

## **Windsor Licensing Commission – held September 27, 2017**

A meeting of the **Windsor Licensing Commission** is held this day commencing at 9:30 o'clock a.m. in the Council Chambers, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Councillor Ed Sleiman, Chair  
Councillor Paul Borrelli  
Councillor John Elliott  
Gino Conte  
Jack Fathers

### ***Also present are the following resource personnel:***

Gary Cian, Licence Commissioner & Senior Manager of Policy, Gaming, Licensing & By-law Enforcement  
Bill Tetler, Manager of By-law Enforcement  
Janna Tetler, Senior Licensing Issuer  
Karen Kadour, Committee Coordinator

### **1. Call to Order**

The Chair calls the meeting to order at 9:30 o'clock a.m. and the Windsor Licensing Commission considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

### **2. Minutes**

Moved by Councillor Borrelli, seconded by G. Conte,  
That the minutes of the Windsor Licensing Commission of its meeting held July 26, 2017 **BE ADOPTED** as presented.  
Carried.

### **3. Disclosure of Interest**

None disclosed.

### **4. Request for Deferrals, Referrals or Withdrawals**

None.

### **5. Communications**

None.

**6. Licence Transfers**

None.

**7. Applications/Hearings**

**(a) Mr. Walter Bezzina, Power of Attorney for Mr. Abdul Fakomi, Executor-Taxicab Plate Holder Licence**

Walter Bezzina, General Manager, Vets Cab is present and available to answer questions.

G. Cian advises Administration recommends that the Estate Trustee be permitted to hold Taxicab Plate #216 and any associated licences for an additional one year period.

Moved by Councillor Borrelli, seconded by J. Fathers,  
**WLC4/2017** That the request to permit the Estate Trustee to hold City of Windsor Taxicab Plate #216 and any associated licenses **BE APPROVED** until January 15, 2019 and further, that Taxicab Plate #216 be automatically revoked and returned to the Licence Commissioner should the taxicab plate not be transferred on or before January 15, 2019.

Carried.

**8. Reports and Administrative Matters**

**(a) Expired Application(s) for Business Licence**

Moved by Councillor Elliott, seconded by G. Conte,  
That the report of the Supervisor of Licensing dated September 8, 2017 entitled "Expired Application(s) for Business Licence" **BE RECEIVED.**

Carried.

**9. In Camera**

No In Camera session is held.

**10. Date of Next Meeting**

The next meeting will be held on Wednesday, October 25, 2017 at 9:30 a.m. in the Council Chambers, 3<sup>rd</sup> floor, City Hall.

**11. Adjournment**

There being no further business, the meeting is adjourned at 9:33 o'clock a.m.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY

# ITEM NO. 7(a)

**WINDSOR LICENSING COMMISSION**

**October 25, 2017**

## **APPLICANT/LICENSEE:**

Xun Hua Jiang  
J&Y Home Care Services Inc.  
3610 Dougall Avenue  
Windsor, ON N9E 1T4

## **LICENCE CATEGORY:**

Hospitality Food Service  
Licence #17 128050

LiveLink File # ACLB/12959

## **HEARING PARTICULARS:**

Refuse To Issue – Hospitality Food Service Licence

## **APPENDED MATERIALS**

- Copy of Hospitality Food Service Application, being Appendix “A”
- Copy of Business Ownership Declaration, being Appendix “B”
- Copy of letter sent to applicant dated August 31, 2017 advising that an approval from Fire was not granted, being Appendix “C”

## **LICENCE COMMISSIONER’S COMMENTS**

A new application for a Hospitality Food Service licence at 3610 Dougall Avenue, Windsor, ON N9E 1T4 was submitted on May 4, 2017 by Ms. Xun Hua Jiang on behalf of J&Y Home Care Services Inc. Licensing records indicate that this applicant has never been licensed by the City of Windsor nor has a business been previously licensed at this location.

## **REGULATORY AUTHORITY**

The regulatory authority as it relates to this matter is noted as follows:

### **Business Licensing By-Law 395-2004**

#### **3.8 Licence - application - subject to approval**

Every application will be subject to investigations approvals from such municipal or provincial departments or agencies as the Licence Commissioner deems necessary, or as directed by the Windsor Licensing Commission, including but not limited to: Police Services, Windsor/Essex County Health Unit, Fire and Rescue Services Department, Building and Development Department, Environmental Services Department and Licensing and Enforcement Department.

#### **3.25 Licensing powers – Licence Commissioner – issue or renew**

- (1) Upon receipt of an application in the prescribed form for a licence or renewal thereof, shall make or cause to be made all investigation required by law and if the



investigation disclose any reason to believe that the applicant is not of good character or that the carrying on of the said trade, calling, business or occupation will be likely to result in a breach of the law or be in any way adverse to the public interest, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it not issue or renew the licence or that it impose conditions on the issuance of a licence, otherwise, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it issue or renew the licence.

### **3.31 Refusal - suspension - revocation - by Windsor Licensing Commission – hearing**

- (1) At the hearing, the Windsor Licensing Commission may suspend, revoke or refuse to issue any licence under this by-law:
- (a) for any reason that would disentitle the holder to a licence if he/she were an applicant;
  - (b) where the holder of the licence or applicant is in breach of a condition of the licence or of this by-law;
  - (c) if there are reasonable grounds to believe that the statements on the licence application are false;
  - (d) if a report is filed subsequent to the date of the issuance of the licence by any department or agency which provided its approval originally to the issuance of the licence which indicates that a licensed premises no longer complies with any of the provisions of this by-law;
  - (e) upon such grounds as are set out in this by-law;
  - (f) if the applicant has outstanding fines or penalties owing to the municipality or has not paid the required licence application fee;
  - (g) if the conduct or character of the applicant or licensee affords reasonable cause to believe that the applicant or licensee will not carry on or engage in the business in accordance with the law or with honesty and integrity;
  - (h) if the geographic location of the business does not meet land use requirements;
  - (i) if, in the case of a corporate applicant or licensee, the conduct of its officers, directors, employees or agents affords reasonable cause to believe that the business will not be engaged in or carried on in accordance with the law or with honesty and integrity; or
  - (j) if issuing a licence is not in the public interest.

## **BACKGROUND**

- May 4, 2017, Ms. Xun Hua Jiang makes application on behalf of J&Y Home Services Inc. for a Hospitality Food Service licence.
- May 30, 2017, zoning is approved by Werner Plackmann, Zoning Coordinator with the following notes:

*“Permitted as Home Occupation and must comply with regulations see below*

### *5.99.40 HOME OCCUPATION*

*.1 A home occupation within an accessory building, garage or carport is prohibited.*

*.5 One home occupation wholly within a dwelling unit is a permitted use subject to the following provisions:*

*.1 The home occupation shall be carried out by a resident of the dwelling unit.*

*.2 The maximum gross floor area of the home occupation shall be 25.0 percent of the dwelling unit.*

*.3 Any visible indication from the exterior of the dwelling unit that a home occupation is being carried on is prohibited except for a sign permitted by The Windsor Sign By-law.*

*.4 The retail sale or wholesale of goods from the dwelling unit is prohibited except those goods produced by the home occupation.*

*.5 External storage of materials, goods or equipment is prohibited except those items customarily used for housekeeping or personal recreational purposes.*

*.6 Any home occupation which generates noise, odour, fumes, vibration, dust, traffic or parking which is evident outside the dwelling unit is prohibited.”*

- August 21, 2017, Fire Prevention Officer Mike Coste attends the premises at 3610 Dougall Avenue and enters the following note into the AMANDA system: *“This home is a single family residential home. They have cooking upstairs in kitchen and gas stove in the lower level in the back room. They have smoke alarms and CO2. They have a fire extinguishers ABC. They said its a take out business. They do not have any commercial cooking equipment and no fire suppression system. Also the room in the basement has seperation issues.”*
- August 23, 2017, Fire Prevention Officer Coste recommends that this application be sent to the Windsor Licensing Commission.
- August 31, 2017, a letter is sent by the Licensing Division to the attention of Ms. Jiang, advising her of the denial by Fire & Rescue Services and requesting compliance by September 14, 2017.

## **SUMMARY**

Administration recommends to the Windsor Licensing Commission that it refuse to issue a Hospitality Food Service licence to J&Y Home Care Services Inc. at 3610 Dougall Avenue, Windsor, ON N9E 1T4. It is not in the public interest to issue a licence since they have not complied with the requirements to obtain an approval from Fire & Rescue Services even though they were provided abundant time and opportunity. Should the Windsor Licensing Commission decide to refuse to issue the licence, the applicant would be required to re-apply for their licence, pay the applicable fees and submit to an inspection and obtain an approval from Fire & Rescue Services.

## **RECOMMENDATION:**

THAT the Windsor Licensing Commission **REFUSE TO ISSUE** a Hospitality Food Service licence to J&Y Home Care Services Inc. at 3610 Dougall Avenue, Windsor, Ontario N9E 1T4.

## **DISPOSITION:**



**OFFICE OF THE CITY CLERK**  
 Policy, Gaming & Licensing  
 350 City Hall Square West - Room 203  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax: 519-255-6868  
 www.citywindsor.ca

Appendix "A"

**HOSPITALITY FOOD SERVICE** OFFICE USE ONLY  
LICENCE # 17-128050

**APPLICATION (2 PAGES)**

**APPLICANT NAME AND ADDRESS**

APPLICANT NAME:	<u>Yinhua Jiang</u>	DATE OF BIRTH:	(MM/DD/YYYY)
STREET ADDRESS:		HOME PHONE:	
CITY, PROVINCE:		CELL PHONE:	
		POSTAL CODE:	

**BUSINESS NAME AND ADDRESS**

NAME UNDER WHICH BUSINESS OPERATES:	<u>Jay Homecare Service Inc.</u>	PLEASE INDICATE WITH A CHECK MARK: (✓)
		Corporation <input type="checkbox"/> Sole Proprietorship <input checked="" type="checkbox"/> Partnership <input type="checkbox"/>
STREET ADDRESS:	<u>3610 Dougall Ave</u>	BUS. PHONE: <u>519-253-0768</u>
CITY, PROVINCE:		FAX NUMBER:
		POSTAL CODE: <u>N9E 1T4</u>

**MAILING ADDRESS FOR BUSINESS, IF DIFFERENT THAN ABOVE**

STREET ADDRESS:	<u>3610 Dougall Ave</u>	CITY, PROVINCE:	<u>Windsor ON</u>
		POSTAL CODE:	<u>N9E 1T4</u>

**LICENCE CATEGORY**

**LICENCE FEES**

HOSPITALITY FOOD SERVICE	NEW \$415.00	RENEWAL - \$316.00
HOSPITALITY FOOD SERVICE - LUNCH COUNTER	NEW \$415.00	RENEWAL - \$316.00
HOSPITALITY FOOD SERVICE/ANCILLARY LIQUOR	NEW \$540.00	RENEWAL - \$441.00
HOSPITALITY LIQUOR SERVICE/ANCILLARY FOOD	NEW \$540.00	RENEWAL - \$441.00

HAVE YOU EVER HAD ANY PREVIOUS MUNICIPAL LICENCE(S)? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> IF YES: What type? _____ What year? _____	HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OR INDICTABLE OFFENCE IN CANADA OR ANY OTHER COUNTRY? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> IF YES: Year? _____ Location? _____
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**PLEASE ENCLOSE THE FOLLOWING DOCUMENTS WITH THIS APPLICATION**

CERTIFICATE OF INCORPORATION, IF APPLICABLE	MASTER BUSINESS LICENCE, IF APPLICABLE
PROOF OF WORK STATUS	VALID PHOTO IDENTIFICATION
PERMIT TO OPERATE	LIQUOR LICENCE

PLEASE RETURN THIS APPLICATION WITH YOUR PAYMENT TO THE OFFICE OF THE CITY CLERK/POLICY, GAMING & LICENSING DIVISION AT 350 CITY HALL SQUARE WEST, ROOM 203, WINDSOR, ON N9A 6S1. THE LICENCE RENEWAL DEADLINE IS FEBRUARY 28<sup>TH</sup> ANNUALLY. A 50% LATE PENALTY IS ADDED TO THE BUSINESS LICENCE FEE ON MARCH 1<sup>ST</sup>. THE APPLICANT COULD FACE FURTHER PENALTIES/FINES FOR OPERATING WITHOUT A VALID BUSINESS LICENCE.

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached are collected under the authority of the Municipal Act, City of Windsor Act, and City of Windsor Licensing By-law 395-2004. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Office of the City Clerk, Policy, Gaming & Licensing Division. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collection can be made to the Supervisor of Licensing, 350 City Hall Square W. Room 203, Windsor, ON N9A 6S1, 519-255-6200.

05/04/2017  
 DATE (MM/DD/YYYY)

[Signature]  
 SIGNATURE OF APPLICANT & TITLE





**OFFICE OF THE CITY CLERK**

**Policy, Gaming & Licensing**

350 City Hall Square West - Room 203

Windsor, ON N9A 6S1

Ph: 519-255-6200, Option 1 Fax: 519-255-6868

www.citywindsor.ca

OFFICE USE ONLY

**HOSPITALITY FOOD SERVICE**

LICENCE # \_\_\_\_\_

**APPLICATION-PAGE 2**

**PLEASE ANSWER THE FOLLOWING QUESTIONS**

**YES NO**

1	IS THE FOOD COOKED ON THE PREMISES?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	IS THE FOOD COOKED WITH GREASE AND/OR OIL?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	ARE TOBACCO PRODUCTS SOLD ON THE PREMISES?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	DOES THE PREMISES PROVIDE LIVE OR PRE-RECORDED MUSIC?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	DOES THE PREMISES HAVE A DANCE FLOOR?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	DO YOU OPERATE A PATIO ON CITY PROPERTY?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	IF SO, DO YOU HAVE A PATIO AGREEMENT?	<input type="checkbox"/>	<input type="checkbox"/>

**TYPE OF LICENCE REQUIRED (✓)**

HOSPITALITY FOOD SERVICE:	A RESTAURANT WHICH HAS AS ITS PRIMARY PURPOSE FOOD SERVICE, INCLUDING BUT NOT LIMITED TO CAFETERIAS, COFFEE SHOPS, DOUGHNUT SHOPS, SNACK BARS, FAST FOOD CHAINS AND OTHER RESTAURANTS WHICH DO NOT SERVE ALCOHOL.
LUNCH COUNTER:	A BUILDING OR STRUCTURE OR PART THEREOF WHERE MEALS OR MEAL PORTIONS INCLUDING ICE CREAM CONES OR OTHER FROZEN CONFECTIONARIES, ARE PREPARED AND SOLD OVER A COUNTER FOR CONSUMPTION WITHIN THE BUILDING OR STRUCTURE OR OFF THE PREMISES.
HOSPITALITY FOOD SERVICE/ ANCILLARY LIQUOR	A RESTAURANT WHICH SERVES BOTH FOOD AND ALCOHOL, WHICH HAS AS ITS PRIMARY PURPOSE FOOD SERVICE, WHERE FOOD SALES EXCEED 50% OF SALES AND ALCOHOL SERVICE IS ANCILLARY TO FOOD SERVICE.
HOSPITALITY LIQUOR SERVICE/ ANCILLARY FOOD	PREMISES WHERE LIQUOR SALES EXCEED 50% OF TOTAL FOOD AND BEVERAGE SALES, WHERE FOOD SERVICE IS ANCILLARY TO LIQUOR SERVICE.
IF YOU SELL ALCOHOL, PLEASE PROVIDE YOU LIQUOR LICENCE:	# _____
	EXPIRY DATE: _____

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05/04/2017  
DATE (MM/DD/YYYY)

SIGNATURE OF APPLICANT & TITLE





OFFICE OF THE CITY CLERK

Policy, Gaming & Licensing
350 City Hall Square West - Room 203
Windsor, ON N9A 6S1
Ph: 519-255-6200, Option 1 Fax: 519-255-6868
www.citywindsor.ca

Appendix "B"

BUSINESS OWNERSHIP DECLARATION

If your business is a CORPORATION

I, Xunhua Jiang, of the Municipality of Windsor, Province of Ontario,
being the Owner of J & Y Homecare Service Inc (00254192)
herein after referred to as the Corporation, in the matter of Licensing Application for Food Service hereby declare:

That the Corporation shall carry on business as J & Y Homecare Service Inc at
3610 Dougall Ave during the currency of the licence, if granted.

I hereby declare I am an authorized signing officer with, and therefore have authority to bind, the Corporation and that all information included in this form is complete and accurate.

Signature: [Handwritten Signature] Print Name: Xunhua Jiang Date: 05/04/2017

If your business is a SOLE PROPRIETORSHIP:

I, \_\_\_\_\_, of the Municipality of \_\_\_\_\_, Province of Ontario,
being the Owner of \_\_\_\_\_ herein after referred to as the "Business", in the matter
of Licensing Application for \_\_\_\_\_ hereby declare:

That the Business shall carry on/operate as \_\_\_\_\_ at
\_\_\_\_\_ during the currency of the licence, if granted.

I hereby declare that all information included in this form is complete and accurate.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date (MM/DD/YYYY) \_\_\_\_\_

If your business is a PARTNERSHIP:

I, \_\_\_\_\_, of the City of \_\_\_\_\_, Province of Ontario,
being the Owner of \_\_\_\_\_ herein after referred to as the "Partnership"
of Licensing Application for \_\_\_\_\_ hereby declare:

That the Partnership shall carry on business as \_\_\_\_\_ at
\_\_\_\_\_ during the currency of the licence, if granted.

I hereby declare that I am authorized to sign on behalf of the Partnership and that all information included in this form is complete and accurate.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date (MM/DD/YYYY) \_\_\_\_\_

**Office of the City Clerk**Policy, Gaming, Licensing & By-law Enforcement  
Valerie Critchley, City Clerk & Licence Commissioner

August 31, 2017

Xun Hua Jiang  
J & Y Homecare Service Inc.  
3610 Dougall Avenue  
Windsor, ON N9E 1T4**RE: Hospitality Food Licence – 3610 Dougall Avenue**

Further to your application for a Hospitality Food Licence for the above property received May 4, 2017, we have a report from the Windsor Fire Department indicating deficiencies.

For further information with respect to bringing your application into compliance please contact Michael Coste, Fire Prevention Officer, at **519-255-3016 ext 225**.

The premises must be brought into compliance to the satisfaction of the Fire Department by no later than **September 14, 2017**.

**Failure to comply with the above will result in your application being forwarded to the Windsor Licensing Commission.**

I submit the above for your immediate attention.

Yours Truly,

Sandy Hansen, Licence Issuer  
Policy, Gaming & Licensing, Office of the City Clerk  
Corporation of the City of Windsor, [www.citywindsor.ca](http://www.citywindsor.ca)

# ITEM NO. 7(b)

**WINDSOR LICENSING COMMISSION**

**October 25, 2017**

## **APPLICANT/LICENSEE:**

Vasileios Tsiolis  
National Auto Service & Sales  
2748 Seminole Street  
Windsor, ON N8Y 1X9

## **LICENCE CATEGORY:**

Automobile Service Station - Repairs  
Licence #17 154755

LiveLink File # ACLB/12960

## **HEARING PARTICULARS:**

- Approve with Conditions – Automobile Service Station – Repairs Licence

## **APPENDED MATERIALS**

- Copy of Automobile Service Station Application, being Appendix “A”
- Copy of Business Ownership Declaration, being Appendix “B”
- Copy of email from Werner Plackmann, Zoning Coordinator, being Appendix “C”

## **LICENCE COMMISSIONER’S COMMENTS**

A new application for an Automobile Service Station – Repairs licence at 2748 Seminole Street, Windsor, ON N8Y 1X9 was submitted on September 6, 2017 by Mr. Vasileios Tsiolis on behalf of National Auto Service & Sales. Licensing records indicate that this applicant has never been licensed by the City of Windsor nor has a business been previously licensed at this location.

## **REGULATORY AUTHORITY**

The regulatory authority as it relates to this matter is noted as follows:

### **Business Licensing By-Law 395-2004**

#### **3.1 Licensing – powers**

The power to license, regulate and govern a business, trade or occupation includes the power,

- (5) to impose conditions as a requirement of obtaining, continuing to hold or renewing a licence, including but not limited to the following conditions:
  - (a) requiring the payment of licence fees;
  - (b) restricting the hours of operation of the business;
  - (c) allowing at any reasonable time, the municipality to inspect places or premises used for the business and the equipment, vehicles and other personal property used or kept for hire in the carrying on of the business;
  - (d) prohibiting places or premises used for the business to be constructed or equipped so as to hinder the enforcement of the by-law;
  - (e) requiring the premises of the business, or part of the premises, to be accessible to persons with disabilities



- (6) to impose special conditions on a business in a class that have not been imposed on all of the businesses in that class in order to obtain, continue to hold or renew a licence;
- (7) to impose conditions, including special conditions, as a requirement of continuing to hold a licence at any time during the term of the licence;

### **3.8 Licence - application - subject to approval**

Every application will be subject to investigations approvals from such municipal or provincial departments or agencies as the Licence Commissioner deems necessary, or as directed by the Windsor Licensing Commission, including but not limited to: Police Services, Windsor/Essex County Health Unit, Fire and Rescue Services Department, Building and Development Department, Environmental Services Department and Licensing and Enforcement Department.

### **3.25 Licensing powers – Licence Commissioner – issue or renew**

- (1) Upon receipt of an application in the prescribed form for a licence or renewal thereof, shall make or cause to be made all investigation required by law and if the investigation disclose any reason to believe that the applicant is not of good character or that the carrying on of the said trade, calling, business or occupation will be likely to result in a breach of the law or be in any way adverse to the public interest, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it not issue or renew the licence or that it impose conditions on the issuance of a licence, otherwise, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it issue or renew the licence.

## **BACKGROUND**

- September 6, 2017, Mr. Vasileios Tsiolis makes application on behalf of National Auto Service & Sales for an Automobile Service Station – Repairs licence.
- September 29, 2017, the Licensing Unit is in receipt of an email from Werner Plackmann, Zoning Coordinator indicating that parking of unlicensed automobiles or automobiles for sale is prohibited in the rear parking area.

## **SUMMARY**

Administration supports the issuance of this licence. However, the applicant will be required to abide by the restrictions placed on the property or otherwise a recommendation to revoke the licence will be made.

## **RECOMMENDATION:**

THAT the Automobile Service Station – Repairs, application #17 154755, submitted by Mr. Vasileios Tsiolis, owner of National Service & Sales at 2748 Seminole Street, Windsor, ON N8Y 1X9 **BE APPROVED** with the following conditions:

- i. The storage or display of an unlicensed automobile in the rear parking area is prohibited.
- ii. The storage or display of an automobile for sale, lease or rental purposes is prohibited.

**DISPOSITION:**



**OFFICE OF THE CITY CLERK**  
**Policy, Gaming & Licensing**  
 350 City Hall Square West - Room 203  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax: 519-255-6868  
 www.citywindsor.ca

Appendix "A"

**AUTOMOBILE SERVICE STATION**

OFFICE USE ONLY  
 LICENCE # 17-154755

**APPLICATION (2 PAGES)**

**APPLICANT NAME AND ADDRESS**

APPLICANT NAME: <u>TSIOLIS VASILEIOS</u>	DATE OF BIRTH: _____	(MM/DD/YYYY)
STREET ADDRESS: _____	HOME PHONE: _____	
	CELL PHONE: _____	
CITY, PROVINCE: _____	POSTAL CODE: _____	

**BUSINESS NAME AND ADDRESS**

NAME UNDER WHICH BUSINESS OPERATES: <u>NATIONAL APPROVAL SALES</u>	PLEASE INDICATE WITH A CHECK MARK: (✓) Corporation <input type="checkbox"/> Sole Proprietorship <input checked="" type="checkbox"/> Partnership <input type="checkbox"/>
EMAIL ADDRESS: <u>BNTL.TSIOLIS@COGECO.CA</u>	
STREET ADDRESS: <u>2748 SOWINDOR</u>	BUS. PHONE: <u>519 948-9646</u>
CITY, PROVINCE: <u>WINDSOR</u>	FAX NUMBER: <u>-</u>
	POSTAL CODE: <u>N8Y 1X9</u>

**MAILING ADDRESS FOR BUSINESS, IF DIFFERENT THAN ABOVE**

STREET ADDRESS: _____	CITY, PROVINCE: _____
	POSTAL CODE: _____

THERE IS A SEPARATE FEE FOR EACH SUB-CATEGORY INDICATED BELOW

AUTOMOBILE SERVICE STATION FEES A & B		AUTOMOBILE SERVICE STATION FEES C, D & E	
A	REPAIRS OF VEHICLES NEW - \$290.00 RENEWAL - \$249.00	C	RENTING/VEHICLES USED FOR HIRE NEW - \$232.00 RENEWAL - \$191.00
B	WASHING AND/OR CLEANING OF VEHICLES	D	STORAGE AND/OR SALES OF VEHICLES
		E	GAS AND/OR OIL FOR SALE

HAVE YOU EVER HAD ANY PREVIOUS MUNICIPAL LICENCE(S)? YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES: What type? _____ What year? _____	HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OR INDICTABLE OFFENCE IN CANADA OR ANY OTHER COUNTRY? (FOR WHICH A PARDON HAS NOT BEEN GRANTED) YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES: Year? _____ Location? _____
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**PLEASE ENCLOSE THE FOLLOWING DOCUMENTS WITH THIS APPLICATION**

Certificate of Incorporation, if applicable	Master Business Licence, if applicable
Police Records Check (not older than 3 months, repairs only)	Technical Standards & Safety Authority Approval(s)
Propane Approval	Business Ownership Declaration Form
Proof of Work Status	(2) pieces of government-issued identification including one photo I.D. as well as one I.D. demonstrating proof of status in Canada (e.g. birth certificate, Canadian passport, Canadian citizenship card, permanent resident card, work permit, etc.
Valid Photo Identification	

alred Police clearance, Master Bus. Lic., 2nd piece of Id.

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

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sep 6/17  
 DATE (MM/DD/YYYY)

[Signature]  
 SIGNATURE OF APPLICANT & TITLE





**OFFICE OF THE CITY CLERK**

**Policy, Gaming & Licensing**

350 City Hall Square West - Room 203

Windsor, ON N9A 6S1

Ph: 519-255-6200, Option 1 Fax: 519-255-6868

www.citywindsor.ca

**AUTOMOBILE SERVICE STATION**

OFFICE USE ONLY

LICENCE # \_\_\_\_\_

**APPLICATION-PAGE 2**

**I hereby make application under By-law 395-2004 for an Automobile Service Station Licence.**

BUSINESS NAME:	<i>see will out send</i> <b>NATIONAL AUTO SALES</b>
BUSINESS ADDRESS:	<b>2748. 50 MINOR</b>

**THE FOLLOWING SECTION FOR NEW APPLICATIONS ONLY**

IF THE COMPANY IS INCORPORATED, PLEASE PROVIDE THE FOLLOWING:

- LETTERS OF INCORPORATION (NOTARIZED COPY IS ACCEPTABLE)
- LIST OF SHAREHOLDERS

IF THE COMPANY IS A PARTNERSHIP, PLEASE PROVIDE THE FOLLOWING:

- A DECLARATION SIGNED BY ALL PARTNERS DECLARING THE FULL NAME OF EVERY PARTNER AND THE ADDRESS OF THEIR NORMAL RESIDENCE

**PLEASE INDICATE BY CHECKMARK THE TYPE OF SERVICE(S) CONDUCTED AT THE ABOVE NOTED BUSINESS**

		YES	NO
1.	ARE MOTOR VEHICLES RENTED OR USED FOR HIRE AT THE ABOVE LOCATION?		✓
2.	DO YOU STORE AND/OR SELL MOTOR VEHICLES AT THE ABOVE LOCATION? PLEASE STATE THE MAXIMUM CAPACITY OF YOUR SALES LOT _____		✓
3.	DO YOU SELL GAS AND/OR OIL AT THE ABOVE LOCATION? (THIS DOES NOT INCLUDE OIL USED IN CONJUNCTION WITH OIL CHANGES PERFORMED ON THE PREMISES)		✓
4.	DOES THE LOCATION SELL ANY FOOD/DRINK ITEMS?		✓
5.	DO YOU SELL PROPANE GAS AT THE ABOVE LOCATION? (SEPARATE TSSA CERTIFICATES ARE REQUIRED FOR PROPANE)		✓
6.	DO YOU WASH AND/OR CLEAN MOTOR VEHICLES AT THE ABOVE LOCATION? PLEASE INDICATE TYPE OF CAR WASH:    MANUAL <u>or</u> AUTOMATIC <u>or</u> COIN OPERATED	✓	✓
7.	DO YOU REPAIR <u>OR</u> PAINT <u>OR</u> UPHOLSTER MOTOR VEHICLES AT THE ABOVE LOCATION?	✓	

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached are collected under the authority of the Municipal Act, City of Windsor Act, and City of Windsor Licensing By-law 395-2004. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Office of the City Clerk, Policy, Gaming & Licensing Division. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collection can be made to the Supervisor of Licensing, 350 City Hall Square W. Room 203, Windsor, ON N9A 6S1, 519-255-6200.

SEP 6.17  
DATE (MM/DD/YYYY)

[Signature]  
SIGNATURE OF APPLICANT & TITLE



**BUSINESS OWNERSHIP DECLARATION**

> If your business is a CORPORATION:

I, VASILEIOS TSIOLIS, of the Municipality of Windsor, Province of Ontario,  
(Your Name) (Where You Reside)

being the owner of NATIONAL AUTO CARE herein after referred to as the  
(Title) (Corporation Name and/or Number)

"Corporation", in the matter of Licensing Application for AUTO Repair hereby declare:  
(Licence Type)

That the Corporation shall carry on business as NATIONAL AUTO CARE at  
(Trade Name)  
2748 SOMERSET ST. during the currency of the licence, if granted.  
(Business Address)

I hereby declare I am an authorized signing officer with, and therefore have authority to bind, the Corporation and that all information included in this form is complete and accurate.

Signature

Print Name

Date (MM/DD/YYYY)

> If your business is a SOLE PROPRIETORSHIP:

I, VASILEIOS TSIOLIS, of the Municipality of \_\_\_\_\_, Province of Ontario,  
(Your Name) (Where You Reside)

being the Owner of NATIONAL AUTO SERVICE herein after referred to as the "Business", in the matter  
(Business Name)

of Licensing Application for AUTO Repair & HOVS hereby declare:  
(Licence Type)

That the Business shall carry on/operate as NATIONAL AUTO at  
(Trade Name)  
2748 SOMERSET during the currency of the licence, if granted.  
(Business Address)

I hereby declare that all information included in this form is complete and accurate.

Signature

Print Name

Date (MM/DD/YYYY)

> If your business is a PARTNERSHIP:

I, \_\_\_\_\_, of the City of \_\_\_\_\_, Province of Ontario,  
(Your Name) (Where You Reside)

being the Owner of \_\_\_\_\_ herein after referred to as the "Partnership"  
(Business Name)

of Licensing Application for \_\_\_\_\_ hereby declare:  
(Licence Type)

That the Partnership shall carry on business as \_\_\_\_\_ at  
(Trade Name)  
\_\_\_\_\_ during the currency of the licence, if granted.  
(Business Address)

I hereby declare that I am authorized to sign on behalf of the Partnership and that all information included in this form is complete and accurate.

Signature

Print Name

Date (MM/DD/YYYY)



**Tetler, Janna**

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**From:** Robertson, Craig  
**Sent:** Monday, October 02, 2017 9:15 AM  
**To:** Tetler, Janna  
**Subject:** FW: 17 154755; 2748 Seminole AS Licence repairs

fyi

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**From:** Robertson, Craig  
**Sent:** Monday, October 02, 2017 9:14 AM  
**To:** Plackmann, Werner  
**Subject:** RE: 17 154755; 2748 Seminole AS Licence repairs

Hi Werner, if you wish for conditions to be placed on a licence, it would have to go to the WLC for consideration.  
Craig

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**From:** Plackmann, Werner  
**Sent:** Friday, September 29, 2017 2:26 PM  
**To:** Robertson, Craig  
**Subject:** 17 154755; 2748 Seminole AS Licence repairs

Hello Craig,

The property would permit the use but the parking in legal non-conforming behind the building on residentially zoned property. I am okay with using the property for parking but want to include conditions that no storage of vehicles or sale per permitted.

Can this be included with the zoning approval or would this be required to go to the commission meeting.

**Werner Plackmann**  
**Zoning Coordinator**

Corporation of the City of Windsor  
Planning and Building Department  
*Planning Division*  
Suite 404, 400 City Hall Square East  
Windsor, Ontario N9A 7K6  
T. (519) 255-6543 x6164  
F. (519) 255-6544  
[wplackmann@citywindsor.ca](mailto:wplackmann@citywindsor.ca)  
[www.citywindsor.ca](http://www.citywindsor.ca)





**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY CLERK  
LICENSING DIVISION**

**MISSION STATEMENT:**

*"Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together."*

<b>Livelihood: Report #</b>	<b>Report Date: October 6, 2017</b>
<b>Author's Name: Craig Robertson, Supervisor of Licensing</b>	<b>Date to Commission: October 6, 2017</b>
<b>Author's Phone: 519 255-6100, Ext. 6869</b>	<b>Classification #:</b>
<b>Author's E-mail: croberson@citywindsor.ca</b>	

**To: Windsor Licensing Commission**

**Subject: Expired Application(s) for Business Licence**

**1. RECOMMENDATION: City Wide:  Ward(s): \_\_\_\_\_**

To the Commission for information.

**EXECUTIVE SUMMARY:**

N/A

**2. BACKGROUND:**

Various business licence application(s) are submitted to the Licensing Division annually for either the renewal of a licence or for a new business.

Section 3.20 of Business Licensing By-law 395-2004 states:

**“3.20 Licence – application deemed expired**

Any business licence application that has not received approvals from all municipal or provincial departments or agencies as the Licence Commissioner deems necessary within 60 days from the date of the filing of the application, because of the applicant's inability to comply with the requirements to become licensed, shall be deemed to have expired unless the application is referred to the Windsor Licensing Commission under section 3.28 of this by-law.”

And Section 11 of Part III – General Provisions of the Public Vehicle Licensing By-Law 137-2007 states:

“Any application which has not received approvals from all municipal or provincial departments or agencies as the Licence Commissioner deems necessary within sixty (60) days from the date of filing the application, shall be deemed to have expired because of the applicant's inability to comply with the requirements to become licenced, unless the application is referred to the

Licensing Commission for determination.

**3. DISCUSSION:**

An application(s) for a business licence was submitted by the following:

<u>APPLICANT</u>	<u>LOCATION</u>	<u>LICENCE CATEGORY</u>	<u>DATE OF APPLICATION</u>
Ying Feng Li o/a Hot & Spicy House	2045 Wyandotte St W	Hospitality Food Service	February 2, 2017

The above mentioned applications have been pending for more than 60 days, and the applicant has not complied with the requirements of Business Licensing By-law 395-2004 and/or Public Vehicle Licensing By-Law 137-2007.

A letter has been sent to the above applicant(s) advising that their application has expired and is no longer valid.

**4. RISK ANALYSIS:**

N/A

**5. FINANCIAL MATTERS:**

N/A

**6. CONSULTATIONS:**

N/A

**7. CONCLUSION:**

The application(s) listed above shall be deemed to have expired.



Craig Robertson  
Supervisor of Licensing & Deputy Licence  
Commissioner

**APPENDICES:**

**DEPARTMENTS/OTHERS CONSULTED:**

Name:  
Phone #: 519            Ext.

**NOTIFICATION :**

Name	Address	Email Address	Telephone	FAX