first page
142		Records and Elections	Records	Certified Copy of Assessment Roll Pages	\$25.00	per assessment
143		Records and Elections	Records	Certified Copy of By-law or Council Resolution	\$25.00	per by-law or
144		Records and Elections	Records	Declaration of Residency Letter	\$25.00	per letter
145		Records and Elections	Records	Ownership List from Assessment Roll	\$26.00	per hour + cost of
146		Records and Elections	Records	Permanent Resident Card verification	\$10.00	per card
147		Records and Elections	Records	Records Search	\$26.00	per hour + cost of photocopying
148		Records and Elections	Vital Statistics	Civil Ceremony (During the Day)	\$250.00	per ceremony
149		Records and Elections	Vital Statistics	Death Registrations	\$50.00	per certificate
150		Records and Elections	Vital Statistics	Marriage Licence	\$135.00	per licence
151		Records and Elections	Vital Statistics	Signing Affidavits for name change and other applications	\$10.00	per affidavit
152		Records and Elections	Vital Statistics	Witness Fee (for civil ceremony)	\$25.00	per request
<b>Notes:</b>						
1	Fees are established through regulation 832 of the Municipal Freedom of Information Protection and Privacy Act. Note other fees may apply as per MFIPPA.					
2	By-Law 137-2007 Schedule 2 approved by Council in 2007.					
3	The entire Business Licence Fee Schedule was last approved by Council in 2005. The Fire Inspection Fee increase was approved during the 2015 Operating Budget Process.					
4	E-bingo will yield 3.0% of Net Gaming Win each quarter as per the Standard Agreement between the City of Windsor and the Ontario Lottery and Gaming Corporation.					
		There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options exclusive of Business, Lottery and Dog Licenses.				
<b>HST Notes:</b>						
1	Unless incidental to exempt supply.					
2	Unless City is regulatory body.					

City of Windsor  
User Fee Schedule

Office of the City Clerk - Human Resources						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Human Resources	Human Resources Administration	Corporate ID Badges	\$10.00	per badge
2		Human Resources	Human Resources Administration	Photocopy Fee	\$2.00	1st page
3		Human Resources	Human Resources Administration	Photocopy Fee	\$0.30	per additional page
4	2	Human Resources	Recruitment	Firefighter Recruitment - Administrative Fee	\$41.33	per applicant
5	1	Human Resources	Recruitment	Firefighter Recruitment - Miscellaneous Fees may be applicable (police clearance, educational documents and fitness certificate).	\$0.00	per applicant
<b>Notes:</b>						
1	The Miscellaneous fees are not collected by the Corporation of the City of Windsor.					
2	Per Council Resolution CR107/2011 Human Resources can alter the Firefighter recruitment process and change the Fee Structure.					

City of Windsor  
User Fee Schedule

Office of the City Solicitor - Legal						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Legal, Real Estate Services & Risk Management	Legal Services	Amending Subdivision/Condominium	\$857.49	per agreement
2		Legal, Real Estate Services & Risk Management	Legal Services	By-law deleting Part Lot Control from lands with registered plans of subdivision	\$1,039.38	per plan plus \$50.00 per unit
3		Legal, Real Estate Services & Risk Management	Legal Services	Committee of Adjustment - Agreements, Deeds, Easements	\$343.00	per document
4		Legal, Real Estate Services & Risk Management	Legal Services	Connect to Sewer Agreements	\$457.33	per agreement
5		Legal, Real Estate Services & Risk Management	Legal Services	Copies of Documents (each additional page after first page)	\$0.50	per page
6		Legal, Real Estate Services & Risk Management	Legal Services	Copies of Documents (first page of each document)	\$2.00	per page
7		Legal, Real Estate Services & Risk Management	Legal Services	Deeds, Quit Claim Deeds, Easements	\$228.66	per document plus \$50.00 a unit
8		Legal, Real Estate Services & Risk Management	Legal Services	Demolition Agreements	\$343.00	per agreement
9		Legal, Real Estate Services & Risk Management	Legal Services	Discharge of Mortgage	\$259.85	per discharge
10		Legal, Real Estate Services & Risk Management	Legal Services	Encroachment Agreements	\$343.00	per agreement
11		Legal, Real Estate Services & Risk Management	Legal Services	Mortgages (preparation)	\$343.00	per mortgage
12		Legal, Real Estate Services & Risk Management	Legal Services	Release of Agreements, Easements, Deeds	\$228.66	per agreement plus \$50.00 per unit
13		Legal, Real Estate Services & Risk Management	Legal Services	Release of Encroachment Agreement	\$228.66	per agreement
14		Legal, Real Estate Services & Risk Management	Legal Services	Servicing Agreements	\$597.64	per agreement plus \$50.00 per unit
15		Legal, Real Estate Services & Risk Management	Legal Services	Site Plan Control Agreement	\$857.49	per agreement
16		Legal, Real Estate Services & Risk Management	Legal Services	Condominium Agreements	\$1,714.98	per plan plus \$50.00 per unit
17		Legal, Real Estate Services & Risk Management	Legal Services	Subdivision Agreements	\$2,184.78	per plan plus \$50.00 per unit
18		Provincial Offences	Provincial Offences	Copies of documents - not requiring certification	\$5.00	per document
19		Provincial Offences	Provincial Offences	Copies of documents - requiring certification	\$10.00	per certification
20	2	Provincial Offences	Provincial Offences	minimum charge per transcript ordered	\$50.00	per transcript
21	2	Provincial Offences	Provincial Offences	non-appeal transcripts - first copy, per page	\$5.00	per page
22	2	Provincial Offences	Provincial Offences	non-appeal transcripts -additional copies, per page	\$1.00	per page
23	2	Provincial Offences	Provincial Offences	other appeal transcripts - additional copies, per page	\$0.55	per page
24	2	Provincial Offences	Provincial Offences	other appeal transcripts - first copy, per page	\$3.20	per page
25		Provincial Offences	Provincial Offences	Record of Conviction	\$25.00	per record
26		Provincial Offences	Provincial Offences	Retrieval from storage of Court file	\$50.00	per file
27		Provincial Offences	Provincial Offences	Search Request	\$50.00	per search
28		Provincial Offences	Provincial Offences	Sign Default Certificate	\$25.00	per certificate

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor  
User Fee Schedule

Office of the City Solicitor - Legal							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
29	2	Provincial Offences	Provincial Offences	single copy for purpose of reproduction in appeal to Court of Appeal	\$3.75	per page	
30		Provincial Offences	Provincial Offences	Collection Fee for fines/cases that have gone into default	\$35.00	per case	
31	2	Provincial Offences	Provincial Offences	<b>Transcripts:</b>			
32		Purchasing	Purchasing	Deposit Fee for Tender/Proposal - Electronic Documents	\$25.00	per deposit	
33	1	Purchasing	Purchasing	Deposit Fee for Tender/Proposal over \$5,000,000	\$100.00	per deposit	
34	1	Purchasing	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$1,000,000 and \$5,000,000	\$75.00	per deposit	
35	1	Purchasing	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$100,000 and \$1,000,000	\$50.00	per deposit	
36	1	Purchasing	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$50,000 and \$100,000	\$25.00	per deposit	
<b>Notes:</b>							
	1	The deposit fee amounts are not policy, but rather guidelines used to charge vendors. As each tender has different requirements					
	2	All transcript orders are subject to prepayment in full based on Court Monitor's estimate					

City of Windsor  
User Fee Schedule

Office of the City Solicitor- Fire & Rescue						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
		Fire Apparatus	Fire Apparatus	MTO inspection as per WFR sheet:		
1		Fire Apparatus	Fire Apparatus	Light Truck	\$120.00	per hour
2		Fire Apparatus	Fire Apparatus	2-axle Pumper or Heavy Rescue	\$120.00	per hour
3		Fire Apparatus	Fire Apparatus	3-axle Pumper, Aerial or Heavy Rescue	\$120.00	per hour
		Fire Apparatus	Fire Apparatus	Ladder Testing:		
4		Fire Apparatus	Fire Apparatus	Attic	\$120.00	per hour
5		Fire Apparatus	Fire Apparatus	Roof or Ground	\$120.00	per hour
6		Fire Apparatus	Fire Apparatus	Extension (10 ft. extension -\$10 Pull; \$10 Load)	\$120.00	per hour
7		Fire Apparatus	Fire Apparatus	Bangor	\$120.00	per hour
8		Fire Apparatus	Fire Apparatus	NFPA Pump Service as per WFR Sheet	\$120.00	per hour
9		Fire Apparatus	Fire Apparatus	adjust pump packing	\$120.00	per hour
10		Fire Apparatus	Fire Apparatus	NFPA Pump Test with tank to pump flow	\$120.00	per hour
11		Fire Apparatus	Fire Apparatus	with 2 side hard suction add:	\$120.00	per hour
12		Fire Apparatus	Fire Apparatus	Standard Foam System Calibration	\$120.00	per hour
13		Fire Apparatus	Fire Apparatus	Flow meter adjust during pump test	\$120.00	per hour
14		Fire Apparatus	Fire Apparatus	Complete set-up and adjust flowmeter at hydrant	\$120.00	per hour
		Fire Apparatus	Fire Apparatus	Fit Test:		
15		Fire Apparatus	Fire Apparatus	First person 1/2 hr(each additional 1/3 hr)	\$120.00	per hour
16		Fire Apparatus	Fire Apparatus	1 day use	\$88.75	per day
17		Fire Apparatus	Fire Apparatus	1 week use	\$188.75	per use
18		Fire Apparatus	Fire Apparatus	2 weeks	\$310.75	per use
19		Fire Apparatus	Fire Apparatus	1 month	\$577.00	per use
20		Fire Apparatus	Fire Apparatus	SCBA Testing	\$120.00	per hour
21		Fire Apparatus	Fire Apparatus	SCBA Repair	\$120.00	per hour
22		Fire Apparatus	Fire Apparatus	General repair and services	\$120.00	per hour
23		Fire Communications	Dispatch	Central Dispatch	\$1.85	per capita
24		Fire Communications	Dispatch	Central Dispatch Records	\$40.00	per hour
25		Fire Prevention	Fire Prevention	Building Manager Fire Safety Training	\$40.00	per participant
26		Fire Prevention	Fire Prevention	Business Licence Reinspections	\$150.00	per hour
27		Fire Prevention	Fire Prevention	Fire Investigation Report - Not Attended	\$150.00	per hour
28		Fire Prevention	Fire Prevention	Failure to Locate Utilities/Gas Lines Strike. Rate subject to change based on MTO updates.	\$488.40	per hour/piece of apparatus
29		Fire Prevention	Fire Prevention	Fire Extinguisher Training	\$375.00	per session
30		Fire Prevention	Fire Prevention	Fire Safety Plan Review	\$150.00	per hour
31		Fire Prevention	Fire Prevention	Firework Pyro Application & Review	\$300.00	per application
32		Fire Prevention	Fire Prevention	General Inspections & Applications	\$150.00	per hour
33	1	Fire Prevention	Fire Prevention	Fire Department Realtor Letter	\$100.00	per letter
34	1	Fire Prevention	Fire Prevention	Fire Department Realtor Letter-Expedited Services (within 48hrs)	\$150.00	per letter
35		Fire Prevention	Fire Prevention	Lockbox Program	\$75.00	each
36		Fire Prevention	Fire Prevention	Malicious Fire Alarm Activation	\$1,350.00	per event
37		Fire Prevention	Fire Prevention	Multiple Responses due to unmaintained equipment	\$1,350.00	per event
38		Fire Prevention	Fire Prevention	Re-Inspections with Fire Code deficiencies	\$150.00	per hour

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor  
User Fee Schedule

Office of the City Solicitor- Fire & Rescue						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
39		Fire Prevention	Fire Prevention	Fire Investigation Report - Attended	\$300.00	each
40		Fire Prevention	Fire Prevention	Site Plan Control Review	\$300.00	each
41		Fire Prevention	Fire Prevention	Special Events Application & Review - Major	\$300.00	per application
42		Fire Prevention	Fire Prevention	Special Events Application & Review - Minor	\$175.00	per application
43		Fire Rescue	Fire Rescue	Emergency Assistance for Emergencies beyond normal fire protection. Rate subject to change based on MTO updates.	\$488.40	/hour per piece of apparatus + consumable inventory + 10% admin charge
44		Fire Rescue	Fire Rescue	MTO Rate for Fire Services on Provincially owned portions of roads and highways. Rate subject to change based on MTO updates.	\$488.40	/hour per piece of apparatus + consumable inventory + 10% admin charge
45		Fire Rescue	Fire Rescue	MVA Responses to Non-Resident Vehicles and vehicles over 5 ton. (Out of Country vehicles HST not applicable) Rate subject to change based on MTO updates.	\$488.40	/hour per piece of apparatus + consumable inventory + 10% admin charge
46		Fire Training	Training	Burn Tower Rental	\$200.00	per day
<b>Notes:</b>						
1	Includes 7% GIS surcharge					

City of Windsor  
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Admin. - Planning & Building	Copies	11" x 17"	\$1.05	each additional page
2		Admin. - Planning & Building	Copies	high toner coverage	\$0.50	each additional page
3		Admin. - Planning & Building	Copies	Light toner coverage	\$0.30	each additional page
4		Admin. - Planning & Building	Copies	medium toner coverage	\$0.40	each additional page
5		Admin. - Planning & Building	Copies	Xeroxing - per page black & white copies	\$2.35	1st page
6		Admin. - Planning & Building	Copies	Xeroxing - per page colour copies	\$2.35	1st page
7		Admin. - Planning & Building	Maps	Residential Activity Map - full set (16)	\$245.00	per set
8		Admin. - Planning & Building	Maps	Residential Activity Map - single	\$11.50	per map
9		Admin. - Planning & Building	Publications	City Centre West CIP (colour)	\$50.00	per plan
10		Admin. - Planning & Building	Publications	Windsor SEEN	NO CHARGE	per publication
11		Building	Building Enforcement	Building Inspection Fee for license	\$90.00	per license
12		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if < 32 units)	\$87.00	per premise
13		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if > 32 < 62 units)	\$145.00	per premise
14		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if 62 + units)	\$203.50	per premise
15		Building	Building Enforcement	<b>Proposed Cumulative Staged Inspection Fees for Vacant Buildings, Building Conditions &amp; Property Standards (by-law 9-2019), Zoning (by-law 8600) and Pools (160-2010)/Fence (170-2012) Enforcement files:</b>		
16		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	\$200.00	per file
17		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	\$73.00	per file
18		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	\$300.00	per file
19		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	\$180.00	per file
20		Building	Interest Charges	By-Law 1/2021 - Deferred Rates Interest Payable without a Letter of Credit	7.60%	Annual Interest Rate Applied to Development Charges
21		Building	Interest Charges	By-Law 1/2021 - "Deferred" Development Charge Interest Payable with Letter of Credit	3.60%	Annual Interest Rate Applied to Development Charges
22		Building	Interest Charges	By-Law 1/2021 - "Frozen" Development Charge Interest Payable	3.60%	Annual Interest Rate Applied to Development Charges
23		Building	Site Development Zoning	Building Permit Indemnity Fee (Refundable)	\$50.00	per metre of property frontage

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.



City of Windsor  
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
24		Building	Site Development Zoning	Fill Permit Fee	\$55.00	minimum fee
25		Building	Site Development Zoning	Fill Permit Fee	\$55.00	plus \$0.05/sq. meter from 500 sq. metres to 1000 sq. metres
26		Building	Site Development Zoning	Fill Permit Fee	\$55.00	plus \$0.03/sq. meter greater than 1000 sq. metres
27		Building	Site Development Zoning	Liquor License Application Fee (existing fee but omitted from Building fee schedule previously)	\$25.00	per application
28		Building	Site Development Zoning	Liquor License Building Inspection Fee - no open permit (existing fee but omitted from Building fee schedule previously)	\$100.00	per application
29		Building	Site Development Zoning	Plumbing fixture (new or replacement) - Non-Residential	\$29.00	per fixture unit (application to all non residential permit types)
30		Building	Site Development Zoning	Plumbing fixture (new or replacement) - Residential	\$29.00	per fixture unit (applicable on residential alteration permits)
31		Building	Site Development Zoning	Plumbing Rough-In plumbing fixtures - Non-Residential	\$29.00	per R/I Fixture Unit
32		Building	Site Development Zoning	Portable Sign Fee (A-Frame Sign)	\$40.00	per sign
33		Building	Site Development Zoning	Portable Sign Fee (Banner Flag Sign)	\$20.00	per sign
34		Building	Site Development Zoning	Portable Sign Fee (Banner Sign)	\$20.00	per sign
35		Building	Site Development Zoning	Portable Sign Fee (Community Event Sign - A-Frame, Banner, Ground)	\$10.00	per sign
36		Building	Site Development Zoning	Portable Sign Fee (Community Event Sign - Inflatable, Mobile)	\$20.00	per sign
37		Building	Site Development Zoning	Portable Sign Fee (Congratulatory Sign)	not required when displayed for less than 72 hours	per sign
38		Building	Site Development Zoning	Portable Sign Fee (Construction Site Sign)	\$4.00	per sq. metre of the total sign area (minimum \$75.00)
39		Building	Site Development Zoning	Portable Sign Fee (Development Project Sign - renewal)	\$50.00	per sign for an additional 2 years
40		Building	Site Development Zoning	Portable Sign Fee (Development Project Sign)	\$4.00	per sq. metre of the total sign area (minimum \$75.00)
41		Building	Site Development Zoning	Portable Sign Fee (Election Sign)	not required	per sign
42		Building	Site Development Zoning	Portable Sign Fee (Inflatable sign - Group 1 & 2 Residential Uses)	not required when displayed for less than 72 hours	per sign
43		Building	Site Development Zoning	Portable Sign Fee (Inflatable sign - Group 3 & 4 Residential Uses)	\$50.00	per sign

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor  
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
44		Building	Site Development Zoning	Portable Sign Fee (Mobile Sign)	\$55.00	\$2 per calendar day for the first 10 days minimum \$20. \$1 per calendar day for subsequent day up to a maximum of 45 days
45		Building	Site Development Zoning	Portable Sign Fee (Real Estate Sign)	\$20.00	for each sign with face area of 1 sq. metre or greater
46		Building	Site Development Zoning	Sign Permit - (permits for signs encroaching on public property)	Double the standard fee	per sign
47		Building	Site Development Zoning	Sign Permit - (permits for signs erected or displayed prior to obtaining a sign permit)	Triple the standard fee	per permit
48		Building	Site Development Zoning	Sign Permit - Maintenance Fee	\$75.00	per reconstruction of an existing permanent sign
49		Building	Site Development Zoning	Sign Permit Fee (awning, billboard, canopy, fascia wall, ground, projecting wall)	\$4.00	per sq. metre of the total sign area (minimum \$75.00)
50		Building	Site Development Zoning	Sign Permit Fee (light standard sign)	\$20.00	per light standard sign
51		Building	Site Development Zoning	Sign Permit Fee (renewal for additional 6 months)	\$50.00	per renewal
52		Building	Site Development Zoning	Sign Permit Fee (window sign - illuminated)	\$20.00	per illuminated sign
53		Building	Site Development Zoning	Signs - Disposal Charge for Unlawful Permanent Sign	Actual disposal cost	per disposal
54		Building	Site Development Zoning	Signs - Disposal Charge for Unlawful Temporary Sign	Actual disposal cost	per disposal
55		Building	Site Development Zoning	Signs - Removal of Unlawful Permanent Sign	\$200.00	per sign or actual cost of removal (whichever is greater)
56		Building	Site Development Zoning	Signs - Removal of Unlawful Temporary Sign	\$50.00	per sign or actual cost of removal (whichever is greater)
57		Building	Site Development Zoning	Signs - Storage Charge for Unlawful Permanent Sign	\$20.00	per day or \$2.00/sq. metre of face area per day, whichever is greater

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City of Windsor  
User Fee Schedule

Office of the City Solicitor- Planning & Building						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
58		Building	Site Development Zoning	Signs - Storage Charge for Unlawful Temporary Sign	\$5.00	per day or \$0.50/sq. metre of face area per day, whichever is greater
59		Development	Committee of Adjustment	Committee of Adjustment Decision Letter	\$9.30	each
60		Development	Committee of Adjustment	ERCA Consents & Minor Variance Processed Together	\$250.00	each
61		Development	Committee of Adjustment	ERCA Development Review Fees for Consents	\$200.00	each
62		Development	Committee of Adjustment	ERCA Development Review Fees for Minor Variances	\$115.00	each
63		Development	Development Review Services	Any New Street Address to Existing Street	\$360.00	per address
64		Development	Development Review Services	Any New Street Name & Address (Subdivision)	\$778.00	per name & address
65		Development	Development Review Services	Deed preparation (Deeds - Registry or Land Titles)	\$217.50	per deed
66		Development	Development Review Services	ERCA Subdivisions/Condos/Major Official Plan Amendments	\$310.00	each
67		Development	Development Review Services	Legal Department Approval on Preparation of Deeds	\$58.00	per deed
68		Development	Development Review Services	Sign By-law Amendment	\$914.00	per amendment
69		Development	Development Review Services	Street Name Change	\$11,965.00	per name change
70		Development	Development Review Services	Zoning Compliance Letter (legal non-conforming)	\$152.00	per letter plus \$47.00/hr.
71		Development	Development Review Services	Zoning Compliance Letter (standard)	\$107.50	per letter
72		Development	Development Review Services	Zoning Compliance Letter (with drawings)	\$152.00	per letter
73		Development	Development Review Services	Zoning verification fee for business license	\$56.00	per license
74		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Alley Search	\$59.00	per hour
75		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Owners share of 12R plan	% share of actual cost	
76		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Property Standards Appeal	\$425.00	per appeal
77		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Records Search	\$50.00	per hour
78		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Registration of Deed	\$76.00	per deed
79		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Street & Alley Closing Application	\$1,505.00	per application
80		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Teranet Fees	\$43.00	per deed

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.



## City of Windsor User Fee Schedule

Office of the City Engineer - Engineering						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
<b>Note: All Development and Geomatics products include a 7% GIS Surcharge Fee</b>						
1		Development	Development	Annual Encroachment Inspection Fee	\$64.75	per inspection
2		Development	Development	Annual Encroachment Permit Fee - Commercial	\$12.00	per sq. ft.
3		Development	Development	Annual Encroachment Permit Fee - Downtown	\$25.00	per sq. ft.
4		Development	Development	Annual Encroachment Permit Fee - Industrial	\$2.30	per sq. ft.
5		Development	Development	Annual Encroachment Permit Fee - Institutional	\$5.00	per sq. ft.
6		Development	Development	Annual Encroachment Permit Fee - Parking	\$350.00	per space
7		Development	Development	Annual Encroachment Permit Fee - Residential	\$10.00	per sq. ft.
8	1	Development	Development	Annual Moving/Oversized Load Permit	\$2,460.75	Vehicle/Year
9	2	Development	Development	City Share of Private Drain Connection Replacement Cost Rebate (Max) (CR189-2014)	\$2,000.00	Per replacement
10	2	Development	Development	City Share of Private Drain Connection Replacement Cost rebate at 50% of the cost of replacement subject to meeting eligibility criteria (CR189/2014)	50.00%	Per replacement
11		Development	Development	Encroachment Application Fee (includes G.I.S. fee)	\$229.25	per application
12		Development	Development	Encroachment Surcharge (Refundable Indemnity deposit)	\$102.00	per application
13		Development	Development	Engineering/Development Review Fee	4%	Total Construction Cost
14		Development	Development	Environmental Compliance Approval Review Process Non-refundable Administration Fees	\$1,019.00	per application & Re-application ** for 1-50 lots/Units
15		Development	Development	Environmental Compliance Approval Review Process Non-refundable Administration Fees	\$1,630.50	per application & Re-application ** for 51-100 lots/Units
16		Development	Development	Environmental Compliance Approval Review Process Non-refundable Administration Fees	\$2,853.25	per application & Re-application ** for 101-200 lots/Units
17		Development	Development	Environmental Compliance Approval Review Process Non-refundable Administration Fees	\$3,668.50	per application & Re-application ** for greater than 200 Lots/Units
18		Development	Development	Environmental Protection Act, s. 179.1, Administrative Processing Fee	\$200.00	per application
19		Development	Development	Environmental Site Audit Letter	\$68.25	Per Letter
20		Development	Development	Hard Surface Restoration - Administration Fee	\$152.75	Per Project
21		Development	Development	Hard Surface Restoration - Asphalt (over 4 inches)	\$968.00	Per 10x12 Ft pit
22		Development	Development	Hard Surface Restoration - Asphalt (up to 4 inches)	\$866.25	Per 10x12 Ft pit
23		Development	Development	Hard Surface Restoration - Asphalt on Concrete	\$1,121.00	Per 10x12 Ft pit
24		Development	Development	Hard Surface Restoration - Concrete (up to 6 inches)	\$1,324.75	Per 10x12 Ft pit

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## City of Windsor User Fee Schedule

Office of the City Engineer - Engineering						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
25		Development	Development	Hoarding on Right-of-way (minimum \$65) - Untravelled area - Travelled area	\$0.75	Per Linear Ft. Per Square Ft.
26		Development	Development	Lawyer's Letter-Any written request to a lawyer's request such as site plan, subdivision, consent to amend, encroachments, release of rights, etc.	\$121.25	Per Letter
27		Development	Development	Minimum One-Time Fee Residential Type Encroachments	\$102.00	per encroachment
28	1	Development	Development	Moving/Oversized Load Permit (minimum) up to first 10 moves	\$259.50	Per Move for First ten (10) moves
29	1	Development	Development	Moving/Oversized Load Project Permit: First ten (10) moves  11th and subsequent move	\$259.50  \$122.25	For First Ten (10) moves  Per 11th & subsequent move
30		Development	Development	Off-Site Improvements - Sidewalk Contribution	\$115.00	per linear meter
31		Development	Development	Off-Site Improvements - Curb and Gutter Contribution	\$60.00	per linear metre
32		Development	Development	Off-Site Improvements - Gravel Alley Contribution	\$100.00	per linear metre
33		Development	Development	Off-Site Improvements - Asphalt Alley Contribution	\$250.00	per linear metre
34		Development	Development	Outdoor Café located on Public Right of Way	\$3.00	per sq. ft.
35		Development	Development	Right-of-way Permit for: -Sewer work, driveways, utility work, water service, other (day closure, signs, structure or object on ROW, temporary construction access, etc.)	\$224.00	Per Permit
36		Development	Development	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of <i>storm and sanitary pump stations, force mains, and sanitary sewage detention chambers or oversized sewers, including the expansion of an existing facility that involves an increase in the related capacity of the facility.</i>	\$1,800.00	per review item
37		Development	Development	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of <i>storm and sanitary sewers and appurtenances, including expansion of existing sewers</i>	\$900.00	per sewer
38		Development	Development	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of a facility for attenuating stormwater runoff peak flow rate or volume or for managing stormwater runoff quality, such as detention or retention pools, underground chambers, oversized sewers, rooftop storage, parking lot storage, oil, grit and silt separators, flow control outlet structures, infiltration wells, perforated sewers, and trenches or outfalls, including the expansion of an existing facility that involves an increase in the rated capacity of the facility	\$2,000.00	per application
39		Development	Development	Sewer Information Sheet	\$26.55	Per Sheet
40		Development	Development	Sewer Permit Letter/Public Right-of-Way	\$98.75	Per Letter
41		Development	Development	Sewer Work - Tap Inspection Fee	\$209.00	Per Inspection

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor  
User Fee Schedule

Office of the City Engineer - Engineering						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
42		Development	Development	Sidewalk Café Application Fee	\$0.00	per application
43		Development	Development	Sidewalk Café Permit	\$224.00	Per Permit
44		Development	Development	Utility Review Fee	\$69.15	per review
45		Engineering	Engineering	Local Improvement Flat Rate -- Sanitary Sewer	\$210.00	Per linear metre property frontage
46		Engineering	Engineering	Local Improvement Flat Rate - Storm Sewer	\$200.00	Per linear metre property frontage
47		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot	\$14.50	Per plot
48		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot FULL COLOUR	\$24.25	Per plot
49		Geomatics	Geomatics	1:20,000 Street Map - Double Line Map - 28" x 42" Plot	\$11.25	Per plot
50		Geomatics	Geomatics	1:30,000 Street Map - Single Line Map - 20" x 28" Plot	\$8.25	Per plot
51		Geomatics	Geomatics	11" x 17" Street Map - Single Line Map - Print	\$5.75	Per print
52		Geomatics	Geomatics	Aerial Contact Photo - 9" x 9" laser print - multiples of same photo	\$3.75	Per copy
53		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser photo scanned to PDF (600-1200 DPI), copied to CD - includes research, validation and printing or file transfer	\$28.25	Per Photo
54		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser print from scanned product - includes research, validation and printing	\$9.25	Per Photo
55		Geomatics	Geomatics	Autocad Street Map - Digital Autocad File on CD	\$267.50	per CD
56		Geomatics	Geomatics	Benchmark Book - Bound Book Format & Map	\$16.00	Per file
57		Geomatics	Geomatics	Contract Specifications Book 2 binder/hard copy	\$128.50	Per file
58		Geomatics	Geomatics	Contract Specifications Book 2 Drawings only	\$42.75	Per file
59		Geomatics	Geomatics	Custom Map - 24"x36" and larger - Photo as base with parcels, street names, addresses, pavement	\$102.00	minimum plus per hour rate
60		Geomatics	Geomatics	Custom Service - Per hour rate	\$51.00	Per hour
61	3	Geomatics	Geomatics	Digital Address Map Book on CD	\$27.00	Per CD
62		Geomatics	Geomatics	Digital Aerial, geo-referenced, exported to low resolution, custom request - Cut from MrSid - lower resolution - size negotiable, as requested	\$51.00	minimum plus per hour rate
63		Geomatics	Geomatics	Digital Building Outlines with heights, 1000m x 1000m Tile - DWG Format, Rooftops	\$53.50	Per file
64		Geomatics	Geomatics	Digital Building Outlines with heights, Entire City - DWG Format - copied to CD - Rooftops	\$1,070.00	Per file
65		Geomatics	Geomatics	Digital Ortho Low Level 10cm - MrSid format on DVD (includes free Viewer) - Entire City	\$5,350.00	Per file
66		Geomatics	Geomatics	Digital Ortho Low Level 10cm resolution - Geotif Format, 1000m x 1000m tile	\$114.75	Per tile
67		Geomatics	Geomatics	EIS Image - CD or email, image in Word format, as many features and layers as requested	\$27.00	
68		Geomatics	Geomatics	EIS Image Capture - 11" x 17" - Photo, Parcel Outline. Addresses, Street Names - Screen Print on paper	\$14.50	Per print
69		Geomatics	Geomatics	EIS Image Capture 8 1/2" x 11" - Photo, Parcel Outline. Addresses, Street Names - Screen Print on paper	\$11.25	Per print
70		Geomatics	Geomatics	LIDAR - LAS or XYZ Format, Entire City, obtained in 2017	\$10,045.00	Per file

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City of Windsor  
User Fee Schedule

Office of the City Engineer - Engineering						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
71		Geomatics	Geomatics	LIDAR - 1000m x 1000m - LAS or XYZ Format, obtained in 2017	\$215.00	Per tile
72		Geomatics	Geomatics	Misc. City Maps - 1:15,000 9 Wards, Elections, Garbage/Recycling and other maps. Updated regularly	\$17.00	Per map
73		Geomatics	Geomatics	OCE - Special Printing 24" x 36"	\$3.50	Per file
74		Geomatics	Geomatics	Postal Codes - 6 Digit - Points - Entire City - DWG or Shapfile Format - georeferenced	\$2,140.00	Per file
75		Geomatics	Geomatics	Sewer Atlas - Autocad File, All Layers from Atlas File (Per km2)	\$107.00	Per file
76		Geomatics	Geomatics	Sewer Atlas Map Book - Colour, 24" x 36" plot	\$5.75	Per plot
77		Geomatics	Geomatics	Sewer Atlas Map Book, FAX - Desired area of Atlas captured for fax size	\$5.75	Per print
78		Geomatics	Geomatics	Street Index Book - Alphabetical Street Name Index Book - 8 1/2"x11"	\$5.75	Per book
79		Geomatics	Geomatics	Topo Large Scale - Entire City, Autocad Format, all Layers from Recent Photo Year	\$2,140.00	Per file
80		Geomatics	Geomatics	Topo Large Scale Mapping - Autocad Format, 1000m x 1000m Tile	\$32.00	Per tile
81		Geomatics	Geomatics	Topo Map Digital NAD83 - Autocad Format, 500m x 500m Tile	Market Price	Per tile
82	5	Little River Pollution Control	Over Strength Sewage Treatment	- Overstrength Surcharge - Carriere Foods & Little River Pollution Control Plant	based on 2020 actuals	per kg.
83	5	Little River Pollution Control	Sewage Treatment	- Sewage Treatment - Town of Tecumseh	based on 2020 actuals	per m3
84	5	Lou Romano Water Recl Plant	Over Strength Sewage Treatment	- Overstrength Surcharge -- Lou Romano Water Reclamation Plant	based on 2020 actuals	per kg.
85	5	Lou Romano Water Recl Plant	Sewage Treatment -	- Sewage Treatment - Town of LaSalle	based on 2020 actuals	per m3
86	5	Lou Romano Water Recl Plant	Sewage Treatment	All Septic Tank and Holding Tank Waste Disposal - LRWRP	based on 2020 actuals	per gallon
87		Lou Romano Water Recl Plant	Lou Romano Water Recl Plant	Environmental Inspection Fee	\$58.65	per inspection
* Working without a permit will be subject to a penalty of up to 2 times the normal permit fee.						
<b>NOTE: All Development and Geomatics products include a 7% GIS Surcharge Fee</b>						
Notes:						
1	The Annual Moving / Oversized Load Permit Fee is issuable to applicants who anticipate several moves during the year. It is based on Applicants with fewer moves may apply on a per move basis at fees listed at #30 and 31.					
2	CR189/2014: The replacement of private drain connections will be subsidized at 50% (in lieu of the normal subsidy of up to \$2,000) of the cost of Those applicants that do not meet the noted criteria for 50% subsidy, are still eligible to apply for the normal subsidy of up to					
3	Can be viewed free on Internet - but can be copied to CD for an administration and materials fee					

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City of Windsor  
User Fee Schedule

Office of the City Engineer - Engineering							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
4	A 7% GIS Surcharge fee (excluding taxes where applicable) is included in all of the Development and Geomatics fees mentioned above.						
5	New rates are calculated based on previous year's actual cost to treat sewage.						
	There is a \$3.00 (per Public Works Permit) service fee for any over-the-counter transactions including fax and mail-in options.						

## City of Windsor User Fee Schedule

Office of the City Engineer - Public Works						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Administration - Public Works		Card Key Replacement	\$30.00	additional replacements
2		Administration - Public Works		Xeroxing	\$2.00	first page
3		Administration - Public Works		Xeroxing	\$0.30	each additional page (plus GST&PST)
4		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Inspection Fee By-Law 25-2010	\$64.75	Per Inspection
5		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Order to Comply - Final Notice	\$48.00	Per Letter
6		Contracts, Field Services, and Maintenance	Field Services - Enforcement	ROW Order - Non-compliance Fee	\$300.00	Per Order
7		Contracts, Field Services, and Maintenance	ROW Maintenance	Restoration Administration Fee	\$200.00	per agreement
8		Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekdays, By-Law 49-21	\$175.00	weekday per service rate
9		Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekends, By-Law 49-21	\$250.00	weekend per service rate
10		Environmental Services	Barricades	Delivery and Pick up of Barricades	\$60.00	per hour
11		Environmental Services	Barricades	Rental Charge for Barricades	\$4.00	per barricade
12		Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges	\$28.00	per lift
13		Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges at Condominiums	\$28.00	per lift, beyond one lift per week
14		Environmental Services	Lights	Rental Charge for Lights	\$10.00	per light
15		On-Off Street Parking		Card Key Replacement	\$15.00	first replacement
16		On-Off Street Parking		Meter Bags	\$5.00	per bag per day, non-refundable
17		Traffic Operations & Parking	Parking Enforcement	Failing to attend a scheduled review before a hearing officer	\$100.00	penalty
18		Traffic Operations & Parking	Parking Enforcement	Failing to attend a scheduled review before a screening officer	\$50.00	penalty
19		Traffic Operations & Parking	Parking Enforcement	Late Payment Fee	\$25.00	penalty
20		Traffic Operations & Parking	Parking Enforcement	MTO Plate Denial Fee	\$25.00	penalty
21		Traffic Operations & Parking	Parking Enforcement	Sale of 1st Residential Permit	\$35.00	per permit
22		Traffic Operations & Parking	Parking Enforcement	Sale of 2nd Residential Permit	\$20.00	per permit
23	1	Traffic Operations & Parking	Parking Enforcement	Sale of tokens for meters (to businesses)	\$50.00	per roll
24		Traffic Operations & Parking	Parking Enforcement	Searching Ministry of Transportation (MTO) and out of province and out of state records	\$10.00	per search
25		Traffic Operations & Parking	Traffic Operations	Signs & Markings Plan Inspection	\$146.00	per application
26		Traffic Operations & Parking	Traffic Operations	Alley Lighting - Maintenance & Utility Costs	\$150.00	per light fixture
27		Traffic Operations & Parking	Traffic Operations	Average Annual Daily Traffic Counts	\$30.00	each
28		Traffic Operations & Parking	Traffic Operations	Average Daily Traffic Volume Report	\$30.00	per book
29		Traffic Operations & Parking	Traffic Operations	Signal Timing Plan	\$50.00	each
30		Traffic Operations & Parking	Traffic Operations	Traffic Control Signal Drawings	\$50.00	each
31		Traffic Operations & Parking	Traffic Operations	Truck Route Maps	\$50.00	each
32		Traffic Operations & Parking	Traffic Operations	Turning Movement Counts	\$50.00	per count
33		Traffic Operations & Parking	Traffic Studies	Lawyer's Letters	\$50.00	each
34		Traffic Operations & Parking	Traffic Studies	Road Classification Maps	\$50.00	each

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City of Windsor  
User Fee Schedule

Office of the City Engineer - Public Works						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
<b>Notes:</b>						
1	A 50% discount is available to various business associations in the Windsor area.					

## City of Windsor User Fee Schedule

Office of the City Engineer - Transit Windsor						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
1		Transportation	City Service	Adult Cash Fare	\$3.10	per fare
2		Transportation	City Service	Adult One-Way Tickets	\$13.15	5 tickets
3		Transportation	City Service	Adult 30 Day Pass	\$99.55	30 Days
4		Transportation	City Service	Adult 15 Day Pass	\$49.80	15 Days
5	1&2	Transportation	City Service	Adult 30 Day Affordable Pass Program (APP)	\$50.35	30 Days
6		Transportation	City Service	Children	Children 12 years of age and under are free on City service with a full paying passenger (if riding alone, qualifies as Youth)	
7	2	Transportation	City Service	Corporate ValuPass	\$84.65	30 Days
8	2&5	Transportation	City Service	Day Pass	\$9.40	per day
9	2&5	Transportation	City Service	Family Day Pass	\$0.00	per day
10	7	Transportation	City Service	Full Time Student Semester Pass	\$274.60	4 Months
11		Transportation	City Service	Photo ID	\$5.20	first time purchase or as needed
12	3	Transportation	City Service	Senior Cash Fare	\$3.10	per fare
13	2&3	Transportation	City Service	Senior One-Way Tickets	\$10.30	5 tickets
14	2&3	Transportation	City Service	Senior 30 Day Pass	\$50.35	30 Days
15	2&3	Transportation	City Service	Senior 15 Day Pass	\$25.20	15 Days
16		Transportation	City Service	Shuttle Service To Windsor Spitfire Games	\$3.05 round trip; \$1.55 one way	
17	8	Transportation	City Service	Smart Card Fee	\$1.00	Per Smart Card
18	4	Transportation	City Service	Youth Cash Fare	\$3.10	per fare
19	2&4	Transportation	City Service	Youth One-Way Tickets	\$10.30	5 tickets
20	2&4	Transportation	City Service	Youth 30 Day Pass (Age 13-19)	\$68.65	30 Days
21	2&4	Transportation	City Service	Youth 15 Day Pass (Age 13-19)	\$34.30	15 Days
22	1,2&4	Transportation	City Service	Youth 30 Day Affordable Pass Program (APP)	\$50.35	30 Days
23	2&4	Transportation	City Service	Youth Summer Saver Pass	\$109.75	2 months (July & Aug)
24	4	Transportation	City and Tunnel Service	City and Tunnel Combo Pass	\$163.30	30 Days
25	6	Transportation	Tunnel Services	Tunnel Cash Fare	\$5.00	per fare
26		Transportation	Tunnel Services	Tunnel 30 Day Pass	\$99.55	30 Days

City of Windsor  
User Fee Schedule

Office of the City Engineer - Transit Windsor							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
27		Transportation	Tunnel Services	Tunnel 15 Day Pass	\$49.80	15 Days	
28	6	Transportation	Tunnel Services	Tunnel Single Ride Ticket	\$5.00	per ticket	
	<b>Notes:</b>						
	1	Based on approved application.					
	2	Reduced fare product.					
	3	Condition 60 years +. Valid identification is required for all reduced fares.					
	4	Refer to the City of Windsor's website or Transit Windsor offices for the Acceptable ID Details.					
	5	Unlimited use for a single day.					
	6	Including service to Comerica Park or Ford Field					
	7	Must provide proof of attendance in an elementary, high school or post-secondary institution					
	8	July 1, 2021 implementation date for all new smart cards issued. Riders encouraged to reload cards.					
		<b>The fare increase will take effect July 1, 2021. The College Semester Pass will be based on 4X cost of current Youth 30 Day Pass</b>					
		<b>All fare increase are rounded to \$0.05 increments</b>					

City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Parks & Facilities							
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
1		Facilities	Facility Operations	Caretaking Fees (external clients)	\$34.49	hour	
2		Facilities	Facility Operations	Caretaking Fees (internal clients)	\$34.49	hour	
3		Facilities	Facility Operations	Maintenance Fees (external clients)	\$46.43	hour	
4		Facilities	Facility Operations	Maintenance Fees (internal clients)	\$46.43	hour	
5		Facilities	Facility Operations	Maintenance Vehicle Rental Fees (external clients)	\$9.00	hour	
6		Facilities	Facility Operations	Maintenance Vehicle Rental Fees (internal clients)	\$9.00	hour	
7		Facilities	Facility Operations	Parking Fees (400 City Hall Square)	\$61.90	month	
8		Facilities	Facility Operations	Parking Fees (400 City Hall Square)	\$20.57	month	
9		Facilities	Facility Operations	Project Management Admin. Fee for Minor Capital Projects	10%	Project Expense	
10		Facilities	Facility Operations	Event Set-Up Fees (External)	\$34.49	hour	
11		Facilities	Facility Operations	Chairs (External)	\$1.50	Each	
12		Facilities	Facility Operations	Tables (External)	\$11.00	Each	
13		Facilities	Facility Operations	Podium (External)	\$30.00	Each	
14		Facilities	Facility Operations	Sound System: Microphone, Speakers & Mixing Board (External)	\$100.00	Lump Sum	
15	2	Parks	Forestry	Commemorative Tree Program	\$500.00	tree	
16	2	Parks	Forestry	Commemorative Tree Program	\$580.00	plaque	
17		Parks	Forestry	House Moving Route Clearance	\$60.00	inspection letter	
18		Parks	Forestry	Street Trees (to be consolidated to one fee)	\$520.00	tree	
19		Parks	Forestry	Street Trees (to be consolidated to one fee)	\$520.00	tree	
20		Parks	Horticulture	Horticultural Logo	\$525.00	logo	
21	2	Parks	Horticulture	Large Displays	\$1,500.00	display	
22	2	Parks	Horticulture	Medium Displays	\$800.00	display	
23	2	Parks	Horticulture	Small Displays	\$220.00	display	
24		Parks	Residential Development or Re-Development	All other row dwellings	\$918.00	dwelling unit	
25		Parks	Residential Development or Re-Development	Duplex dwelling units	\$56.10	frontage ft of lot	
26		Parks	Residential Development or Re-Development	Multiple dwellings	\$918.00	dwelling unit	
27		Parks	Residential Development or Re-Development	Row dwellings fronting public streets	\$56.10	frontage ft of lot	
28		Parks	Residential Development or Re-Development	Semi-Detached dwelling units	\$56.10	frontage ft of lot	
29		Parks	Residential Development or Re-Development	Single Detached dwelling units	\$56.10	frontage ft of lot	
30		Parks	Ojibway Nature Center	JK - Grade 8 Customized Program	#REF!	per hour per student	
31		Parks	Ojibway Nature Center	High School & Post Secondary Program	#REF!	per hour per student	
32		Parks	Ojibway Nature Center	Group Activity Program (less than 14 people)	\$41.00	per hour	
33		Parks	Ojibway Nature Center	Group Activity Program (14 people or more)	#REF!	per hour per person	
34	1	Parks	Ojibway Nature Centre	- Advanced - Adults (Physical activity)	#REF!	hour	
35	1	Parks	Ojibway Nature Centre	- Introductory - Adults (Physical activity)	#REF!	hour	
36		Parks	Ojibway Nature Centre	- Introductory Children	#REF!	per hour	
37		Parks	Ojibway Nature Centre	- Advanced - Children	#REF!	per hour	

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Parks & Facilities						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
38	1	Parks	Ojibway Nature Centre	Audio Visual Equipment	#REF!	Day
39	1	Parks	Ojibway Nature Centre	After Hours Extra Booking Fee	#REF!	per hour
40	1	Parks	Ojibway Nature Centre	Entire Centre	#REF!	hour
41	1	Parks	Ojibway Nature Centre	Natural History Consulting Fee	#REF!	hour
42	1	Parks	Ojibway Nature Centre	Prairie Room	#REF!	hour
43	1	Parks	Ojibway Nature Centre	Woodland Room	#REF!	Hour
44	2	Parks	Operations	City of Windsor lots Weed Cutting (>0.50 acre)	\$471.00	per cut
45	2	Parks	Operations	City of Windsor Lots Weed Cutting per hour	\$138.00	per hour
46		Parks	Operations	Commemorative Wood Bench	\$2,100.00	per bench
47		Parks	Operations	Commemorative Metal Bench	\$3,600.00	per bench
48	1	Parks	Operations	Parks Development Fees	\$56,804.11	acre
49	2	Parks	Operations	Private Lots Weed Cutting per hour	\$0.00	per hour
50		Parks	Operations	Vacant Lots Cleaning	\$100.00	per hour
51		Parks	Operations	Vacant Lots Snow Removal	\$110.00	per hour
				<b>FAIRBAIRN CEMETERY</b>		
				<b>INTERMENT RIGHTS (LOTS)</b>		
				At Need Lots (graves cannot be selected/purchased in advance)		
52		Parks	Operations	Adult/Youth	\$962.00	each
53		Parks	Operations	Child	\$420.00	each
54		Parks	Operations	Cremation	\$372.00	each
55		Parks	Operations	Veteran	\$263.00	each
				Preferred Lots (graves may be selected/purchased in advance)		
56		Parks	Operations	Single	\$1,923.00	each
57		Parks	Operations	Single Grave with Foundation	\$2,296.00	each
58		Parks	Operations	Child	\$384.00	each
59		Parks	Operations	2-Graves	\$2,884.00	each
60		Parks	Operations	2-Grave Adult Plot Shared Monument	\$7,224.00	each
61		Parks	Operations	3-Graves	\$4,080.00	each
62		Parks	Operations	4-Graves	\$5,763.00	each
63		Parks	Operations	6-Graves	\$7,629.00	each
64		Parks	Operations	Cremation	\$454.00	each
65		Parks	Operations	2-Grave Cremation	\$2,026.00	each
66		Parks	Operations	Veteran (Single)	\$1,807.00	each
				<b>INTERMENT SERVICES (BURIAL)</b>		
				Adult		
67		Parks	Operations	Monday-Friday	\$929.00	each
68		Parks	Operations	Saturday/Sunday	\$1,418.00	each
69		Parks	Operations	Statutory Holiday	\$1,654.00	each
				Child		
70		Parks	Operations	Monday-Friday	\$462.00	each
71		Parks	Operations	Saturday/Sunday	\$867.00	each
72		Parks	Operations	Statutory Holiday	\$1,020.00	each
				Infant		
73		Parks	Operations	Monday-Friday	\$347.00	each

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Parks & Facilities						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
74		Parks	Operations	Saturday/Sunday	\$551.00	each
75		Parks	Operations	Statutory Holiday	\$657.00	each
				<u>Cremated Remains</u>		
76		Parks	Operations	Monday-Friday	\$362.00	each
77		Parks	Operations	Saturday/Sunday	\$614.00	each
78		Parks	Operations	Statutory Holiday	\$719.00	each
				<u>Scattering of Cremated Remains</u>		
79		Parks	Operations	Monday-Friday	\$294.00	each
80		Parks	Operations	Saturday/Sunday	\$625.00	each
81		Parks	Operations	Statutory Holiday	\$1,392.00	each
82		Parks	Operations	Veteran	\$525.00	each
				<u>Additional Fees</u>		
83		Parks	Operations	Late Arrival Fee (arrival at cemetery after 3/4 pm)	\$204.00	each
84		Parks	Operations	Less Than 24 hours Notice	\$184.00	each
85		Parks	Operations	Winter Burial Fee	\$115.00	each
86		Parks	Operations	Use of Lowering Device	\$142.00	each
87		Parks	Operations	Cement Burial Vault	\$704.00	each
88		Parks	Operations	Extra Deep to Permit Second Burial in Same Grave	\$552.00	each
89		Parks	Operations	Use of Marquee (tent)	\$63.00	each
90		Parks	Operations	Grave Liners-Adult	\$368.00	each
91		Parks	Operations	Grave Liners-Child	\$158.00	each
92		Parks	Operations	Granite Slab Grave Cover-Extra	\$704.00	each
				<u>DISINTERMENT</u>		
				<u>Removal and Re-interment in same Cemetery</u>		
93		Parks	Operations	Adult	\$2,138.00	each
94		Parks	Operations	Child	\$1,801.00	each
95		Parks	Operations	Infant	\$1,801.00	each
96		Parks	Operations	Cremated Remains	\$547.00	each
				<u>Removal and Re-interment in another Cemetery</u>		
97		Parks	Operations	Adult	\$2,222.00	each
98		Parks	Operations	Child	\$2,128.00	each
99		Parks	Operations	Infant	\$1,865.00	each
100		Parks	Operations	Cremated Remains	\$546.00	each
				<u>Additional Fees</u>		
101		Parks	Operations	Additional Charges when vault truck is required (PLUS: Mileage)	\$372.00	each
102		Parks	Operations	Disinterment of extra deep interment	\$320.00	each
103		Parks	Operations	Disinterment with wooden cremation vault	\$56.00	each
104		Parks	Operations	Disinterment of a cremation vault	\$56.00	each
105		Parks	Operations	Disinterment of wooden casket without container	\$662.00	each
				<u>MISCELLANEOUS CHARGES</u>		
106		Parks	Operations	Transfer of Certificate-Registration of transfer (when a grave is purchased a Deed is issued in name of the interment rights owner)	\$22.00	each
107		Parks	Operations	Transfer of Certificate-Preparation of transfer	\$75.00	each
108		Parks	Operations	Replacement Certificate of Interment Rights	\$115.00	each

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Parks & Facilities						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
109		Parks	Operations	Genealogical Research	\$11.00	each
110		Parks	Operations	Duplication Certificate	\$27.00	each
111		Parks	Operations	Transfer Fees, Administration and Title Search	\$69.00	each
<b>Notes:</b>						
	1	These fees include HST.				
	2	Updated based on cost recovery increases to materials and salary rate increases				

## City of Windsor User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees Include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
1		Recreation	Administration	Program Refunds	\$10.00	Each
2				Photocopying Fee (.30 each additional page)	\$2.00	1st Page
3				Contract Amendment Fee	\$5.30	Each
4				Customer Care Centre Recoveries (Including Mackenzie Hall) - External	5% of Sales + \$1.13 per ticket	
5				Customer Care Centre Recoveries - Internal	4% Gross Sales	
6				Administration Fee (NSF cheques, closed accounts, etc.)	\$50.00	Each
7		Recreation	Non-Resident Fees	Aquatics, Community Centres, Mackenzie Hall, Ojibway, Arenas (Excluding School Programs)	\$6.00	Person/Program
8		Recreation	Discounts	Family Registration	10%	
9				Senior Citizens/Persons with Disabilities	10%	
10				Financial Assistance for Persons on Ontario Works (OW) or Ontario Disability Support Program (ODSP)	15% Client Payment  85% Financial Assistance	
11		Community Programming	Aquatics: Admissions Windsor Residents  WIATC/AB	Water Park - Full Day - 42 Inches Tall and Over	\$19.75	Day
12				Water Park - Full Day - UNDER 42 Inches Tall	\$14.75	Day
13				Water Park - Star Light - 42 Inches Tall & Over	\$13.75	Day
14				Water Park - Star Light - UNDER 42 Inches Tall	\$10.00	Day
15				Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	Free	2 yrs & Under
16				Group Rate - Full Day (15+)	\$13.00	Day
17				Group Rate - Star Light (15+)	\$9.75	Day
18				Cannon Cove Dry Play Place	\$5.25	Day
19				Cannon Cove Dry Play Place with Water Park Admission	\$2.50	Day
20				Family Aquatic Complex - Land Lover Admission - Full Day	\$5.25	Day
21				Family Aquatic Complex - Land Lover Admission - Star Light	\$2.50	Day
22		Community Programming	Aquatics: Admissions General Admission  WIATC/AB	Water Park - Full Day - 42 Inches Tall and Over	\$25.50	Day
23				Water Park - Full Day - UNDER 42 Inches Tall	\$19.75	Day
24				Water Park - Star Light - 42 Inches Tall and Over	\$16.25	Day
25				Water Park - Star Light - UNDER 42 Inches Tall	\$12.75	Day
26				Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	Free	2 yrs & Under
27				Cannon Cove Dry Play Place	\$5.00	Day
28				Cannon Cove Dry Play Place with Water Park Admission	\$2.50	Day
29				Family Aquatic Complex - Land Lover Admission - Full Day	\$5.00	Day
30				Family Aquatic Complex - Land Lover Admission - Star Light	\$2.50	Day
31		Community Programming	Aquatics: Memberships	Adult Aquatic and Fitness Memberships - Gino and Liz Marcus, Adie Knox, WFCU and WIATC. Natatorium and outdoor pools	\$336.40	Year
32				\$191.45	6 Months	

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## City of Windsor User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture								
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)			
					Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.								
33				offering Fit Lanes or drop in Aqua Fit during summer season.	\$106.55	3 Months		
34					\$37.20	1 Month		
35				Includes access to the Fitness Centre, Fit Lanes and Drop in Aqua Fitness: Valid Indoor or Outdoors	\$6.00	Visit		
36		Community Programming	Teen Aquatic Membership OR Fitness Centre Only Memberships: Weight Room Only	Adult Fitness Memberships - Windsor Water World and Gino and Liz Marcus. Includes access to the Fitness Centre during regularly scheduled hours.	\$222.60	Year		
37						\$126.15	6 Months	
38						\$70.35	3 Months	
39						\$24.90	1 Month	
40						Teen Aquatic Membership - fitness lengths only (no fitness centre) at GAM, AKH, WIATC or WFCU	\$3.00	Visit
41		Community Programming	Aquatics Adventure Bay Memberships	Family Aquatic Complex - Water Park - 42 Inches Tall and Over - Annual	\$157.30	Year		
42						Family Aquatic Complex - Water Park - 42 Inches Tall and Over - Academic Year (Sept - End of June)	\$105.55	10 Months
43						Family Aquatic Complex - Water Park - 42 Inches Tall and Over - Holiday/March Break Season (1 Week March or 2 Weeks Dec/Jan)	\$30.90	1 Week March or 2 Weeks Dec/Jan
44						Family Aquatic Complex - Water Park - 42 Inches Tall and Over - Summer Season (July 1 - Labour Day)	\$53.80	2 Months
45						Family Aquatic Complex - Water Park & Cannon Cove - 42 Inches Tall and Over	\$186.20	Year
46						Family Aquatic Complex - Water Park - UNDER 42 Inches Tall	\$113.85	Year
47						Family Aquatic Complex - Water Park - UNDER 42 Inches Tall - Academic Year (Sept - End of June)	\$75.40	10 Months
48						Family Aquatic Complex - Water Park - UNDER 42 Inches Tall - Holiday/March Break Season (1 Week March or 2 Weeks Dec/Jan)	\$20.60	1 Week March or 2 Weeks Dec/Jan
49						Family Aquatic Complex - Water Park - UNDER 42 Inches Tall - Summer Season (July 1 - Labour Day)	\$41.20	2 Months
50						Family Aquatic Complex - Water Park & Cannon Cove - Under Height Requirement	\$141.75	Year
51						Family Aquatic Complex - Dry Play Place (Cannon Cove) - Children Under 12	\$53.80	Year
52		Community Programming	Aquatics: INDOOR AND OUTDOOR PER PERSON Recreational Swims	Family and Recreational Swims (Indoor Pools): 2 yrs old & Under (with paid Adult)	Free	2 yrs & Under		
53						Family and Recreational Swims (Indoor Pools): Child/Youth (3-	\$3.00	Child/Youth
54						Family and Recreational Swims (Indoor Pools): Adult (19+)	\$4.00	Adult/Senior
55						Family and Recreational Swims (Indoor Pools): Family	\$11.75	Family
56						Family and Recreational Swims (Indoor Pools): Pre-school Swim 5 & Under With Parent or Caregiver	\$2.25	Per Person (No Matter What Age)
57		Community Programming	Aquatics: Swim Passes Windsor International Aquatic Training Centre, Gino and Liz	Swim Pass: Individual Summer Swim Pass - Child	\$51.75	Child		

## City of Windsor User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
58			Marcus, Adie Knox Herman Recreation Complex, WFCU Centre Community Pool and Outdoor Pools	Swim Pass: Individual Summer Swim Pass - Adult	\$56.80	Adult
59			(Does NOT Apply to Waterpark)	Swim Pass: Family Summer Swim Pass	\$165.60	Family
60		Community Programming	Aquatics: Learn To Swim	Learn to Swim: Parent & Tot 1,2,3	\$7.80	30 min. class
61				Learn to Swim: Preschool Levels 1 to 5	\$7.80	30 min. class
62				Learn to Swim: Swimmer 1 & 2	\$7.80	30 min. class
63				Learn to Swim: Swimmer 3, 4, 5, 6	\$7.80	45 min. class
64				Learn to Swim: Rookie, Ranger, Star	\$7.80	45 min. class
65				Learn to Swim: Adult 1 and 2	\$8.80	45 min. class
66				Learn to Swim: Learn to Swim Program (1:4 ratio)	\$11.05	30 min. class
67				Learn to Swim: Learn to Swim Program (1:6 ratio)	\$14.10	45 min. class
68			Aquatics: Leadership Training	Aquatic Leadership Training: Bronze Star	\$65.00	12 hours
69				Aquatic Leadership Training: Bronze Medallion/Emerg First Aid Includes All Exam Time	\$190.00	24 Hours
70				Aquatic Leadership Training: Bronze Cross/Standard First Aid Includes All Exam Time	\$220.00	28 Hours
71				Aquatic Leadership Training: LSS Assistant Instructor	\$145.00	18 hours
72				Aquatic Leadership Training: National Lifeguard Pool Option Includes All Exam Time	\$220.00	40 Hours
73				Aquatic Leadership Training: LSS Swim and LS Instructor	\$385.00	40 Hours
74				Aquatic Leadership Training: National Lifeguard Recertification	\$55.00	4 hours
75				Aquatic Leadership Training: Standard First Aid	\$120.00	16 hours
76				Aquatic Leadership: CPRC	\$45.00	6 Hours
77				Aquatic Leadership: Standard First Aid/CPR C Recert	\$65.00	8 Hours
78		Community Programming	Aquatics: PRIVATE	Private Lesson - Swimming	\$28.90	1 person/30 min.
79				Semi Private (2+ Participants) - Swimming	\$18.60	Each/30 Min
80			Aquatics: Rentals	50 Metre - Lane Only (Lifeguard Costs Extra)	\$22.75	Hour
81				25 Metre - Lane Only (Lifeguard Costs Extra)	\$11.25	Hour
82				25 Metre - Lane Only - WIATC Middle Tank ONLY (Lifeguard Costs Extra)	\$12.25	Hour
83				Therapy Pool OR Splash Pad Rental - WFCU Centre (Lifeguard Costs Extra)	\$22.90	Hour
84				Lap Pool, Splash Pad and Therapy Pool Rental - WFCU Centre (Lifeguard Costs Extra)	\$113.60	Hour
85				WIATC Natatorium Facility Rental - Space Use ONLY	\$310.55	Hour
86				Water Park - Flow Rider Rental (Includes 2 Lifeguards)	\$248.25	Per Hour
87			Aquatics: Other Fees	Pool Rentals: Extra Lifeguard Fee	\$25.00	Hour
88				Timing System Operator	\$50.25	Hour
89		Community Programming	WIATC Atrium Rental Rates	Entire Lower Lobby (Atrium) - 4 Hours	\$695.50	4 hours
90				Entire Lower Lobby (Atrium) - 8 Hours	\$1,013.05	8 hours
91				Entire Lower Lobby (Atrium) - 12 Hours	\$1,350.75	12 Hours

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
92				West Lobby between Natatorium and WECSHOF	\$64.85	Per Hour
93				West Lobby between Natatorium and WECSHOF - 4 Hours	\$253.30	4 hours
94				West Lobby between Natatorium and WECSHOF - 8 Hours	\$379.90	8 hours
95				West Lobby between Natatorium and WECSHOF - 12 Hours	\$506.55	12 Hours
96				East Lobby (along north windows) OR North Lobby (window	\$86.95	Per Hour
97				East Lobby OR North Lobby - 4 Hours	\$337.70	4 hours
98				East Lobby OR North Lobby - 8 Hours	\$506.55	8 hours
99				East Lobby OR North Lobby - 12 Hours	\$675.40	12 Hours
100				South Lobby A (by fireplace) or South Lobby B (nearest to	\$43.50	Per Hour
101				South Lobby A or South Lobby B - 4 Hours	\$168.85	4 hours
102				South Lobby A or South Lobby B - 8 Hours	\$253.30	8 hours
103				South Lobby A or South Lobby B - 12 Hours	\$337.70	12 Hours
104				Vendor Table in any public space location	\$23.40	Per Hour
105				Booth/display on site overnight	Based on space used	
106		Community Programming	WIATC Meets/Events (Excludes Quantum System/Electronic Board Operator or Lifeguard)	Single Ended Mini Meet - No Electronics	\$185.00	Per Hour
107				Single Ended Short Course (25m) Meet - 1 Day	\$360.00	Per Hour
108				Single Ended Short Course (25m) Meet - 2 or More Days	\$300.00	Per Hour
109				Single Ended Long Course (25m) Meet - 1 Day	\$450.00	Per Hour
110				Single Ended Long Course (25m) Meet - 2 or More Days	\$375.00	Per Hour
111				Double Ended Short and Long Course - 1 Day	\$520.00	Per Hour
112				Double Ended Short and Long Course - 2 or More Days	\$375.00	Per Hour
113				Aquatic Event Late Information Submission (<2 wks prior to event start)	\$50.00	Per Day Past Due
114		Community Programming	A La Carte Water Park Rates - Based on 2 Hour Minimum	Lazy River including 4 Lifeguards	\$217.10	Per hour
115				Play Structure and Tot Loch including 9 Lifeguards	\$414.10	Per hour
116				Play Structure, Tot Loch, Wave Pool and Activity Pool including 12 Lifeguards	\$672.35	Per hour
117				Activity Pool including 1 Lifeguard	\$62.10	Per hour
118				Whizzard, Python, Master Blaster, Wave Pool and FlowRider including 13 Lifeguards	\$833.15	Per hour
119				Wave Pool including 4 Lifeguards	\$217.10	Per hour
120		Community Programming	Community Centre: Seasonal Activities & School Programs	Introductory Children (Physical & Non Physical)	\$4.05	Hour
121				Advanced - Children (incl. Workshops) (Physical & Non	\$6.05	Hour
122				Introductory - Adults (Non physical)	\$5.55	Hour
123				Advanced - Adults (Non physical - incl. Workshops)	\$7.55	Hour
124				Introductory - Adults (Physical Activity)	\$5.30	Hour
125				Advanced - Adults (Physical Activity)	\$7.05	Hour
126				Introductory - Adults (Physical Activity) (Drop in)	\$7.30	Hour
127				Advanced - Adults (Physical Activity) (Drop in)	\$9.30	Hour
128				Private Lessons (Piano, Guitar, Vocal)	\$17.85	Half Hour
129				Weekly Gym Recreation Program Adults- Unsupervised/Unstructured (2 Hours/week) Prime Time	\$3.80	Hour

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees Include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
130				Drop in Sports (Unsupervised, Unstructured, Come and Go as please (Max 2.5 Hours) Youth	\$1.50	Youth
131				Drop in Sports (Supervised, Unstructured, Come and Go as please (Max 2.5 Hours) Youth	\$2.50	Youth
132				Drop in Sports (Unsupervised, Unstructured, Come and Go as please (Max 2.5 Hours) Adult	\$4.50 \$5.50	Adult Non-Prime Adult Prime
133		Community Programming	Community Centre:	Weekly Day Camp Fees	\$128.65	Week/50Hr Wk
134			Day Camp	Daily Day Camp Fees	\$32.20	Day
135				Specialty Day Camp Fees	\$166.35	Week/50Hr Wk
136		Community Programming and Sports Services	Community Centres, WFCU & Arena Auditoriums	Kitchen Only	\$27.40	Hour
137				Single Meeting Room - Tournaments	\$221.60	Day/Per Room
138				Single Meeting Room - NON PRIME	\$26.15	Hour/Per Room
139			Rental Fees	Single Meeting Room - PRIME	\$42.00	Hour/Per Room
140			Applicable to Community Centres and Arena Auditoriums	Double Room (formerly AB) - NON PRIME	\$39.45	Hour/Per Room
141			except for Willistead and Mackenzie Hall	Double Room (formerly AB) - PRIME	\$56.30	Hour/Per Room
142				Triple Room (Formerly ABC Room) - NON PRIME (Only WFCU / FGA/CPRC 1/2 Auditorium)	\$54.30	Hour/Rm
143				Triple Room (Formerly ABC Room) - PRIME (Only WFCU / FGA/CPRC 1/2 Auditorium)	\$69.60	Hour/Rm
144				Reception Hall (Only WFCU & CPRC) - NON PRIME	\$69.60	Hour/Rm
145				Reception Hall (Only WFCU & CPRC) - PRIME	\$96.50	Hour/Rm
146				Leisure Gym for Sporting Event (WFCU & C.C.) - NON PRIME	\$28.90	Hour/Per Room
147				Leisure Gym for Sporting Event (WFCU & C.C.) - PRIME	\$48.00	Hour/Per Room
148				Leisure Gym for Non-Sporting Events - NON PRIME (WFCU & C.C.)	\$42.75	Hour/Per Room
149				Leisure Gym for Non-Sporting Events - PRIME (WFCU & C.C.)	\$62.10	Hour/Per Room
150				Large Sports Gym for Sporting Event - NON PRIME (WFCU, AMC & CPRC)	\$39.95	Hour/Rm
151				Large Sports Gym for Sporting Event - PRIME (WFCU, AMC & CPRC)	\$56.30	Hour/Rm
152				Large Sports Gym for Non-Sporting Events - NON PRIME (WFCU, AMC & CPRC)	\$46.00	Hour/Rm
153				Large Sports Gym for Non-Sporting Events - PRIME (WFCU, AMC & CPRC)	\$68.35	Hour/Rm
154				Mon-Friday Daytime Only Full Day Max. 8 Hrs Excludes Reception Hall & Triple Room - one room only	\$196.00	Day
155				Mon-Friday Daytime Only Half Day Max. 4 Hrs Excludes Reception Hall & Triple Room - one room only	\$104.05	Half Day
156				Weekend - Daily Alcohol & Non Alcohol - Full Day (Only C.C. & Forest Glade Arena, CPRC 1/2 auditorium)	\$491.45	Day
157				Weekend - Daily Alcohol & Non Alcohol - Half Day (Only C.C., Forest Glade Arena & CPRC 1/2 Auditorium)	\$260.30	Half Day

## City of Windsor User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
158				Reception Hall / Leisure Gym - Daily Alcohol & Non Alcohol (Only WFCU)	\$1,025.10	Day
159				Reception Hall - Daily Alcohol & Non Alcohol (WFCU & CPRC)	\$748.00	18 hours
160				Reception Hall - Daily Alcohol & Non Alcohol (WFCU & CPRC)	\$609.05	10 hours
161				Reception Hall - Daily Alcohol & Non Alcohol - (WFCU & CPRC)	\$387.70	4 hours
162				Setup and Take Down Fee ( Arenas only)	\$88.20	1-100 chairs
163				Setup and Take Down Fee (Arenas only)	\$132.70	101-150 chairs
164				Setup and Take Down Fee (Arenas only)	\$176.65	151 or more chairs
165				Partial WFCU main bowl concourse area for fitness	\$30.65	Hour
166				Projector, Sound System; Aquatic Starter Rental; Start Block Removal or Relocation per set	\$51.80	Each
167				Reception Hall Refundable Deposit	\$200.00	Deposit
168		Community Programming	Birthday Parties: Excludes Food and Supplies	1-15 Children (Community Centres only) - Ages 6+	\$154.80	2 Hours
169				16-30 Children (Community Centres only) - Ages 6+	\$260.55	2 Hours
170				1-16 Children (Gymnastic Party)	\$255.30	2 Hours
171				16-24 Children (Gymnastic Party)	\$308.55	2 Hours
172				1-15 Children (Family Birthday Party)	\$200.00	2 Hours
173				16-30 Children (Family Birthday Party)	\$303.00	2 Hours
174				1-15 Children (Nerf Party)	\$180.00	2 Hours
175				16-30 Children (Nerf Party)	\$280.00	2 Hours
176				1-20 Children (Aquatic Party)	\$248.00	2 Hours
177				21-30 Children (Aquatic Party)	\$330.40	2 Hours
178				31-40 Children (Aquatic Party)	\$382.95	2 Hours
179		Community Programming	Malden: Rentals	Non Alcohol Rental - Hourly	\$65.00	Half Day
180				Non Alcohol Rental - Daily	\$489.50	Day
181				Alcohol Rental - Hourly	\$97.50	Half Day
182				Alcohol Rental - Daily	\$740.75	Day
183				Patio Rental - Malden	\$94.50	Flat Rate
184		Leisure Outreach	Stadia Rental and Light Usage: Games Only	Baseball Stadium: Lit - Adult	\$61.80	Hourly
185				Baseball Stadium: Unlit - Adult	\$39.70	Hourly
186				Baseball Stadium: Lit - Youth	\$58.30	Hourly
187				Baseball Stadium: Unlit - Youth	\$37.20	Hourly
188				Soccer Stadium: Lit - Adult	\$55.80	Hourly
189				Soccer Stadium: Unlit - Adult	\$30.90	Hourly
190				Soccer Stadium: Lit - Youth	\$52.75	Hourly
191				Soccer Stadium: Unlit - Youth	\$29.15	Hourly
192				John Ivan: Adult Diamonds 1 & 2	\$36.95	Hourly
193				John Ivan: Youth Diamonds 1 & 2	\$29.40	Hourly
194			John Ivan: Adult Diamonds 3 to 6 (Unlit)	\$30.15	Hourly	
195			John Ivan: Youth Diamonds 3 to 6 (Unlit)	\$21.85	Hourly	
196		Leisure Outreach	Sports Fields: Other Fees	Cost Recovery (Clean-up/Maintenance)	100%	Cost Recovery
197				Staff Overtime (Groups playing past allocated times)	100%	Cost Recovery
198				Additional Staffing Costs As Required (ex: Park access control)	100%	Cost Recovery
199				Fee for Reconfiguring Diamonds	\$82.70	\$215 Max/Day

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture							
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.							
200				Unauthorized Use of Recreation Facilities	\$500.00	Infraction per Field	
201		Leisure Outreach	Sports Fields: Other Bookings	Open Field Lit - Adult	\$23.15	Hourly	
202				Open Field Unlit - Adult	\$14.10	Hourly	
203				Open Field Lit - Youth	\$20.35	Hourly	
204				Open Field Unlit - Youth	\$12.60	Hourly	
205				Cross Country	\$92.50	4 Hr Time Slot	
206				Tennis Court Rental - Only Tournaments	\$5.00	Court/Hr	
207				Leisure Outreach	Special Events: Parks	Park Rentals: Major Events (Entire Park)	\$551.25
208		Park Rentals: Minor Events	\$128.15			Day	
209		Community Permit	\$60.30			Day	
210		Commercial Park Permit (Tennis Lessons, Yoga, etc.)	\$175.40			Day	
211		Lanspeary (Non Ice) Rental - Minimum 2 Day Rental May - October	\$569.35			Day/Minimum 2 Day Rental	
212		Charles Clark Square (Non Ice), Civic Terrace	\$569.35			Day	
213		Weddings & Ceremonies	\$125.15			Day	
214		Special Events: Riverfront Festival Plaza	For Festival Plaza Rental Events (Prime - June - October) Minimum 2 Day Rental			\$1,899.45	Day/ Minimum 2 Day Rental Weekly Max \$8,975
215			For Festival Plaza Rental Events (Non Prime - January - May & November - December) No Minimum			\$1,899.45	Day/Weekly Max \$8,870
216			Festival Plaza - Added Fee - Riverfront Access			\$224.90	Event
217			Other Fees	TBD	Use		
218		Special Events: Vessel Docking (Dieppe Gardens)	Non Private Charter	\$175.15	24 Hrs		
219			Private Charter	\$1,237.15	24 Hrs		
220			Water Service	\$365.35	Flat Rate		
221		Leisure Outreach	Special Events: Permits	Picnic Permits	\$71.85	Day	
222				Picnic Permits With Shelter - 100 Capacity	\$90.70	Day	
223				Picnic Permits With Shelter - Over 100 Capacity	\$168.85	Day	
224				Farmers Market - Seasonal Rates - With Amenities	\$2,249.95	Seasonally	
225				Farmers Market - Seasonal Rates - Without Amenities	\$224.90	Seasonally	
226				Leisure Outreach	Special Events: Equipment Rentals	Bleachers + Transportation Costs - Limited Use	\$158.80
227		Barricades	\$10.30			Per/Day	
228		Garbage Cans	\$10.30			Per/Day	
229		Power Cart < 10 Vendors	\$98.00			Per/Day	
230		Power Cart > 10 Vendors	\$160.30			Per/Day	
231		Fold & Go Bleachers	\$726.15			1st Day	
232		Fold & Go Bleachers	\$293.75			After 1st day	
233		Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	\$366.10			2-3 WK	



## City of Windsor User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees Include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
234				Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	\$190.45	1 Week
235		Leisure Outreach	Special Events: Showmobile	Showmobile: Use within City Limits: Includes Labour and Transportation	\$910.80	Day or part thereof
236				Showmobile: Use outside of City Limits: Includes Labour and Transportation	\$1,213.50	Day or part thereof
237				Showmobile: Use outside of County Limits:	TBD	Day or part thereof
238			Mobile Stage	Use within City Limits includes Labour and Transportation	\$652.25	Day or part thereof
239				Use outside of City Limits includes Labour and Transportation	\$867.35	Day or part thereof
240				Use outside of City Limits (Non Charitable Groups): Plus Transportation and labour, costs to be recovered	TBD	Day or part thereof
241			Special Events: Administrative Fees	Noise By-Law Waiver	\$103.55	Each
242				Temporarily Road Closure (Special Events) (Minor)	\$103.55	Each
243				Temporarily Road Closure (Special Events) (Major)	\$155.30	Each
244				Letter Of Non-Objection	\$77.65	Each
245		Special Event Revisions After Approvals		\$155.30	Event	
246		Riverfront Festival Plaza Deposit Fee		\$1,005.00	Event	
247		Sports Services	Arena Rate Schedule: Ice Rates, Minor Hockey & Figure Skating Arena Rentals	Prime Ice Rates (All Hrs Except Non-Prime)	\$204.05	Hour
248			Non Prime Ice Rates: Weekday Hours between 8am - 3pm	\$186.95	Hour	
249			Youth Prime Ice Rate	\$186.95	Hour	
250			Seniors & Schools Rate (Weekday hours between 8 am - 3pm)	\$101.55	Hour	
251		Sports Services	Rinks: Miscellaneous Fees	Youth - Arena Floor Rental (Non-Ice)	\$79.40	Hour
252				Adult - Arena Floor Rental (Non-Ice)	\$99.50	Hour
253				Youth - Arena Floor Rental (Non-Ice)	\$807.05	Day
254				Adult - Arena Floor Rental (Non-Ice)	\$992.95	Day
255				Nets (for rentals - more than two)	\$5.50	Net
256				Vendor Lobby Room space with table	\$23.50	Hour
257				Vendor Lobby Room space with table (Non-Profit)	\$11.00	Hour
258				Public Skating Sponsorship Fee	\$287.45	2 Hours
259				WFCU Staging Pieces	\$55.30	Price Per 4'x8'
260				WFCU Parking Lot Fee	\$66.10	Day
261				Overnight Dressing Room	\$75.40	Night
262				Dedicated Storage Space	\$2.55	Per Sq. Ft.
263				Dedicated Office Space	\$5.55	Per Sq. Ft.
264				Dedicated Dressing Room Space	\$8.55	Per Sq. Ft.
265		Sports Services	Rinks: Public Ice Skating Admission	Public Skating Admission: Indoor Arenas: 18 and Under & Seniors (60+)	\$3.25	Person
266				Public Skating Admission: Indoor Arenas Adults - 19 & Over	\$3.50	Person
267				Public Skating Admission: Indoor Arenas: Family	\$11.75	Family
268				Figure Skate/Hockey Skills Per Person	\$12.00	Person
269		Sports Services	Outdoor Rinks: Skating Rink Rentals	Rentals - Lanspeary Outdoor Rink: Ice Rentals- Youth, Senior, Minor Associations, Family Skates, Sponsorship Public Skates	\$106.55	Hour

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture							
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.							
270				Rentals - Lanspeary Outdoor Rink: Ice Rentals - Adult or For	\$121.75	Hour	
271				School Rates (weekdays between 8 am - 3 pm)	\$59.05	Hour	
272				Rentals - Lanspeary Outdoor Rink: Summer Floor Rental	\$60.55	Hour	
273		Sports Services	Lakeview Park Marina: Seasonal Mooring Wells (May 1 to Oct 31)	Seasonal Mooring May 1 to Oct 31: - Hydro/Water (Greater of Slip or Boat Size)	\$62.15	Per Foot	
274				Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	\$79.15	Per Foot	
275				Lakeview Park Marina: Other Fees	Seasonal Mooring - Transient Mooring (Daily)	\$2.00	Per Foot
276					Seasonal Mooring - Transient Mooring (Monthly)	25% of Seasonal Rate	Month
277			Pavilion at Lakeview Park Marina (conditions apply)		\$89.30	Booking	
278			Mid-Week 3 Day Special (Sunday to Thursday): Excludes Holidays		\$118.00	3 Nights	
279			Peche Island Tours		\$7.50	Person	
280			Peche Island Tours - 2 Years and Under (Not Yet 3 - You Are Free)		Free	2 yrs & Under	
281			Jet Ski/ Dinghy Fee		\$223.30	Season	
282			Park n' Float (seasonal for trailer)		\$55.80	Season	
283			Additional Parking Pass (1st 2 are free)		\$11.25	Day	
284			Overnight Trailer and Vehicle Parking		\$11.25	Night	
285			Weekend Trailer and Vehicle Parking (2 night max)	\$19.75	Weekend		
286			Subsequent Slip	50% of Seasonal Rate	Season		
287		Service Fees: Subleasing and/or air conditioning	\$166.45	Each/Season			
288		Boat Launching Ramps: Daily	\$14.00	Daily			
289		Boat Launching Ramps: Seasonal	\$182.00	Seasonal			
290		Boat Launching Ramps: Seniors (60 yrs & up) - Seasonal	\$127.00	Seasonal			
291		Boat Launching Ramps: Commercial	\$489.00	Seasonal			
292		Boat Launching Ramps: Sanitary Pumpout	\$14.00	Each			
293		Kayak Racks - 1 Rack	\$83.45	Per Kayak/Season			
294		Kayak Racks - 2 Racks	\$146.15	Per 2 Kayaks/Season			
295		Community and Heritage Facilities	Mackenzie Hall Rentals (without admission)	Court Auditoriums: Arts\Culture Use	\$68.35	Hour	
296				Macdonald Room/Court Annex/Main Gallery: Arts\Culture Use	\$35.95	Hour	
297				Court Auditoriums: General Use (Non-Prime Time days and evenings)	\$94.00	Hour	
298				Court Auditoriums: General Use - Prime	\$101.55	Hour	
299				Macdonald Room/Court Annex/Main Gallery: Arts\Culture uses	\$33.45	Hour	
300				Macdonald Room/Court Annex/Main Gallery: General Use -	\$41.75	Hour	
301			Mackenzie Hall Rentals	Court Auditoriums: Arts\Culture Use	\$82.95	Hour	

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
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					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
302			(With admission)	Macdonald Room/Court Annex/Main Gallery: Arts\Culture Use	\$38.70	Hour
303				Court Auditoriums: All other uses (Non-Prime Time days and evenings)	\$105.55	Hour
304				Court Auditoriums: All other uses	\$121.65	Hour
305				Macdonald Room/Court Annex/Main Gallery: All other uses (Non-Prime Time days and evenings)	\$41.75	Hour
306				Macdonald Room/Court Annex/Main Gallery: All other uses	\$52.05	Hour
307				Ontario Tribunals	\$174.90	Hour
308			Mackenzie Hall	Group Tours: Adults (19+)	\$4.25	Adults
309			Misc	Group Tours: Seniors (60+)	\$3.75	Seniors
310				Group Tours: Children (18 & below)	\$2.75	Children
311				Group Tours: School/Student/Community Group	\$2.75	School/Student
312				Special Tour	\$77.65	Hour
313				Mackenzie Hall Park: Gazebo for Weddings	\$219.60	Event
314				Service Fees: Technician Fee	\$58.55	Hour
315				Extra Staffing Fee	\$23.65	Hour
316				Screen, TV, VCR, DVD	\$10.30	Each
317				Microphone, Microphone Stand, CD Player, Coffee/Tea Um	\$5.05	Each
318				Mixer, Stage Set-Up	\$20.60	Each
319				Speakers (Pair), Amplifier	\$25.90	Each
320				Art Exhibitions	\$34.45	Day
321				Photo Session	\$116.10	Hour
322				Security Deposit	\$200.00	Event
323		Community and Heritage Facilities	Mackenzie Hall	Napkins - White	\$0.25	Each
324			Linen	72"x72" (Round and 5') - White	\$2.00	Each
325				90"x90" (Skirt Long Tables) - White	\$3.50	Each
326				54"x120" (8' Banquet Tables) - White	\$3.50	Each
327				Napkins - Colour	\$0.50	Each
328				72"x72" (Round and 5') - Colour	\$2.25	Each
329				90"x90" (Skirt Long Tables) - Colour	\$4.50	Each
330				54"x120" (8' Banquet Tables) - Colour	\$4.00	Each
331		Community and Heritage Facilities	Willistead	Morning/Billiard/Library; Reception w/ dance only (54 ppl) -	\$895.50	Event
332				Morning/Billiard/Library; Reception w/ dance only (54 ppl) - Non Prime	\$557.30	Event
333				Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Prime	\$1,430.15	Event
334				Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Non-Prime	\$890.45	Event
335				Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Prime	\$1,795.95	Event
336				Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Non-Prime	\$1,337.70	Event
337				Morning/Billiard/Library 4 Hours Rental - Prime	\$886.45	4 Hours

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City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
338				Morning/Billiard/Library 4 Hours Rental - Non-Prime Monday - Thursday	\$389.95	4 Hours
339				Morning/Billiard/Library + Dining Room 4 Hours Rental - Non-Prime Mon-Thursday - Meetings/Performances (Arts/Culture)	\$430.15	4 Hours
340				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) -	\$401.00	Event
341				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) - Non-Prime	\$222.15	Event
342				North/East Gallery Reception w/ dance only (100 -120 ppl) -	\$1,277.40	Event
343				North/East Gallery Reception w/ dance only (100 -120 ppl) - Non-Prime	\$1,002.00	Event
344				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Prime	\$1,953.75	Event
345				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Non-Prime	\$1,336.65	Event
346				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Prime	\$2,150.70	Event
347				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Non-Prime	\$1,558.80	Event
348				North/East 4 Hour Rental - Prime	\$1,264.30	4 Hours
349				North/East 4 Hour Rental - (Arts/Culture/Heritage) Non-Prime Monday - Thursday	\$432.15	4 Hours
350				Great Hall Photos and/or Ceremony Inside	\$228.15	Event
351				Paul Martin Garden Photos (no manor access)	\$148.75	Event
352				Bridal Room (Walker bedroom, subject to availability)	\$145.00	Event
353				Coach House Meeting Room	\$295.50	Event
354				Coach House Meeting Room (Arts/Culture/Heritage)	\$161.85	Event
355				Dining Room Ceremony Inside - Prime	\$764.85	Event
356				Dining Room Ceremony Inside - Non-Prime (Monday-Thursday)	\$556.80	Event
357				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Prime	\$962.80	Event
358				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Non-	\$778.90	Event
359				Drawing Room - Small Ceremony (20 ppl) - Prime	\$406.05	Event
360				Drawing Room - Small Ceremony (20 ppl) - Non-Prime	\$295.50	Event
361				Willistead Manor Full Manor - 120 seated/225 cocktail - Prime	\$4,151.70	Event
362				Willistead Manor Full Manor - 120 seated/225 cocktail - Non-	\$2,228.10	Event
363				Space Discount	Negotiable	Event
364				Public Tours-Adults	\$6.25	Event
365				Public Tours-Children	\$2.75	Event
366				Public Tours-Seniors	\$5.25	Event
367				Scheduled Tours	\$5.25	Event
368				Baby Grand Piano	\$109.30	Each
369		Duff Baby		Tour of Duff Baby	\$65.60	Tour
370		Art Cart Tour		Regularly Scheduled Art Cart Tours	FREE	
371				Booked Art Cart Tour (non-public hours) 1 Hour	\$65.60	Flat Rate

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## City of Windsor User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)	
					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
372				Booked Art Cart Tour (non-public hours) 1.5 Hour	\$98.50	Flat Rate
373			Windsor Community Museum	Book wrapping - 1 book	\$8.30	Each
374				Book wrapping - 3 books or more	\$5.55	Each
375				Encapsulation - 1 item	\$11.10	Each
376				Encapsulation - 2 or more items	\$8.30	Each
377				Encapsulation - items larger than 4'x4'	\$21.90	Each
378				Photocopying (per page legal and letter)	\$0.25	Each
379				Photocopying (per Ledger page 11 x 17)	\$0.50	Each
380				Research (first 15 minutes)	FREE	
381				Research (each additional 15 minutes)	\$16.60	Flat Rate
382				Map Service Fees (1-5 sheets)	\$21.90	Flat Rate
383				Map Service Fees (6-10 sheets)	\$27.40	Flat Rate
384				Map Service Fees (11-15 sheets)	\$33.20	Flat Rate
385				Map Service Fees (16-20 sheets)	\$39.20	Flat Rate
386				Scanning/Printing of Images	\$7.80	Image
387				Microfiche/Film Reproduction (8 1/2 x 11 output)	\$2.25	Page
388				Microfiche/Film Reproduction emailed or mailing of CD	\$2.25	Page
389				Outreach Lecture (Performed by Willistead, Sculpture Park or Museum Windsor)	\$50.00	Each
390				Specialty Walking Tour	\$5.50	Person
391				School/Group Programs	\$5.50	Student
392				After hours Booking Fee	\$65.60	Flat Rate
393		Community and Heritage Facilities	Chimczuk Museum	Adults	\$5.50	Per Person
394			Admission/Program and Membership Fees	Students 3 - 24 age with student card	\$4.50	Per person
395				Seniors	\$4.50	Per person
396				Adult/Senior - Joint Admission - Chimczuk Museum & Art Gallery of Windsor (\$8 AGW + \$5 Chimczuk Museum)	\$13.00	Per person
397				Youth - Joint Admission - Chimczuk Museum & Art Gallery of Windsor (Age 6-17) (\$4 AGW + \$3.50 Chimczuk Museum)	\$7.50	Per person
398				Family - using existing Family definition in fee schedule	\$16.60	Family
399				School Children with pre-booked visit	\$3.30	Per person
400				School Children with pre-booked program min. 15 students required per booking	\$5.50	Per person
401				School Children pre-booked double program min. 15 students required per booking	\$8.30	Per person
402				Joint School Visit/Starlight pre-booked visits to museum & Adventure Bay min. 15 students required per booking	\$14.55	Per person
403				Joint Student weekend program pre-booked museum & Adventure Bay min. 15 students required per booking	\$17.60	Per person
404				Adult pre-booked group min 15 adults required per booking	\$4.55	Per person
405				Adult pre-booked group program min 15 adults required per	\$6.55	Per person

City of Windsor  
User Fee Schedule

Office of Parks, Recreation, Culture & Facilities - Recreation & Culture						
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					Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.						
406				Joint Adult visit/Starlight pre-booked visit to museum & Adventure Bay min. 15 adults required per booking	\$15.10	Per person
407				Joint weekend program pre-booked museum & Adventure Bay min. 15 adults required per booking	\$18.10	Per person
408				Family membership to include a companion pass that can be used with visiting grandparent/cousin/friend	\$54.75	Per person
409				Individual membership	\$16.60	Per person
410				Museum Members & Museum Volunteer Group - Gift Shop Purchase Discount	10%	Discount
411				Museum Members & Museum Volunteer Group - Supplementary Program Fee Discount	10%	Discount
<b>HST Notes:</b>						
1) of events and is provided primarily to children under 15.						
2) of events and is provided primarily to children under 15.						
3) sponsorship is by way of advertising in the media.						

City of Windsor  
User Fee Schedule

Community Development & Health Office - Huron Lodge							
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	2021 Fee Excluding HST (Recommended)		
					Cost	Unit of Measure	
1	1	Resident Services		Auditorium Rental - 1-20 people (Non-Huron Lodge Resident)	\$40.00	per use	
2	1	Resident Services		Auditorium Rental - 21-75 people (Non-Huron Lodge Resident)	\$70.00	per use	
3		Resident Services		Chapel (Non-Huron Lodge Residents)	\$25.00	per use	
4	1	Resident Services		The Family Celebration Room (Non-Huron Lodge Resident - maximum 8 people)	\$30.00	per use	
5		Resident Services		Unit Activity Areas - maximum 16 people (Non-Huron Lodge Resident)	\$30.00	per use (with meal purchase)	
6	1	Resident Services		Unit Activity Areas - maximum 16 people (Non-Huron Lodge Resident)	\$35.00	per use (without meal purchase)	
<b>Notes:</b>							
1	1	Other fees may be applied where meals are not purchased.					