

April 5, 2023

Dear Property Owner/Resident:

Re: CITY OF WINDSOR PROJECT NOTIFICATION
Cabana Road Corridor Improvements Phase 4 – Road Widening, Storm and Sanitary Sewer

Tentatively scheduled to start the week of April 10, 2023, the City of Windsor, Engineering Department, will be undertaking the above noted project to construct:

- New storm sewer, and isolated sanitary sewer replacements along Cabana Road West between Mount Carmel Drive and Highway 3; and
- Road widening to four lanes plus on-road bike lanes with buffer zone, including curb and gutter, sidewalks and street lighting, from Dominion Boulevard to Highway 3.

Refer to the attached figure for the site location.

The construction is anticipated to be completed before the end of 2023, weather permitting.

GENERAL CONSTRUCTION INFORMATION

As indicated in previous correspondences, the Contractor for this project is **Amico Infrastructures Inc.** with **Ben Smith** serving as the **Project Manager (Telephone 519-791-8847)**. Dillon Consulting Limited and The City of Windsor will administer this project. **If a construction related problem should arise, please contact Tina Hawco of Dillon Consulting Limited at 519-948-5000 x 3274 (office hours 8:30 a. m. to 5:00 p. m.) or the City's Inspector through the City's Field Services Office at 519-945-4375 (office hours 8:00 a.m. to 5:00 p.m.). After hours calls for urgent issues should be directed to the City's Operations Department at 519-255-6326.**

CONSTRUCTION SITE HEALTH AND SAFETY NOTES

Regarding public safety, it should be stressed that construction sites are inherently dangerous and pose many potential safety hazards. **All area residents/businesses should exercise extreme caution, especially school-aged children.** In children need to walk to nearby facilities and/or crossing the construction zone is unavoidable, we would strongly recommend that an adult accompany them.

It is inevitable that construction will cause some inconvenience in your area (e.g. on-street parking and resident driveways may not be accessible for short periods of time, such as installing utilities and pouring concrete curbs, gutters and driveways). Every effort will be made to minimize these inconveniences.

During construction, signs will be posted indicating that the roads are closed, however, local traffic will be accommodated as best as possible.

DRIVEWAY APPROACHES AND RESTORATION

Included in the work is surface restoration in which the Contractor is required to restore any driveways affected by this construction to at least equal to their pre-construction conditions. Should you wish to upgrade/widen the driveway approach, a permit will be required. Additionally, it is strongly encouraged that a Driveway/Access permit be obtained for gravel driveways so that a proper curb cut is constructed for your driveway. For further information on Driveways/Access permit, please contact the Right of Way Division of Engineering at engineeringdept@citywindsor.ca or 519-255-6257.

Any existing lawns or driveways damaged by construction will be restored. To ensure proper restoration, photos have been taken of the area prior to construction.

ENCROACHMENT INTO THE CITY RIGHT OF WAY

Please note that any encroachments within the City right of way will be **removed and disposed** of prior to the construction. If you wish to apply to keep the existing encroachment(s), as long as it is not in conflict with the proposed construction, an Encroachment Agreement is required before the construction begins in your area. Details pertaining to the encroachments in your area were provided in a letter dated March 20, 2023. Should you have any questions concerning your encroachment or an Application for Encroachment Agreement, please contact the Right of Way Division, at engineeringdept@citywindsor.ca or 519-255-6257 for further information.

It should be noted that the City does not require the Contractor to restore shrubs, hedges, or decorative landscaping which is on the public right of way.

All property owners are urged to remove such items in order to avoid unnecessary damage.

Any remaining landscaping in the right of way would be removed by the Contractor without further notice. If there is an existing encroachment agreement on the site, please contact the City's project lead as noted below to discuss further.

MUNICIPAL WASTE COLLECTION

Garbage/recycling/yard waste will be collected on the scheduled days. Please ensure that garbage is placed in a plastic bag (no pails), blue and red recycle boxes are clearly labelled with your address, and yard waste is in paper yard waste bags. If the road is blocked, it is the contractor's responsibility to pick up and place the recycle and waste material at a designated collection site. Please be aware that unidentified containers are difficult to return to the proper address.

MAIL BOXES

Canada Post will be arranging for a temporary community mailbox in your area during the construction. Details regarding the community mailbox will be provided by Canada Post.

DOWNSPOUT DISCONNECTION PROGRAM

To help reduce basement flooding, the City of Windsor is offering to disconnect your downspouts **at no cost to you.** The disconnection would be completed as shown on the *attached* Drawing 2M-175. This work would be done by the City's contractor and would be inspected by our Field Inspection staff. Please note that this program may become mandatory and funding may not be available in the future, at which time the cost of disconnection will become the property owners' responsibility. ***To request downspout disconnection, please call 311 or 519-255-2489***

CONSTRUCTION STAGING

Generally the construction staging is anticipated as follows:

- Sewer work and roadwork (Dominion to Glenwood/Geraedts Drive)
- Sewer work (Glenwood/Geraedts Drive to Highway 3)
- South half of roadwork (Glenwood/Geraedts Drive to Highway 3)
- North half of roadwork (Glenwood/Geraedts Drive to Highway 3)

Sewer work may include a temporary lane reduction along Cabana Road.

It is anticipated that for the majority of construction, two traffic lanes will be provided on Cabana Road, one in each direction. Side street closures may be required from time to time for short periods of time.

All the work on Cabana Road including base coated asphalt paving is scheduled to be completed by the end of 2023 subject to weather conditions. Paving of surface asphalt is anticipated to be completed in 2024.

Construction will include restoration of boulevards and driveways within the City's right of way or as otherwise may have been impacted by construction activities.

PRE-CONSTRUCTION SURVEY

Prior to construction commencing, the City's Contractor **Amico Infrastructures Inc.** or its designated agent will conduct a pre-construction survey of the adjacent properties and buildings (subject to building owner permission), which will include photographs and videotaping. The intention is to properly document the existing conditions and ensure that proper restoration and damage repairs are completed where applicable.

FREQUENTLY ASKED QUESTIONS

1. Will my lawn, driveway or sidewalk be dug up?

Answer: Yes. While most of the work will be within the City's right of way, there will also be a small excavation on your property, near your sewer service cleanout and water service shut off [3m (10') x 2.5m (8')], to connect your existing water service (where applicable) and sewer private drain to the new watermain and sewer main.

2. Will the road be closed, experience traffic disruptions or be excavated?

Answer: One-lane traffic at each direction on Cabana Road West will be maintained during the construction wherever possible. There will be occasional lane restrictions controlled by Traffic Control Persons and short term side street closures during construction. For Transit Windsor bus route related matters, please check details on the Transit Windsor's website. On-street parking is not encouraged. If you have to park on the street during the construction, we ask you to please place a note on the dashboard of your vehicle identifying your home address. This will make it easier for the Contractor to notify you in case they require your vehicle to be moved. We urge you to park on side streets whenever possible. There is a potential that a vehicle blocking construction will be towed at the owner's expense.

3. I have a sprinkler system in my front lawn. What should I do?

Answer: Please make an effort to mark out the sprinkler lines and heads with white spray paint. If this is not possible, please notify the Contractor. Any damage to sprinkler lines that occurs as a direct result of construction will be repaired by the Contractor.

4. Will I have access to my driveway throughout construction?

Answer: Your driveway will be accessible most of the time during the construction. There may be some periods where driveway access will be temporarily unavailable during road and sewer construction, such as while pouring concrete curbs, sidewalk and driveway, and while installing new sewer connections that are located in the middle of driveways. Please refrain from parking in your driveway during these periods of time. **Once curbs and sidewalks have been installed, please do not drive over them for 5 days while the concrete sets.**

5. Construction progressed for several days and now there is no activity. What is happening?

Answer: There may be short periods of time where activity on the site is reduced to allow for curing of concrete, etc. before subsequent work can commence.

6. Will my lawn, driveway or sidewalk be restored?

Answer: Yes. Affected lawn areas will be restored with topsoil and sod. The contractor will be required to water and maintain the lawn for 60 days after it is placed. Once the 60 day period expires, lawn maintenance, including watering and mowing is the sole responsibility of the homeowner. Driveways and sidewalks will be restored to City of Windsor specifications. Photos/videos will be taken before, during and after construction to ensure proper restoration.

Should you have any questions regarding the above, please contact:

Jane He, P. Eng., Project Manager, City of Windsor - Engineering Department, (519) 255-6100 ext. 6358

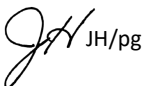
Tina Hawco, P. Eng., Project Engineer, Dillion Consulting Limited, (519) 948-5000 ext. 3274

We appreciate your understanding and cooperation during construction.

Sincerely,



Fahd Mikhael, P. Eng., P.E., M. Sc.
Manager of Design



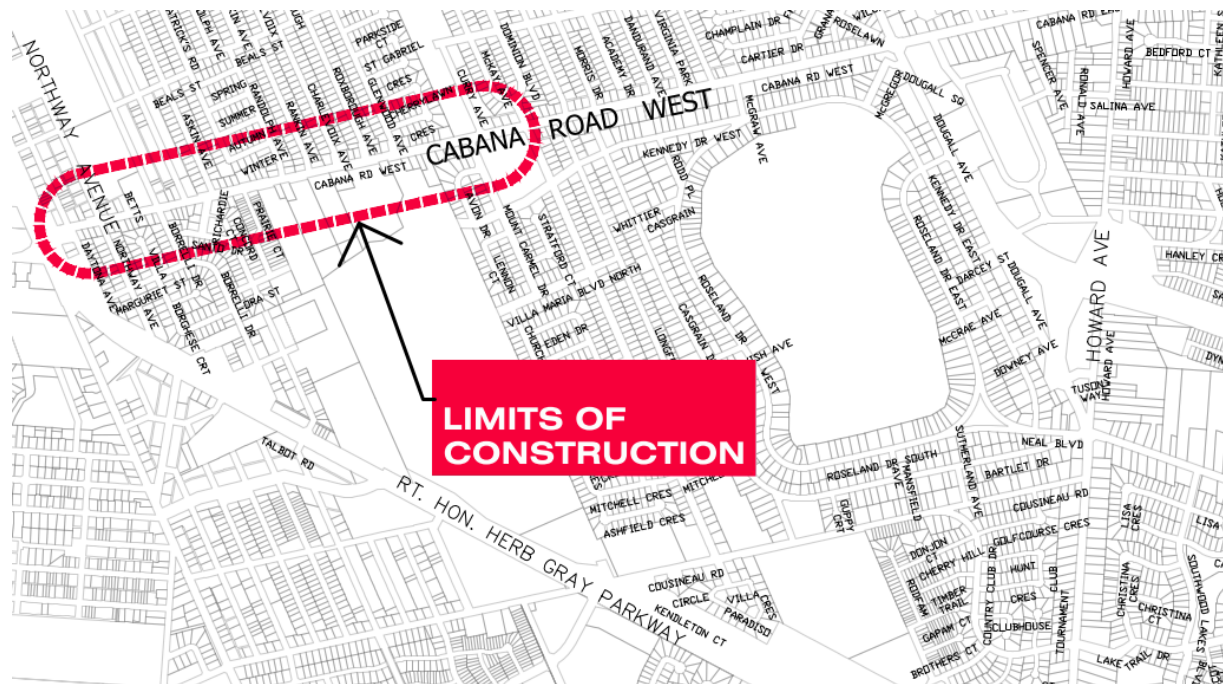
Attachments: Map of Location of the Work
Downspout Disconnection Drawing 2M-175

Cabana Road Corridor Improvements Phase 4
Road Widening, Storm and Sanitary Sewer

cc: Amico Infrastructures Inc., Attn: Jeff Rahm, Benjamin Smith
Ward 1 Councillor, Fred Francis
311, Attn: Marianna Mosceo
Building Department, Attn: David Dean, Phil Glos
Central Ambulance Communication, Attn: Niels Kristensen
City Solicitor, Attn: Frank Scarfone, Chris Carpenter
Canada Post, Attn: Bruno Desando
Drafting Supervisor, Attn: Phil Ubene
Right of Way Permit Clerks
Risk Management, Attn: Dana Straus
Student Transportation Services, Attn: Marty Gallant
Fire Services, Attn: John Lee
Dillon consulting Ltd., Attn: Tina Hawco, Mark Hernandez
Engineering Department, Attn: Jane He, Aojeen Issac
ED of Engineering/Deputy City Engineer, Attn: France Isabelle-Tunks

Field Engineering, Attn: Angelo Calcara
Field Engineering, Attn: Andrew Lewis
Finance, Attn: Steve Kriemadis
Essex Windsor Catholic District School Board
Greater Essex County District School Board
I.M.S. Coordinator, Attn: Eric Bailey
Operations, Attn: Anne Marie Albidone
Operations, Attn: Phong Nguy
Parks & Facility, Attn: Gaspar Horvath
Fire Services, Attn: Dispatch
Traffic Operations, Attn: Shawna Boakes
Transportation Planning, Attn: Jeff Hagan
Transit Windsor, Attn: Jason Scott
Commissioner of Infrastructure, Attn: Chris Nepszy
Police Services, Attn: info@police.windsor.on.ca

Cabana Corridor Improvements – Phase 4
LOCATION OF WORK



DOWNSPOUT DISCONNECTION DRAWING 2M-175

