

# A G E N D A

## WINDSOR LICENSING COMMISSION

For a meeting on Wednesday, June 22, 2016  
at 9:30 o'clock a.m.  
Windsor City Hall, 350 City Hall Square West  
3<sup>rd</sup> floor – Council Chambers

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1. CALL TO ORDER

2. MINUTES

Adoption of the minutes of the meeting of the Windsor Licensing Commission held May 25, 2016 (copy attached).

3. DISCLOSURE OF INTEREST

4. REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS

5. COMMUNICATIONS

6. LICENCE TRANSFERS

None.

7. APPLICATIONS/HEARINGS

(a) 1037047 Ontario Ltd. – 1636 Drouillard Road – Lodging House – Class 1

8. REPORTS AND ADMINISTRATIVE MATTERS

None.

9. IN-CAMERA AGENDA

No In Camera session.

**10. DATE OF NEXT MEETING**

The following 2016 meetings are scheduled for the Licensing Commission. The meetings will be held at 9:30 a.m. in the Council Chambers. You will be notified if there is a change in the venue.

July 27, 2016

August 24, 2016

September 28, 2016

October 26, 2016

November 23, 2016

December 28, 2016

**11. ADJOURNMENT**

KK/  
Windsor, Ontario May 25, 2016

A meeting of the **Windsor Licensing Commission** is held this day commencing at 9:30 o'clock a.m. in the Council Chambers, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Councillor Ed Sleiman, Chair  
Councillor Paul Borrelli  
Councillor John Elliott  
Gino Conte  
Jack Fathers

**Also present are the following resource personnel:**

Gary Cian, Deputy Licence Commissioner and Senior Manager of Policy,  
Gaming, Licensing & By-law Enforcement  
Craig Robertson, Supervisor of Licensing & Deputy Licence Commissioner  
Janna Tetler, Senior Licensing Issuer  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 9:30 o'clock a.m. and the Commission considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. MINUTES**

Moved by J. Fathers, seconded by Councillor Elliott,  
That the minutes of the Windsor Licensing Commission of its meeting held April 27, 2016 **BE ADOPTED** as presented.  
Carried.

**3. DISCLOSURE OF INTEREST**

None disclosed.

The meeting is recessed at 9:31 o'clock a.m. as there is a fire drill. The meeting resumes at 9:52 o'clock a.m.

4. **REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS**

Moved by Councillor Elliott, seconded by Councillor Borrelli,  
That the matter Item 7(b) – 1037047 Ontario Ltd. – Lodging House – Class 1 **BE DEFERRED** to the June 22, 2016 meeting of the Windsor Licensing Commission as the licence applicant is out of town and has requested time to retain legal counsel.  
Carried.

5. **COMMUNICATIONS**

None.

6. **LICENCE TRANSFERS**

None.

7. **APPLICATIONS/HEARINGS**

7(a) **Facca Restaurants Incorporated o/a DT Rickshaws – Livery Licence Class “E” Pedicab**

Mr. David Haas, Facca Restaurants Incorporated o/a DT Rickshaws is present and available to answer questions.

C. Robertson provides the following information relating to this matter:

- Currently there are no Class E Livery Vehicles licensed in the City of Windsor. Therefore, are well within the 10 vehicle limit permitted in Public Vehicle Licensing By-law 137-2007.
- At the time of application, the Licensing Division informed Mr. Haas of the prohibited areas of operation of a Pedicab within the Downtown Business Improvement Area as outlined in Section 12.1 of Schedule 3 to Public Vehicle Licensing By-law 137-2007.

Moved by G. Conte, seconded by J. Fathers,  
**WLC10/2016** That the plate holder application, submitted by Mr. David Haas on behalf of Facca Restaurants Incorporated, 351 Ouellette Avenue, Windsor, to operate three (3) Class E-Livery Vehicles **BE APPROVED**.  
Carried.

**7(b) 1037047 Ontario Ltd. – Lodging House – Class 1**

This matter is deferred to the June 22, 2016 meeting of the Windsor Licensing Commission to allow the applicant and his legal counsel to be in attendance.

**8. REPORTS AND ADMINISTRATIVE MATTERS**

Moved by Councillor Borrelli, seconded by Councillor Elliott,  
That the report of the Supervisor of Licensing dated May 17, 2016 entitled  
“Expired Application(s) for Business Licence” **BE RECEIVED.**  
Carried.

**9. IN CAMERA AGENDA**

The applicant is present and available to answer questions.

Verbal Motion is presented by J. Fathers, seconded by Councillor Elliott, to  
move In Camera at 9:57 o'clock a.m. for discussion of the following item:

Item No.	Subject	Section – Pursuant to Municipal Act 2001, as amended
9(a)	Personal matter about an identifiable individual	s. 239(2)(b)

**Motion Carried.**

Discussion on the item of business.

Verbal Motion is presented by Councillor Borrelli, seconded by J. Fathers,  
to move back into public session at 9:59 o'clock a.m.

**Motion Carried.**

Moved by Councillor Borrelli, seconded by G. Conte,  
That the Clerk **BE DIRECTED** to transmit the recommendation(s) contained  
in the report(s) discussed at the In Camera Windsor Licensing Commission  
meeting held May 25, 2016 directly to the Windsor Licensing Commission for  
consideration at the next Regular Meeting.

Carried.

Moved by Councillor Borrelli, seconded by G. Conte,  
**WLC11/2016** That the In Camera report relating to a personal matter about an  
identifiable individual **BE RECEIVED** and further, that Administration **BE REQUESTED**



to proceed in accordance with the verbal direction of the Windsor Licensing Commission.

Carried.

**10. DATE OF NEXT MEETING**

The next meeting will be held on June 22, 2016 at 9:30 o'clock a.m. in the Council Chambers, 3<sup>rd</sup> floor, City Hall.

**11. ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:00 o'clock a.m.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY

# A G E N D A

## WINDSOR LICENSING COMMISSION

For a meeting on Wednesday, May 25, 2016  
at 9:30 o'clock a.m.  
Windsor City Hall, 350 City Hall Square West  
3<sup>rd</sup> floor – Council Chambers

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1. CALL TO ORDER

2. MINUTES

Adoption of the minutes of the meeting of the Windsor Licensing Commission held April 27, 2016 (copy attached).

3. DISCLOSURE OF INTEREST

4. REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS

5. COMMUNICATIONS

6. LICENCE TRANSFERS

None.

7. APPLICATIONS/HEARINGS

- (a) Facca Restaurants Incorporated o/a DT Rickshaws – Livery Licence  
Class "E" Pedicab
- (b) 1037047 Ontario Ltd. – Lodging House – Class 1

8. REPORTS AND ADMINISTRATIVE MATTERS

- (a) Expired Application(s) for Business Licence

**9. IN-CAMERA AGENDA**

Item No.	Subject	Section – Pursuant to Municipal Act 2001, as amended
9(a)	Personal matter about an identifiable individual	s. 239(2)(b)

**10. DATE OF NEXT MEETING**

The following 2016 meetings are scheduled for the Licensing Commission. The meetings will be held at 9:30 a.m. in the Council Chambers. You will be notified if there is a change in the venue.

June 22, 2016  
July 27, 2016  
August 24, 2016  
September 28, 2016  
October 26, 2016  
November 23, 2016  
December 28, 2016

**11. ADJOURNMENT**



## ITEM NO. 7(a)

**WINDSOR LICENSING COMMISSION**

**June 22, 2016**

### **APPLICANT/LICENSEE:**

Mr. Peter Barth  
1037047 Ontario Ltd.  
1636 Drouillard Road  
Windsor, ON N8Y 2S3

### **LICENCE CATEGORY:**

Lodging House – Class I  
15 205715

LiveLink File #ACLH/12547

### **HEARING PARTICULARS:**

Refuse To Issue – Lodging House – Class I

### **APPENDED MATERIALS**

- Copy of Lodging House Application, being Appendix “A”
- Copy of Business Ownership Declaration, being Appendix “B”
- Copy of AMANDA notes from Building Inspector, being Appendix “C”
- Copy of emails sent between Licensing Department and Building Inspector, being Appendix “D”
- Copy of letters sent advising of non-compliance, being Appendix “E”
- Copy of email between Licensing Department and Building Inspector, being Appendix “F”

### **LICENCE COMMISSIONER’S COMMENTS**

A licence application for a Lodging House Licence to be operated at 1636 Drouillard Road, Windsor, ON was submitted on October 2, 2015 by Mr. Peter Barth on behalf of 1037047 Ontario Ltd. Licensing Department records indicate that there have been prior Lodging House applications received by Mr. Barth on behalf of various companies at this address intermittently since 1997. Administration would like to remind the Commission that this is not the first instance that an application submitted by Mr. Barth has been brought before the Windsor Licensing Commission; Mr. Barth’s Lodging House licence was previously revoked at the meeting held on March 23, 2011 due to non-compliance of the City of Windsor’s Business Licensing By-law.

### **REGULATORY AUTHORITY**

#### **Business Licensing By-Law 395-2004**

#### **3.8 Licence - application - subject to approval**

Every application will be subject to investigations approvals from such municipal or provincial departments or agencies as the Licence Commissioner deems necessary, or as directed by the Windsor Licensing Commission, including but not limited to: Police Services,

Windsor/Essex County Health Unit, Fire and Rescue Services Department, Building and Development Department, Environmental Services Department and Licensing and Enforcement Department.

### **3.25 Licensing powers – Licence Commissioner – issue or renew**

- (1) Upon receipt of an application in the prescribed form for a licence or renewal thereof, shall make or cause to be made all investigation required by law and if the investigation disclose any reason to believe that the applicant is not of good character or that the carrying on of the said trade, calling, business or occupation will be likely to result in a breach of the law or be in any way adverse to the public interest, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it not issue or renew the licence or that it impose conditions on the issuance of a licence, otherwise, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it issue or renew the licence.

### **3.31 Refusal - suspension - revocation - by Windsor Licensing Commission – hearing**

- (1) At the hearing, the Windsor Licensing Commission may suspend, revoke or refuse to issue any licence under this by-law:
- (a) for any reason that would disentitle the holder to a licence if he/she were an applicant;
  - (b) where the holder of the licence or applicant is in breach of a condition of the licence or of this by-law;
  - (c) if there are reasonable grounds to believe that the statements on the licence application are false;
  - (d) if a report is filed subsequent to the date of the issuance of the licence by any department or agency which provided its approval originally to the issuance of the licence which indicates that a licensed premises no longer complies with any of the provisions of this by-law;
  - (e) upon such grounds as are set out in this by-law;
  - (f) if the applicant has outstanding fines or penalties owing to the municipality or has not paid the required licence application fee;
  - (g) if the conduct or character of the applicant or licensee affords reasonable cause to believe that the applicant or licensee will not carry on or engage in the business in accordance with the law or with honesty and integrity;
  - (h) if the geographic location of the business does not meet land use requirements;
  - (i) if, in the case of a corporate applicant or licensee, the conduct of its officers, directors, employees or agents affords reasonable cause to believe that the business will not be engaged in or carried on in accordance with the law or with honesty and integrity; or
  - (j) if issuing a licence is not in the public interest.

## **BACKGROUND**

- October 2, 2015, Mr. Peter Barth submits an application for a new Lodging House – Class I licence on behalf of 1037047 Ontario Ltd, attached as Appendix “A”.
- October 27, 2015, Building Inspector, Eddy Staudt, attends the premises at 1636 Drouillard Road and meets with the business manager, Mr. Brian Craig, who indicates that he is awaiting a meeting with the business’ architect to review plans for a reconstruction of the premises. Inspector Staudt advises Mr. Craig to reschedule an inspection once a permit has been issued with approved plans for review, attached as



Appendix "C".

- January 7, 2016, Licence Issuer, Shelly Wiseman, sends an email to Inspector Staudt requesting an update to the status of the Building inspection, as it is the only licence requirement that remains outstanding.
- January 8, 2016, Inspector Staudt indicates via email that to date that the applicant had still not applied for a permit to undertake necessary work at the premises, attached as Appendix "D".
- January 21, 2016, the Licensing Departments send the applicant notification of the non-compliance with the City's Building Department and Windsor Fire & Rescue and gives until February 4, 2016 as a deadline to comply, attached as Appendix "E".
- February 12, 2016, Inspector Staudt indicates via email that to date that the applicant had still not applied for a permit to undertake necessary work at the premises, attached as Appendix "F".
- February 25, 2016, Inspector Staudt makes a recommendation for a report to be brought forward to the Windsor Licensing Commission for non-compliance.

## **SUMMARY**

Administration recommends to the Windsor Licensing Commission, that it refuse to issue the Lodging House, Class I licence for 1037047 Ontario Ltd. to be operated at 1636 Drouillard Road, Windsor, ON. It is not in the public interest to issue this licence since there are outstanding issues with the City of Windsor Building Department that they have failed to bring into compliance. Should the Windsor Licensing Commission decide to refuse the application, the applicant would be required to correct outstanding deficiencies identified by the City of Windsor Building Department, re-apply for the licence and pay the applicable fees.

## **RECOMMENDATION:**

That the Windsor Licensing Commission **REFUSE TO ISSUE** a Lodging House – Class I licence to 1037047 Ontario Ltd. operating at 1636 Drouillard Road, Windsor, ON.

## **DISPOSITION:**

OFFICE OF THE CITY CLERK

Policy, Gaming & Licensing  
 350 City Hall Square West - Room 203  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax 519-255-6868  
 www.citywindsor.ca



**RECEIVED**

OFFICE USE ONLY

LICENCE # 15-205715

OCT 02 2015

*Revised*

**LODGING HOUSE APPLICATION**

**CLASS 1 (2 PAGES)**

**APPLICANT NAME AND ADDRESS**

APPLICANT NAME: <i>Peter BARTY</i>	DATE OF BIRTH: <u>(MM/DD/YYYY)</u>
STREET ADDRESS:	HOME PHONE:
CITY, PROVINCE:	CELL PHONE:
	POSTAL CODE:

**BUSINESS NAME AND ADDRESS**

NAME UNDER WHICH BUSINESS OPERATES: <i>* 103704 FONTAINE Ltd</i>	PLEASE INDICATE WITH A CHECK MARK: (✓) Corporation <input checked="" type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/>
STREET ADDRESS: <i>1636 DROUVILLARD Rd</i>	BUS. PHONE: <i>519 251-8230</i>
CITY, PROVINCE: <i>WINDSOR</i>	FAX NUMBER:
	POSTAL CODE: <i>N8Y 2S3</i>

**MAILING ADDRESS FOR BUSINESS, IF DIFFERENT THAN ABOVE:**

STREET ADDRESS:	CITY, PROVINCE:
	POSTAL CODE:

**LICENCE CATEGORY**

**LICENCE FEES**

LODGING HOUSE - CLASS 1

NEW - \$518.00

RENEWAL-\$478.00

HAVE YOU EVER HAD ANY PREVIOUS MUNICIPAL LICENCE(S)?  
 YES  NO  IF YES: What type? *ADULTS*  
 What year? *2015*

HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OR INDICTABLE OFFENCE IN CANADA OR ANY OTHER COUNTRY?  
 YES  NO  IF YES: Year? \_\_\_\_\_  
 Location? \_\_\_\_\_

**PLEASE ENCLOSE THE FOLLOWING DOCUMENTS WITH THIS APPLICATION:**

<input checked="" type="checkbox"/> ELECTRICAL SAFETY AUTHORITY	<input checked="" type="checkbox"/> PARKING FACILITY DIAGRAM <i>30</i>
<input checked="" type="checkbox"/> INSURANCE POLICY <i>Hoffman</i>	<input checked="" type="checkbox"/> BUSINESS OWNERSHIP DECLARATION <i>18</i>
<input checked="" type="checkbox"/> BOARD OF HEALTH CERTIFICATE <i>copy</i>	<input checked="" type="checkbox"/> FLOOR PLANS (NEW ONLY 2 COPIES) <i>3</i>
<input checked="" type="checkbox"/> POLICE RECORDS CHECK (NEW ONLY) <i>Revised</i>	

**DEPARTMENT DISTRIBUTION ONLY:**

<input checked="" type="checkbox"/> BUILDING DEPARTMENT - ZONING CLEARANCE	<input checked="" type="checkbox"/> FIRE DEPARTMENT - CLEARANCE
<input type="checkbox"/> BUILDING DEPARTMENT - STRUCTURAL	

PLEASE RETURN THIS APPLICATION WITH YOUR PAYMENT TO THE OFFICE OF THE CITY CLERK/POLICY, GAMING & LICENSING DIVISION AT 350 CITY HALL SQUARE WEST, ROOM 203, WINDSOR, ON N9A 6S1. THE LICENCE RENEWAL DEADLINE IS OCTOBER 31<sup>ST</sup> ANNUALLY. A 50% LATE PENALTY IS ADDED TO THE BUSINESS LICENCE FEE ON NOVEMBER 1<sup>ST</sup>. THE APPLICANT COULD FACE FURTHER PENALTIES/FINES FOR OPERATING WITHOUT A VALID BUSINESS LICENCE.

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached are collected under the authority of the Municipal Act, City of Windsor Act, and City of Windsor Licensing By-law 395-2004. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Office of the City Clerk, Policy, Gaming & Licensing Division. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collection can be made to the Supervisor of Licensing, 350 City Hall Square W. Room 203, Windsor, ON N9A 6S1, 519-255-6200.

*9/29/2015*  
 DATE (MM/DD/YYYY)

*[Signature]*  
 SIGNATURE OF APPLICANT & TITLE





**OFFICE OF THE CITY CLERK**  
 Policy, Gaming & Licensing  
 350 City Hall Square West - Room 203  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax 519-255-6868  
 www.citywindsor.ca

**RECEIVED**

**LODGING HOUSE APPLICATION**

OFFICE USE ONLY

**CLASS 1 - PAGE 2**

OCT 02 2015

LICENCE # \_\_\_\_\_

**APPLICANT NAME AND ADDRESS**

APPLICANT(S) NAME: PETER SARTI  
 RESIDENCE ADDRESS: \_\_\_\_\_  
 ADDRESS OF LODGING HOUSE: 1636 DROUILLARD WINDSOR

IF THE APPLICANT DOES NOT RESIDE IN THE CITY OF WINDSOR, COMPLETE BELOW.

**A PERSON OVER 21 YEARS WHO WILL RESIDE PERMANENTLY IN THE CITY OF WINDSOR AS AGENT OF THE APPLICANT.**

NAME: BRIAN CRAIG CITY, PROVINCE: ON WINDSOR, ONTARIO  
 STREET ADDRESS: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_  
 HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

MAXIMUM NUMBER OF OCCUPANTS	<u>52</u>	WATERCLOSETS	<u>2</u>
NUMBER OF ROOMS AVAILABLE FOR OCCUPANCY	<u>12?</u>	SINKS	<u>4</u>
SEPARATE SHOWERS	<u>2</u>	WASHBASINS	<u>2</u>
BATHTUBS (WITH OR WITHOUT SHOWERS)	<u>2</u>		

MEALS	MAXIMUM # OF MEALS SERVED	LOCATION	SEATING CAPACITY OF ROOM
BREAKFASTS			
LUNCHES			
DINNERS			

I \_\_\_\_\_ AM ATTACHING A FLOOR PLAN IN DUPLICATE SHOWING MEASUREMENTS AND DESIGNATION OF EACH ROOM, OR IF THE APPLICATION IS FOR RENEWAL OF LICENCE, I HEREBY CONFIRM THAT THERE HAS BEEN NO CHANGE IN THE NUMBER, LOCATION, SIZE AND USE OF THE ROOMS IN THE ABOVE PREMISES SINCE THE ISSUE OF LICENCE FOR THE YEAR \_\_\_\_\_.

APPLICANT'S SIGNATURE AND TITLE

**FORM 2 - CONSENT OF AGENT FOR KEEPER OF LODGING HOUSE**

I, BRIAN CRAIG HEREBY CONSENT TO ACT AS AGENT FOR E 103704 ONT LIMITED THE KEEPER OF A LODGING HOUSE AT \_\_\_\_\_ AND CONFIRM THAT I RESIDE PERMANENTLY IN THE CITY OF WINDSOR AT 1636 DROUILLARD

- I HEREBY ACKNOWLEDGE THAT AS AGENT FOR THE SAID KEEPER I AM RESPONSIBLE FOR THE OPERATION OF THE SAID LODGING HOUSE.
- I SHALL FORTHWITH NOTIFY THE LICENCING COMMISSIONER OF THE CORPORATION OF THE CITY OF WINDSOR IN WRITING OF ANY CHANGE OF MY RESIDENCE ADDRESS AND TELEPHONE NUMBER.
- I AM FAMILIAR WITH THE REGULATIONS CONTAINED IN BY-LAW NUMBER 395-2004 GOVERNING LODGING HOMES AND I UNDERSTAND THAT I CAN BE PROSECUTED FOR VIOLATION THEREOF.

SIGNATURE OF AGENT

DATE (MM/DD/YYYY) 1/10/15

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached are collected under the authority of the Municipal Act, City of Windsor Act, and City of Windsor Licensing By-law 395-2004. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Office of the City Clerk, Policy, Gaming & Licensing Division. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collection can be made to the Supervisor of Licensing, 350 City Hall Square W. Room 203, Windsor, ON N9A 6S1, 519-255-6200.

10/02/2015  
 DATE (MM/DD/YYYY)

SIGNATURE OF APPLICANT & TITLE





**OFFICE OF THE CITY CLERK**  
**Policy, Gaming & Licensing**  
 350 City Hall Square West - Room 203  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax: 519-255-6868  
 www.citywindsor.ca

**BUSINESS OWNERSHIP DECLARATION**

> **If your business is a CORPORATION:**

I, Peter Barth of the Municipality of \_\_\_\_\_, Province of Ontario,  
 (Your Name) (Where You Reside)  
 being the CEO of 1037047 Ontario Ltd herein after referred to as the  
 (Title) (Corporation Name and/or Number)

"Corporation", in the matter of Licensing Application for Cross 1 Roomy House hereby declare:  
 (Licence Type)

That the Corporation shall carry on business as 1037047 Ontario Ltd at  
1636 Drenth Road Rd during the currency of the licence, if granted.  
 (Trade Name) (Business Address)

I hereby declare I am an authorized signing officer with, and therefore have authority to bind, the Corporation and that all information included in this form is complete and accurate.

[Signature] Peter Barth 10/02/2015  
 Signature Print Name Date (MM/DD/YYYY)

**RECEIVED**  
 OCT 02 2015  
 POLICY GAMING & LICENSING

> **If your business is a SOLE PROPRIETORSHIP:**

I, \_\_\_\_\_ of the Municipality of \_\_\_\_\_, Province of Ontario,  
 (Your Name) (Where You Reside)  
 being the Owner of \_\_\_\_\_ herein after referred to as the "Business", in the matter  
 (Business Name)

of Licensing Application for \_\_\_\_\_ hereby declare:  
 (Licence Type)

That the Business shall carry on/operate as \_\_\_\_\_ at  
 (Trade Name)  
 \_\_\_\_\_ during the currency of the licence, if granted.  
 (Business Address)

I hereby declare that all information included in this form is complete and accurate.

\_\_\_\_\_  
 Signature Print Name Date (MM/DD/YYYY)

> **If your business is a PARTNERSHIP:**

I, \_\_\_\_\_ of the City of \_\_\_\_\_, Province of Ontario,  
 (Your Name) (Where You Reside)  
 being the Owner of \_\_\_\_\_ herein after referred to as the "Partnership"  
 (Business Name)

of Licensing Application for \_\_\_\_\_ hereby declare:  
 (Licence Type)

That the Partnership shall carry on business as \_\_\_\_\_ at  
 (Trade Name)  
 \_\_\_\_\_ during the currency of the licence, if granted.  
 (Business Address)

I hereby declare that I am authorized to sign on behalf of the Partnership and that all information included in this form is complete and accurate.

\_\_\_\_\_  
 Signature Print Name Date (MM/DD/YYYY)

File Data Search Edit Actions Reports Window Help

Close Update MarkAll Delete Pick Accept Retrieve Detail Query Reports Permit Property People Business Professional Gaming FFS Cashier To-DoList Exit

1636 DROUILLARD RD (leej) [LH]

Folder | Property (1) | People (5) | Info (17) | Fee/Charge (4) | **Process (6)** | Document (12) | File | Inspection Req. | Comment (1) | Attachment

Folder #	Ref.	Folder 15 205715 000 00 LH	Process 1050 B&BLodging Home Inspection
2015 205715 000 00 LH		Property 1636 DROUILLARD RD	Inspection#

Status	Closed	Start Date	End Date
User	Eddy Staudt	Schedule	Oct 16, 2015
Sign Off	Eddy Staudt	Actual	Oct 27, 2015
Discipline	Inspection	BaseLine	Oct 16, 2015

Print Flag  Mandatory  Assign To-Do  Scheduled

Display Order  File Location  ProcessRSN 2952324 Priority

COMMENTS

**Attempt (3)** | Checklist | Memo | Deficiency | Attachment | Dependency | Info | Consent | Insp. Detail

Date	User	Comment	Result	Hours	Mileage	Expense
Oct 27, 2015	Eddy Staudt	attended the site @ 12:30pm as scheduled and	Communication	0.5		
Jan 08, 2016	Eddy Staudt	Attached is the email received from Shelly Wisem	Communication	0.5		
Feb 25, 2016	Eddy Staudt	Attached is a copy of an email from Craig Roberts	W.L.C. Report Rec	0.5		

**Text Field Editor (Maximum 4000 characters)**

I attended the site @ 12:30pm as scheduled and spoke with manager Brian Craig. He was expecting Architect Alex of Corzier Baird @ 1:00pm to go over the initial process of the dwg. submission. I advised Brian to reschedule once the permit has been issued with approved plans for review.

3 Rows Returned

Spell Check Bullets

List View | Relat

Show no. of rows on tabs

End Today	End on Due	Assign	Sign Off	Clock Activity	Review Email
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6 Rows Returned

1 Row Returned



**Wiseman, Shelly**

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**From:** Robertson, Craig  
**Sent:** Friday, January 08, 2016 9:37 AM  
**To:** Staudt, Eddy; Wiseman, Shelly  
**Cc:** Coste, Michael; Lunardi, Dan; Vani, Rob  
**Subject:** RE: 1636 Drouillard Rd.

Thanks Eddy, we won't be issuing anything until we get the "ok" from both Fire & Building...I will have Peter get in touch with your area so that he can make the necessary arrangements. If compliance cannot be achieved then the Department (Rob or Dan) will need to make a recommendation to bring the matter forward to the Windsor Licensing Commission.

CR

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**From:** Staudt, Eddy  
**Sent:** Friday, January 08, 2016 9:28 AM  
**To:** Robertson, Craig; Wiseman, Shelly  
**Cc:** Coste, Michael; Lunardi, Dan; Vani, Rob  
**Subject:** RE: 1636 Drouillard Rd.

Good morning Craig,

Until he provides the necessary information and schedules the inspection and approvals are met, no license should be issued. The upstairs has numerous issues that need to be dealt with.

Regards,

Eddy

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**From:** Robertson, Craig  
**Sent:** Friday, January 08, 2016 9:18 AM  
**To:** Wiseman, Shelly; Staudt, Eddy  
**Cc:** Coste, Michael; Lunardi, Dan; Vani, Rob  
**Subject:** RE: 1636 Drouillard Rd.

I'm not sure when the last site visit was but my understanding from talking with Peter over the past month or so is that the upstairs has been completely renovated. He called yesterday inquiring what was holding up his licence. I advised him that we are waiting for Building and Fire approval. I will get try to contact Peter today and advise him to get in touch with Building.

**Craig Robertson**

Supervisor of Licensing & Deputy Licence Commissioner  
 City of Windsor / Office of the City Clerk  
 Policy, Gaming, Licensing & Bylaw Enforcement  
 Phone (519) 255-6100 ext. 6869 / Fax (519) 255-6868  
 Email: [crobertson@citywindsor.ca](mailto:crobertson@citywindsor.ca)  
 Website: [www.citywindsor.ca](http://www.citywindsor.ca)

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**From:** Wiseman, Shelly  
**Sent:** Friday, January 08, 2016 8:48 AM  
**To:** Robertson, Craig  
**Subject:** FW: 1636 Drouillard Rd.

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**From:** Staudt, Eddy  
**Sent:** Friday, January 08, 2016 7:56 AM  
**To:** Wiseman, Shelly; Coste, Michael  
**Cc:** Lunardi, Dan; Vani, Rob  
**Subject:** RE: 1636 Drouillard Rd.

Good morning Shelly,

To date, the owner has made a submission for a permit to reconstruct the upstairs for a Lodging House. In previous years they had their license for 9 rooms at the rear of the bldg. I am taking them to court on this matter as they had people living on the 2<sup>nd</sup> floor illegally. The permit fee is based on the cost of construction and Peter insists that he is not spending any money on the 2<sup>nd</sup> floor as it is in an acceptable condition to occupy. We feel otherwise. Until such time that he has a permit in place and the upstairs meets all of the necessary requirements no license can be issued.

Regards,

Eddy

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**From:** Wiseman, Shelly  
**Sent:** Thursday, January 07, 2016 2:57 PM  
**To:** Staudt, Eddy; Coste, Michael  
**Subject:** 1636 Drouillard Rd.  
**Importance:** High

“Peter Barth” at the above location. We received the application in our office for a Lodging House-Class I Licence on October 2, 2015.

Can you both please provide me with an update on the inspection status in regards to this property? The applicant has submitted all required documentation and we would like to proceed with issuing his licence if everything is in compliance on your end.

Thank you,

**Shelly Wiseman** | Licence Issuer (A)  
Corporation of the City of Windsor | Council Services  
350 City Hall Square West-Suite 203 | Windsor, ON | N9A 6S1  
P. 519-255-6100 ext. 1899 | F. 519-255-6868  
[swiseman@citywindsor.ca](mailto:swiseman@citywindsor.ca)



**Notice: My Email Address has Changed**

The domain name for all City of Windsor email addresses is now @citywindsor.ca  
Please update me in your contact list by switching the suffix in my email address to @citywindsor.ca  
Thank you.

The Corporation of the City of Windsor

Office of the City Clerk

Policy, Gaming, Licensing & By-law Enforcement



Valerie Critchley  
City Clerk & Licence Commissioner

January 21, 2016

Peter Barth  
1037047 Ontario Inc.  
1636 Drouillard Rd.  
Windsor, ON N8Y 2S3

Dear Peter Barth:

**RE: Lodging House Class Licence – 15-205715**

Further to your licence application for the above property, we have received a report from the Building Inspector in the Building Department indicating deficiencies. For further information with respect to bringing your application into compliance with the Building Department, please contact Eddy Staudt at (519) 255-6611 ext. 6192.

The premises must be brought into compliance to the satisfaction of the Building Department by no later than **February 4, 2016**. Failure to do so will result in your application being forwarded to the Windsor Licensing Commission for denial.

I submit the above for your immediate attention.

Yours Truly,

A handwritten signature in black ink, appearing to read 'S. Wiseman'.

Shelly Wiseman  
Licence Issuer (A)  
Corporation of the City of Windsor  
Office of the City Clerk  
(519) 255-6100 ext.1899

FILED  
JAN 21 2016  
CITY CLERK  
OFFICE OF THE CITY CLERK  
CITY OF WINDSOR



**Tilson, Shannon**

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**From:** Hansen, Sandy  
**Sent:** Tuesday, February 16, 2016 2:49 PM  
**To:** Tilson, Shannon  
**Subject:** FW: T'Zers Lodging House - 1636 Drouillard

FYI – T'Zers Lodging House



**Sandy Hansen** | licence issuer  
 policy, gaming & licensing | office of the city clerk  
 corporation of the city of windsor | [www.citywindsor.ca](http://www.citywindsor.ca)  
 350 city hall square west suite 203 | windsor, ontario | n9a 6s1  
 p. 519-255-6100 ext 1898 | f. 519-255-6868

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**From:** Robertson, Craig  
**Sent:** Friday, February 12, 2016 1:50 PM  
**To:** Lunardi, Dan; Staudt, Eddy  
**Cc:** Hansen, Sandy; Kalinowski, Ann; Tetler, Janna  
**Subject:** RE: T'Zers Lodging House - 1636 Drouillard

Thanks Dan. Eddy will just need to indicate WLC recommendation on the AMANDA attempt result so that Janna can start the process. We will let you know when the matter will be going forward. Thanks again guys.

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**From:** Lunardi, Dan  
**Sent:** Friday, February 12, 2016 1:29 PM  
**To:** Robertson, Craig; Staudt, Eddy  
**Cc:** Hansen, Sandy; Kalinowski, Ann  
**Subject:** RE: T'Zers Lodging House - 1636 Drouillard

Thanks Craig.

Building has determined that that this file be referred to WLC for failing to comply with an Order from Building. Let me know if you require anything else from us on this matter.

Regards,  
**Dan Lunardi**  
*Deputy Chief Building Official / Manager of Inspections*

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**From:** Robertson, Craig  
**Sent:** Friday, February 12, 2016 1:21 PM  
**To:** Staudt, Eddy; Lunardi, Dan  
**Cc:** Hansen, Sandy; Kalinowski, Ann  
**Subject:** RE: T'Zers Lodging House - 1636 Drouillard

Hi Eddy & Dan – thanks for the update on this one not to be confused with “  
 Enforcement wouldn’t lay a ticket in this situation as an application has been made to operate a Lodging Home pending City Inspection approvals. The most appropriate course of action would be for Building to recommend that this go to  
 ’ on Tec Rd E. By-law

the WLC for failing to comply with Building orders/deficiencies etc. In turn I would then recommend to the WLC that we refuse the licence application. From there By-law Enforcement can follow up and issue a ticket/fine for operating without a licence.

Craig

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**From:** Staudt, Eddy  
**Sent:** Friday, February 12, 2016 1:10 PM  
**To:** Robertson, Craig; Lunardi, Dan  
**Cc:** Hansen, Sandy  
**Subject:** RE: T'Zers Lodging House - 1636 Drouillard

Good afternoon Craig,

The 2<sup>nd</sup> floor has 3 occupied rooms in this unlicensed lodging home. I was going to issue a zoning order but it would not stand up in court. Attached is a copy of my February 09/16 notes:

I received a phone call from Mike Coste who is a Fire Prevention Officer with WFD yesterday. He informed me that he was in T'Zers on Friday Feb. 05/16 and conducted an inspection of the 2nd floor (potential lodging home area) and observed that 3 of the rooms were occupied with girls working at the establishment. I attended the site @ 3:30pm & met with manager Brian Craig. He allowed me upstairs to conduct an inspection to see if there has been any progression with work being done. The east side washrooms which were previously boarded to prevent entry have now been opened for use. On a previous inspection Brian informed me that it was boarded because of numerous leaking issues. We also conducted an inspection of the rooms. Brian informed me that there were 3 rooms that were presently being occupied with girls working at the club. I spoke with the girl occupying room # 11(also stickered Y) & she informed me that she is residing in the room & sleeps there @ night. Brian also informed me that Room #2 & 6 were also occupied. I heard a girls voice speaking in room #6 while inside the hallway outside of the room but she would not answer the door and discontinued speaking after I knocked on the door. Room #3 & room #7 also had beds in the rooms complete with sheets, blankets and pillows. Brian informed me that those rooms are not occupied at present. I also noticed the hallway outside the room on the south end of the east hallway, a microwave, coffee maker, sugar, powdered creamer & stir sticks. There are no permits in place to date and no lodging home inspections conducted allowing occupancy. they are presently operating an illegal lodging home.

Would you be able to get someone out to have a look and enforce the none license issue.

Regards,

Eddy

**Eddy Staudt C.B.C.O.**  
Inspector/Property Standards Officer  
City of Windsor  
Building Department  
350 City Hall Square West  
P.O.Box 1607  
Windsor, Ontario N9A 6S1  
Telephone:519-255-6611 x 6192  
Fax:519-255-7170  
Email:estaudt@citywindsor.ca

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**From:** Robertson, Craig  
**Sent:** Friday, February 12, 2016 8:51 AM  
**To:** Lunardi, Dan; Staudt, Eddy