

## **Windsor Licensing Commission**

Meeting held June 26, 2019

A meeting of the Windsor Licensing Commission is held this day commencing at 9:30 o'clock a.m. in Room 204, 350 City Hall Square West, there being present the following members:

Councillor Ed Sleiman, Chair  
Councillor Fabio Costante  
Councillor Gary Kaschak  
Jayme Lesperance  
Harpreet Virk

### ***Also present are the following resource personnel:***

Gary Cian, Deputy Licence Commissioner & Senior Manager of Policy, Gaming, Licensing & By-law Enforcement  
Craig Robertson, Supervisor of Licensing  
Bill Tetler, Manager of By-law Enforcement  
Kevin Kuprowski, By-law Enforcement Officer  
Janna Tetler, Senior Licensing Issuer  
Karen Kadour, Committee Coordinator

### **1. Call to Order**

The Chair calls the meeting to order at 9:33 o'clock a.m. and the Commission considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

### **2. Minutes**

Moved by Councillor Kaschak, seconded by Councillor Costante,  
That the minutes of the Windsor Licensing Commission of its meeting held April 24, 2019 **BE ADOPTED** as presented.  
Carried.

### **3. Disclosure of Interest**

None disclosed.

**4. Request for Deferrals, Referrals or Withdrawals**

Moved by J. Lesperance, seconded by H. Virk,

That the matter 7(a) relating to a Entertainment Lounge Licence, 375 Ouellette Avenue for 2235191 Ontario Ltd. o/a Level 3 Vodka Emporium **BE WITHDRAWN** as the business is no longer in operation.

Carried.

**5. Communications**

None.

**6. Licence Transfers**

**(a) Transfer of Taxicab Plate #117**

Mr. Fernand Atieh, Transferee is present and available to answer questions.

Moved by Councillor Costante, seconded by Councillor Kaschak,

**WLC2/2019** That the transfer of Taxicab Plate #117 from 2196935 Ontario Limited to Mr. Fernand Atieh **BE APPROVED** with the following conditions:

- i. Mr. Atieh be given thirty (30) days from the date of this decision to submit a vehicle for inspection that complies with Schedule 5 to By-law 137-2007, including a valid safety standards certificate.
- ii. Mr. Atieh must submit a Plate Holder application and pay the applicable fee.
- iii. Mr. Atieh shall provide verification that full compensation has been made to 2196935 Ontario Limited in consideration of the transfer of taxicab plate #117.
- iv. Mr. Atieh shall not lease the plate for a one year period as stated in Schedule 5, Section 21.3 of Licensing By-law 137-2007.

Carried.

**7. Applications/Hearings**

**(a) 2235191 Ontario Ltd.  
o/a Level 3 Vodka Emporium**

**Entertainment Lounge Licence**

This matter has been withdrawn.

(b) Mr. Misbahul Mishu Kabir

**Taxicab Driver Licence  
Wheelchair Accessible Taxicab Plate  
Holder Licence & Plate #300  
Taxicab Broker Licence**

No one is present to speak to this matter.

C. Robertson advises Mr. Kabir surrendered his taxicab plate to the Licensing Division on June 25, 2019.

Moved by J. Lesperance, seconded by Councillor Kaschak,  
**WLC3/2019** That City of Windsor Taxicab Driver licence #18 -144605 issued to Misbahul Mishu Kabir of 609 St. Joseph Street, Windsor, ON N9C 3H3 **BE REVOKED** and;

That City of Windsor Wheelchair Accessible Taxicab Plate Holder licence #18-144676 and Wheelchair Accessible Taxicab Plate #300 issued to Misbahul Misu Kabir of 609 St. Joseph Street, Windsor, ON N9C 3H3 **BE REVOKED** and;

That City of Windsor Taxicab Broker licence #18-144598 issued to Ontario Easy Ride For OPTC Inc. o/a Windsor Cab (Misbahul Mishu Kabir) of 3219 Baby Street, Windsor, ON N9C 1K6 **BE REVOKED** and further,

That any future licence applications under the authority of the City of Windsor's Public Vehicle Licensing By-law made by Misbahul Mishu Kabir or any corporation, partnership, entity, etc. associated with him **BE REFERRED** to the Windsor Licensing Commission **FOR REVIEW** at the next regularly scheduled meeting.

Carried.

## 8. Reports and Administrative Matters

### (a) Expired Application(s) for Business Licence

Moved by H. Virk, seconded by Councillor Kaschak,  
That the report of the Supervisor of Licensing dated June 7, 2019 entitled "Expired Application(s) for Business Licence" **BE RECEIVED**.  
Carried.

## 9. In Camera

**Verbal Motion is presented** by Councillor Kaschak, seconded by Councillor Costante, to move In Camera at 9:47 o'clock a.m. for discussion of the following item:

Item No.	Subject	Section – Pursuant to Municipal Act 2001, as amended
9(a)	Personal matter about an identifiable individual	s. 239(2)(b)

**Motion Carried.**

Discussion on the item of business.

**Verbal Motion is presented by Councillor Costante, seconded by Councillor Kaschak, to move back into public session at 9:59 o'clock a.m.**

**Moved by Councillor Kaschak, seconded by Councillor Costante, That the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In Camera Windsor Licensing Commission meeting held June 26, 2019 directly to the Windsor Licensing Commission for consideration at the next Regular Meeting.**

**Carried.**

Moved by Councillor Costante, seconded by Councillor Kaschak, **WLC4/2019** That the In Camera report relating to a personal matter about an identifiable individual **BE RECEIVED** and further, that Administration **BE REQUESTED** to proceed in accordance with the verbal direction of the Windsor Licensing Commission.

**Carried.**

**10. Date of Next Meeting**

The next meeting will be held on July 24, 2019 at 9:30 a.m. in Room 204, 350 City Hall Square West.

**Adjournment**

There being no further business, the meeting is adjourned at 10:00 o'clock a.m.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY

**ITEM NO. 6(a)****WINDSOR LICENSING COMMISSION****September 25, 2019****APPLICANT/LICENSEE:**

Mr. Khuram Shahzad  
2456 Northwood Street  
Windsor, ON N9E 4N7  
Transferor  
&  
Mr. Ibrahim Nabhan Ishaobi  
3460 Woodward Boulevard  
Windsor, ON N8W 5G2  
Transferee

**LICENCE CATEGORY:**

Taxicab Plate #208

Plate Holder licence 19 218310

Folder # ACLT/13564

**HEARING PARTICULARS:**

Transfer of Taxicab Plate #208

**APPENDED MATERIALS**

- Application from plate holder requesting transfer, being Appendix "A"
- Application for plate transfer transferee application, being Appendix "B"
- Proof of full-time employment status for Mr. Ibrahim Nabhan Ishaobi, being Appendix "C"

**LICENCE COMMISSIONER'S COMMENTS**

The attached applications were received by the Licensing Division on July 18, 2019 from Mr. Khuram Shahzad, Plate Holder of Taxicab #208, and from Mr. Ibrahim Nabhan Ishaobi for the prospective transfer of Taxicab Plate #208.

**REGULATORY AUTHORITY**

Schedule 5, Part VII, Section 20.1 through 20.4 of Licensing By-law 137-2007 states:

*"20.1 Except as approved by the Licensing Commission, a taxicab plate holder may not transfer a taxicab plate and associated taxicab plate holder licence for a period of at least five (5) years from the date of issue of the licence.*

*20.2 No taxicab plate holder licence shall be transferred without the approval of the Licensing Commission.*

*20.3 No taxicab plate holder licence shall be transferred until the person to whom the transfer is to be made has first received approval from the Licence Commissioner as a licensee.*

20.4 Subject to the restrictions herein, taxicab plates numbered 001 to 224 are transferable, provided that:

- (a) the transferee satisfies the eligibility criteria for inclusion on the Drivers' List;
- (b) the transferee signs a form of statutory declaration prescribed by the Licence Commissioner;
- (c) the transferor has completed a written application for the transfer in the prescribed form;
- (d) the transferee satisfies the requirements of a taxicab plate holder under this By-law, including submitting for inspection the taxicab to which the plate will be affixed;
- (e) the transferee pays all fees required under this By-law;

and the transferee will receive a taxicab plate holder licence at the time of transfer of the taxicab plate.”

Further, Section 21.3 states:

“A taxicab or taxicab wheelchair accessible vehicle plate holder who has held a licence for a minimum of one (1) year may lease the taxicab or taxicab wheelchair accessible vehicle licence on a daily, weekly, monthly or yearly basis provided that:

- (a) the lessee is licensed by the City of Windsor as a taxicab driver;
- (b) all weekly, monthly or yearly leases are filed with and approved by the Licence Commissioner and shall be subject to such terms and conditions the Licence Commissioner may require;
- (c) the amount charged under the lease shall be a fair fee as approved by the Licence Commissioner and no additional charges shall be made against the lessee;
- (d) the lease agreement shall include a statement that the leasing agreement is considered null and void in the event that the lessor or lessee, either by written or verbal agreement, sub-leases the taxicab or taxicab wheelchair accessible vehicle or transfers responsibility for the operation of the taxicab or taxicab wheelchair accessible vehicle to a third party;
- (e) the lease agreement shall contain a clearly-stated right of the lessor and lessee to early termination of the lease;
- (f) where the lessee is a corporation, the lessee shall, at the time at which the lease is filed with the Licence Commissioner in accordance with the provision of this section, file with the Licence Commissioner a form supplied by the Licence Commissioner and a copy of the lessee's articles of incorporation, amendment or amalgamation; and,
- (g) the lease term shall be a minimum of twelve (12) months and a maximum of twenty-four (24) months.”

## **BACKGROUND**

- July 18, 2019, transfer application and fee was received from Mr. Khuram Shahzad, being Appendix “A”
- July 18, 2019, transferee application for Mr. Ibrahim Nabhan Ishaobi was submitted, being Appendix “B”.
- September 3, 2019, proof of full-time status as a taxicab driver was received from Mr. Ishaobi

## **SUMMARY**

According to the AMANDA database, Mr. Khuram Shahzad has been the plate holder of taxicab plate #208 annually since 2010 and is therefore compliant with Section 20.1 to Public Vehicle Licensing By-Law 137-2007.

It is being requested that Taxicab Plate #208 be transferred to Mr. Ibrahim Nabhan Ishaobi, who is currently not a licensed plate holder. Although Mr. Ishaobi does not hold a current place on the Drivers' List, he has provided proof that he has been employed as a full-time taxicab driver since March 3, 2017, which satisfies the requirements of Section 20.4(a) of Schedule 5.

Mr. Ibrahim Nabhan Ishaobi must provide:

- (a) Verification of an appropriate vehicle to which he will affix taxicab plate #208, including a valid safety standards certificate
- (b) A completed Plate Holder application and pay the associated fee
- (c) Verification that full compensation has been made to Mr. Khuram Shahzad in consideration of the transfer of taxicab plate #208.

## **RECOMMENDATION**

To the Windsor Licensing Commission for decision on the following:

**THAT** the transfer of Taxicab Plate #208 from Mr. Khuram Shahzad to Mr. Ibrahim Nabhan Ishaobi **BE APPROVED** with the following conditions:

- i. Mr. Ishaobi be given thirty (30) days from the date of this decision to submit a vehicle for inspection that complies with Schedule 5 to By-law 137-2007, including a valid safety standards certificate.
- ii. Mr. Ishaobi must submit a Plate Holder application and pay the applicable fee.
- iii. Mr. Ishaobi shall provide verification that full compensation has been made to Mr. Shahzad in consideration of the transfer of taxicab plate #208.
- iv. Mr. Ishaobi shall not lease the plate for a one year period as stated in Schedule 5, Section 21.3 of Licensing By-law 137-2007.

## **DISPOSITION:**

**OFFICE OF THE CITY CLERK**

**Policy, Gaming & Licensing**

350 City Hall Square West - Suite 203  
 Windsor, ON N9A 6S1  
 Ph: (519) 255-6200, Option 1 Fax (519) 255-6868  
[www.citywindsor.ca](http://www.citywindsor.ca)



**TAXICAB PLATE TRANSFER  
 TRANSFEROR**

<b>PLATE TRANSFER FEE</b>	<b>\$400.00</b>
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Pursuant to Public Vehicle Licensing Bylaw 137-2007, Schedule 5, Section 20 "Transfer of Licences Issued Prior to the Passing of this By-law (Plate #001 to 224 inclusive)", please be advised that I am the Platholder of the City of Windsor Taxicab Plate No. 208 and I wish to transfer my plate in accordance with Bylaw 137-2007. I am currently licenced as a Platholder with respect to the operation of the following vehicle:

<b>YEAR:</b>	
<b>MAKE &amp; MODEL:</b>	<u>plate only</u>
<b>VIN:</b>	
<b>COMPANY NAME:</b>	

**PLEASE PRINT CLEARLY**

<b>NAME:</b> <u>KHURAM SHAHZAD</u>			
<b>SIGNATURE:</b>			
<b>ADDRESS:</b> <u>2456 Northwood St. Windsor, ON N9E4N7</u>			
<b>CITY:</b> <u>Windsor</u>	<b>POSTAL CODE:</b> <u>N9E4N7</u>	<b>HOME PHONE:</b>	<b>CELL PHONE:</b>

- By making this application for transfer, I hereby acknowledge that the transfer is not complete until approved by the Windsor Licensing Commission.

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached is collected under the authority of the Municipal Act, City of Windsor Act and City of Windsor Public Vehicle By-law 137-2007 and will be maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Windsor Licensing Commission. The name is public information. Any other personal information collected will only be used for investigative purposes. Questions about this collection can be made to the Deputy Licence Commissioner, 350 City Hall Square West, Room 203, Windsor, ON N9A 6S1 / (519) 255-6200, Option 1.

18/07/2019  
 DATE (MM/DD/YYYY)

SIGNATURE OF APPLICANT

**OFFICE USE ONLY**

DATE STAMP

**RECEIVED**

JUL 18 2019

STAFF INITIALS: JT

POLICY GAMING & LICENSING



**OFFICE OF THE CITY CLERK****Policy, Gaming & Licensing**

350 City Hall Square West - Suite 203

Windsor, ON N9A 6S1

Ph: (519) 255-6200, Option 1 Fax (519) 255-6868

[www.citywindsor.ca](http://www.citywindsor.ca)

## TAXICAB PLATE TRANSFER TRANSFEREE

Pursuant to Public Vehicle Licensing By law #137-2007, Schedule 5, Section 20 "Transfer of Licences Issued Prior to the Passing of this By-law (Plate #001 to 224 inclusive)", please be advised that I am interested in receiving City of Windsor taxicab plate No. 208 and I have reached an agreement with the current plateholder.

PLEASE PRINT CLEARLY

NAME (PRINT CLEARLY): <u>IBRAHIM NABHAN ISHOAIBI</u>			
SIGNATURE: <u>[Signature]</u>			
ADDRESS: <u>3460 Woodward Blvd</u>			
CITY: <u>Windsor</u>	POSTAL CODE: <u>N8W 5B2</u>	HOME PHONE:	CELL PHONE:

By making this application for transfer:

- I hereby declare that I satisfy the eligibility criteria for inclusion on the Drivers' List.
- I hereby acknowledge that the transfer is not complete until approved by the Windsor Licensing Commission.

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached is collected under the authority of the Municipal Act, City of Windsor Act and City of Windsor Public Vehicle By-law 137-2007 and will be maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Windsor Licensing Commission. The name is public information. Any other personal information collected will only be used for investigative purposes. Questions about this collection can be made to the Deputy Licence Commissioner, 350 City Hall Square West, Room 203, Windsor, ON N9A 6S1 / (519) 255-6200, Option 1.

July 18 2019  
 DATE (MM/DD/YYYY)

[Signature]  
 SIGNATURE OF APPLICANT
**OFFICE USE ONLY**

DATE STAMP

**RECEIVED**

JUL 18 2019

STAFF INITIALS: JT

POLICY GAMING &amp; LICENSING



"At your service for over 60 years 519-256-2621"

DIVISION OF WINDSOR AIRLINE LIMOUSINE SERVICES LIMITED

**RECEIVED**

SEP - 3 2019

POLICY GAMING & LICENSING

Date: September 3/19

To: The Corporation of the City of Windsor  
Office of the City Clerk  
Policy, Gaming & Licensing

**SUBJECT: Driver's List Application**

**APPLICANT: IBRAHIM ISHOAIBI**

**Taxi License No. 19-214432**


This letter will serve to introduce the above captioned dependent contractor who has been signed on with WALs o/a Veteran Cab since March 3, 2017, and has worked at least 35 hours per week for 40 weeks in the year prior to this application.

At this writing the company is not aware of any outstanding charges or convictions against the named driver under By-law #137-2007.

If further information is required, please contact our Human Resources Department at (519) 256-1868 Ext 227.

Kind regards,

*Vets Cab Company*

  
W. J. Bezzina  
General Manager

## ITEM NO. 7(a)

**WINDSOR LICENSING COMMISSION**

**September 25, 2019**

### **APPLICANT/LICENSEE:**

Mr. George Dragicevic  
Serbian Centre Ltd.  
6770 Tecumseh Road East  
Windsor, ON N8T 1E6

### **LICENCE CATEGORY:**

Hospitality Food/Liquor Service  
Licence #19 190055

LiveLink File # ACLB/13588

### **HEARING PARTICULARS:**

- Refuse to Issue – Hospitality Food/Liquor Service Licence

### **APPENDED MATERIALS**

- Copy of Hospitality Food/Liquor Service Application, being Appendix “A”
- Copy of Business Ownership Declaration, being Appendix “B”
- Copy of AMANDA notes, being Appendix “C”
- Copy of letter sent by Licensing, being Appendix “D”
- Copy of emailed notes from the Supervisor of Environmental Quality, being Appendix “E”

### **LICENCE COMMISSIONER’S COMMENTS**

An application for a Hospitality Food/Liquor Service licence at 6770 Tecumseh Road East, Windsor, ON N8T 1E6 was submitted on March 20, 2019 by Mr. George Dragicevic on behalf of Serbian Centre Ltd. Although the Serbian Centre has been licensed annually since at least 1997, licensing records indicate this application represents a change in ownership.

### **REGULATORY AUTHORITY**

#### **Business Licensing By-Law 395-2004**

#### **3.8 Licence - application - subject to approval**

Every application will be subject to investigations approvals from such municipal or provincial departments or agencies as the Licence Commissioner deems necessary, or as directed by the Windsor Licensing Commission, including but not limited to: Police Services, Windsor/Essex County Health Unit, Fire and Rescue Services Department, Building and Development Department, Environmental Services Department and Licensing and Enforcement Department.

#### **3.25 Licensing powers – Licence Commissioner – issue or renew**

- (1) Upon receipt of an application in the prescribed form for a licence or renewal thereof, shall make or cause to be made all investigation required by law and if the investigation disclose any reason to believe that the applicant is not of good character or that the carrying on of the said trade, calling, business or occupation will be likely to result in a breach of the law or be in any way adverse to the public interest, the Licence

Commissioner shall recommend to the Windsor Licensing Commission that it not issue or renew the licence or that it impose conditions on the issuance of a licence, otherwise, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it issue or renew the licence.

### **3.31 Refusal - suspension - revocation - by Windsor Licensing Commission – hearing**

- (1) At the hearing, the Windsor Licensing Commission may suspend, revoke or refuse to issue any licence under this by-law:
  - (a) for any reason that would disentitle the holder to a licence if he/she were an applicant;
  - (b) where the holder of the licence or applicant is in breach of a condition of the licence or of this by-law;
  - (c) if there are reasonable grounds to believe that the statements on the licence application are false;
  - (d) if a report is filed subsequent to the date of the issuance of the licence by any department or agency which provided its approval originally to the issuance of the licence which indicates that a licensed premises no longer complies with any of the provisions of this by-law;
  - (e) upon such grounds as are set out in this by-law;
  - (f) if the applicant has outstanding fines or penalties owing to the municipality or has not paid the required licence application fee;
  - (g) if the conduct or character of the applicant or licensee affords reasonable cause to believe that the applicant or licensee will not carry on or engage in the business in accordance with the law or with honesty and integrity;
  - (h) if the geographic location of the business does not meet land use requirements;
  - (i) if, in the case of a corporate applicant or licensee, the conduct of its officers, directors, employees or agents affords reasonable cause to believe that the business will not be engaged in or carried on in accordance with the law or with honesty and integrity; or
  - (j) if issuing a licence is not in the public interest.

## **BACKGROUND**

- March 20, 2019, Mr. George Dragicevic makes application on behalf of Serbian Centre Ltd. for a Hospitality Food/Liquor Service licence.
- March 26, 2019, Ken Passa, Supervisor of Environmental Quality enters the first note in a series of an ongoing history of non-compliance with respect to the applicant maintaining the establishment's grease trap:
  - Mar 26, 2019 - Grease trap full of hardened grease, cleaned last year. Frequency of cleaning needs to be increased.
  - March 27, 2019 - Grease traps require cleaning.
  - April 5, 2019 - Grease trap requires repair.
  - July 11, 2019 - On Hold
- June 14, 2019, a letter is sent by Licensing to Mr. Dragicevic's attention advising him that we had been notified by the Pollution Control Department that an approval was not granted following their inspections. A request was made that he contact the Pollution Control Department and have all deficiencies corrected by July 5, 2019.
- July 16, 2019, an email is sent by Licensing to the Supervisor of Environmental Quality, requesting a status update. The Supervisor indicates, "The grease trap has not been repaired yet. The Manager; Dan Dobrich, stated that they are planning to get a new trap to replace the rusted one. There was a thick layer of grease on both

get a new trap to replace the rusted one. There was a thick layer of grease on both traps, he stated they were cleaned 3 weeks ago. We have advised them the traps need to be cleaned more often.”

## **SUMMARY**

Administration recommends to the Windsor Licensing Commission that it refuse to issue a Hospitality Food/Liquor Service licence to Serbian Centre Ltd. at 6770 Tecumseh Road East, Windsor, ON N8T 1E6. It is not in the public interest to issue a licence since they have ongoing issues with the Public Works Department and are consistently failing to maintain their grease trap. Should the Windsor Licensing Commission decide to refuse to issue the licence, the applicant would be required to correct any outstanding deficiencies identified by the Public Works Department, re-apply for their licence and pay the applicable fees.

## **RECOMMENDATION:**

**THAT** the Windsor Licensing Commission **REFUSE TO ISSUE** Hospitality Food/Liquor Service application #19 190055, submitted by Mr. George Dragicevic on behalf of Serbian Centre Ltd. at 6770 Tecumseh Road East, Windsor, ON N8T 1E6.

## **DISPOSITION:**

OFFICE OF THE CITY CLERK

Policy, Gaming & Licensing

350 City Hall Square West - Suite 110

Windsor, ON N9A 6S1

Ph: 519-255-6200, Option 1 Fax: 519-255-6868

www.citywindsor.ca



**HOSPITALITY FOOD SERVICE**

OFFICE USE ONLY  
LICENCE # 19190055

**APPLICATION (2 PAGES)**

**APPLICANT NAME AND ADDRESS**

APPLICANT NAME: <u>George Dasseian</u>	DATE OF BIRTH: _____ (MM/DD/YYYY)
STREET ADDRESS: _____	HOME PHONE: _____
CITY, PROVINCE: _____	CELL PHONE: _____
	POSTAL CODE: _____

**BUSINESS NAME AND ADDRESS**

NAME UNDER WHICH BUSINESS OPERATES: <u>Serbian Centre Ltd.</u>	PLEASE INDICATE WITH A CHECK MARK: (V) Corporation <input checked="" type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/>
STREET ADDRESS: <u>6770 Tecumseh Rd. East</u>	BUS. PHONE: <u>519-944-4884</u>
CITY, PROVINCE: <u>Windsor, ON.</u>	FAX NUMBER: _____
	POSTAL CODE: <u>N8T 1E6</u>

**MAILING ADDRESS FOR BUSINESS, IF DIFFERENT THAN ABOVE**

STREET ADDRESS: _____	CITY, PROVINCE: _____
	POSTAL CODE: _____

**LICENCE CATEGORY**

**LICENCE FEES**

LICENCE CATEGORY	NEW	RENEWAL
HOSPITALITY FOOD SERVICE	\$415.00	\$316.00
HOSPITALITY FOOD SERVICE - LUNCH COUNTER	\$415.00	\$316.00
HOSPITALITY FOOD SERVICE/ANCILLARY LIQUOR	\$540.00 <input checked="" type="checkbox"/>	\$441.00
HOSPITALITY LIQUOR SERVICE/ANCILLARY FOOD	\$540.00	\$441.00

HAVE YOU EVER HAD ANY PREVIOUS MUNICIPAL LICENCE(S)?  
 YES  NO  IF YES: What type? \_\_\_\_\_  
 What year? \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OR INDICTABLE OFFENCE IN CANADA OR ANY OTHER COUNTRY?  
 YES  NO  IF YES: Year? \_\_\_\_\_  
 Location? \_\_\_\_\_

**PLEASE ENCLOSE THE FOLLOWING DOCUMENTS WITH THIS APPLICATION**

<input checked="" type="checkbox"/> Certificate of Incorporation, if applicable	<input type="checkbox"/> Master Business Licence, if applicable
<input checked="" type="checkbox"/> Board of Health Inspection Certificate (Permit to Operate)	<input checked="" type="checkbox"/> Liquor Licence
<input type="checkbox"/> Proof of Work Status	(2) pieces of government-issued identification including one photo I.D. as well as one I.D. demonstrating proof of status in Canada (e.g. birth certificate, Canadian passport, Canadian citizenship card, permanent resident card, work permit, etc.)
<input type="checkbox"/> Valid Photo Identification	

PLEASE RETURN THIS APPLICATION WITH YOUR PAYMENT TO THE OFFICE OF THE CITY CLERK/POLICY, GAMING & LICENSING DIVISION AT 350 CITY HALL SQUARE WEST, ROOM 203, WINDSOR, ON N9A 6S1. THE LICENCE RENEWAL DEADLINE IS FEBRUARY 28<sup>TH</sup> ANNUALLY. A 50% LATE PENALTY IS ADDED TO THE BUSINESS LICENCE FEE ON MARCH 1<sup>ST</sup>. THE APPLICANT COULD FACE FURTHER PENALTIES/FINES FOR OPERATING WITHOUT A VALID BUSINESS LICENCE.

**RECEIVED**

MAR 20 2019

**POLICY GAMING & LICENSING**

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached are collected under the authority of the Municipal Act, City of Windsor Act, and City of Windsor Licensing By-law 395-2004. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Office of the City Clerk, Policy, Gaming & Licensing Division. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collection can be made to the Supervisor of Licensing, 350 City Hall Square West, Suite 110, Windsor, ON N9A 6S1, 519-255-6200.

MAR 20 19  
DATE (MM/DD/YYYY)

SIGNATURE OF APPLICANT & TITLE



**OFFICE OF THE CITY CLERK**

Policy, Gaming & Licensing  
350 City Hall Square West - Suite 110  
Windsor, ON N9A 6S1  
Ph: 519-255-6200, Option 1 Fax: 519-255-6868  
www.citywindsor.ca

**HOSPITALITY FOOD SERVICE**

OFFICE USE ONLY

LICENCE # \_\_\_\_\_

**APPLICATION-PAGE 2**

**PLEASE ANSWER THE FOLLOWING QUESTIONS**

**YES NO**

1	IS THE FOOD COOKED ON THE PREMISES?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	IS THE FOOD COOKED WITH GREASE AND/OR OIL?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	ARE TOBACCO PRODUCTS SOLD ON THE PREMISES?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	DOES THE PREMISES PROVIDE LIVE OR PRE-RECORDED MUSIC?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	DOES THE PREMISES HAVE A DANCE FLOOR?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	DO YOU OPERATE A PATIO ON CITY PROPERTY?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	IF SO, DO YOU HAVE A PATIO AGREEMENT?	<input type="checkbox"/>	<input type="checkbox"/>

**TYPE OF LICENCE REQUIRED (✓)**

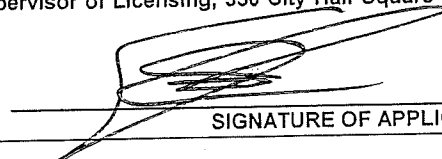
HOSPITALITY FOOD SERVICE:	A RESTAURANT WHICH HAS AS ITS PRIMARY PURPOSE FOOD SERVICE, INCLUDING BUT NOT LIMITED TO CAFETERIAS, COFFEE SHOPS, DOUGHNUT SHOPS, SNACK BARS, FAST FOOD CHAINS AND OTHER RESTAURANTS WHICH DO NOT SERVE ALCOHOL.
LUNCH COUNTER:	A BUILDING OR STRUCTURE OR PART THEREOF WHERE MEALS OR MEAL PORTIONS INCLUDING ICE CREAM CONES OR OTHER FROZEN CONFECTIONARIES, ARE PREPARED AND SOLD OVER A COUNTER FOR CONSUMPTION WITHIN THE BUILDING OR STRUCTURE OR OFF THE PREMISES.
HOSPITALITY FOOD SERVICE/ ANCILLARY LIQUOR	A RESTAURANT WHICH SERVES BOTH FOOD AND ALCOHOL, WHICH HAS AS ITS PRIMARY PURPOSE FOOD SERVICE, WHERE FOOD SALES EXCEED 50% OF SALES AND ALCOHOL SERVICE IS ANCILLARY TO FOOD SERVICE.
HOSPITALITY LIQUOR SERVICE/ ANCILLARY FOOD	PREMISES WHERE LIQUOR SALES EXCEED 50% OF TOTAL FOOD AND BEVERAGE SALES, WHERE FOOD SERVICE IS ANCILLARY TO LIQUOR SERVICE.

IF YOU SELL ALCOHOL, PLEASE PROVIDE YOU LIQUOR LICENCE: # 40935 EXPIRY DATE: April 3/2019

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached are collected under the authority of the Municipal Act, City of Windsor Act, and City of Windsor Licensing By-law 395-2004. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Office of the City Clerk, Policy, Gaming & Licensing Division. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collection can be made to the Supervisor of Licensing, 350 City Hall Square W. Suite 110, Windsor, ON N9A 6S1, 519-255-6200.

Mar 20 19  
DATE (MM/DD/YYYY)

  
SIGNATURE OF APPLICANT & TITLE



OFFICE OF THE CITY CLERK  
 Policy, Gaming & Licensing  
 350 City Hall Square West - Suite 110  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax: 519-255-6868  
 www.citywindsor.ca

**BUSINESS OWNERSHIP DECLARATION**

> If your business is a **CORPORATION**:

I, George Dragicevic, of the Municipality of \_\_\_\_\_, Province of Ontario,  
 (Your Name) (Where You Reside)  
 being the President of Serbian Centre Ltd. herein after referred to as the  
 (Title) (Corporation Name and/or Number)  
 "Corporation", in the matter of Licensing Application for Hospitality Food Service hereby declare:  
 (Licence Type)  
 That the Corporation shall carry on business as Serbian Centre Ltd. at  
 (Trade Name)  
6770 Tecumseh Rd East Windsor, ON during the currency of the licence, if granted.  
 (Business Address) NBTIEb

I hereby declare I am an authorized signing officer with, and therefore have authority to bind, the Corporation and that all information included in this form is complete and accurate.

\_\_\_\_\_  
 Signature George Dragicevic Print Name MA 2019 Date (MM/DD/YYYY)

> If your business is a **SOLE PROPRIETORSHIP**:

I, \_\_\_\_\_, of the Municipality of \_\_\_\_\_, Province of Ontario,  
 (Your Name) (Where You Reside)  
 being the Owner of \_\_\_\_\_ herein after referred to as the "Business", in the matter  
 (Business Name)  
 of Licensing Application for \_\_\_\_\_ hereby declare:  
 (Licence Type)  
 That the Business shall carry on/operate as \_\_\_\_\_ at  
 (Trade Name)  
 \_\_\_\_\_ during the currency of the licence, if granted.  
 (Business Address)

I hereby declare that all information included in this form is complete and accurate.

\_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date (MM/DD/YYYY)

> If your business is a **PARTNERSHIP**:

I, \_\_\_\_\_, of the City of \_\_\_\_\_, Province of Ontario,  
 (Your Name) (Where You Reside)  
 being the Owner of \_\_\_\_\_ herein after referred to as the "Partnership"  
 (Business Name)  
 of Licensing Application for \_\_\_\_\_ hereby declare:  
 (Licence Type)  
 That the Partnership shall carry on business as \_\_\_\_\_ at  
 (Trade Name)  
 \_\_\_\_\_ during the currency of the licence, if granted.  
 (Business Address)

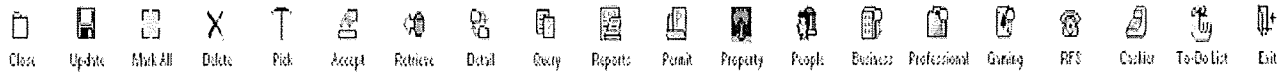
I hereby declare that I am authorized to sign on behalf of the Partnership and that all information included in this form is complete and accurate.

\_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date (MM/DD/YYYY)



A: AMANDA 5.4.4.31.2020814 - User Janna Tetler Signed on to amanda

File Data Search Edit Actions Reports Window Help



Print Screen
Close Maximize Refresh

Folder | Property (1) | People (5) | Info (10) | Fee/Charge (3) | Process (6) | Document (8) | File | Inspection Req. | Comment (5) | Attachment

Folder #	Ref	Folder	Process	97 Pollution Control Inspection
1919005500000HF	SH	Property 6770 TECUMSEH RD E		Inspection#

Status	Open	Start Date	End Date
User	Ken Passa	Schedule	Mar 22, 2019
Sign Off		Actual	Mar 22, 2019
Discipline	Inspection	BaseLine	Mar 22, 2019

Print Flag 
Mandatory 
Assign To-Do 
Scheduled

Display Order 
File Location 
ProcessRSN 
Priority

COMMENTS: Mar 26, 2019 - Grease trap full of hardened grease, cleaned last year. Frequency of cleaning needs to be increased.

A: Text Field Editor (Maximum 4000 characters)

Mar 26, 2019 - Grease trap full of hardened grease, cleaned last year. Frequency of cleaning needs to be increased.

April 5, 2019 - Grease traps cleaned, however the one grease trap requires repair. Battle on discharge side has rotted through.

June 11, 2019 - New board of directors, Daniel is now contact and aware of the grease trap in need of repair.

July 16, 2019 - The grease trap has not been repaired yet. Grease traps cleaned out 3 weeks ago, a thick layer of grease/oil observed in both traps. Manager Dan Dobnich is planning to have a new grease trap to replace the one in need of repair.

Page Expense


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List View | Related View

**Office of the City Clerk**Policy, Gaming, Licensing & By-law Enforcement  
Valerie Critchley, City Clerk & Licence Commissioner

June 14, 2019

Serbian Centre  
6770 Tecumseh Road East  
Windsor, ON N8T 1E6

Attention: George Dragicevic

**RE: Hospitality Food / Liquor Service & Public Hall Licence – 6770 Tecumseh Road East, Windsor, ON**

This letter is further to your application for the above licences received on March 20, 2019 for the above property. It has come to the attention of the Policy, Gaming & Licensing Department the following still remains outstanding and therefore, a licence cannot be issued.

- Building deficiencies – Contact George Eberhardt, Building Inspector @ 519-818-7291
- Fire deficiencies – Contact Dave Ethier, Fire Prevention Officer @ 519-999-8125 ext. 271
- Public Works deficiency – Contact Ken Passa, Supervisor Environmental Quality @ 519-253-7111 ext, 3231

I therefore ask that the above-mentioned items be brought into compliance office by no later than **July 5, 2019**

**Failure to do so will result in your application being forwarded to the Windsor Licensing Commission, where your application will be expired.**

I submit the above for your immediate attention.

Yours Truly,

Sandy Hansen, Licence Issuer  
Policy, Gaming & Licensing, Office of the City Clerk  
Corporation of the City of Windsor, [www.citywindsor.ca](http://www.citywindsor.ca)

**Hansen, Sandy**

---

**From:** Passa, Ken  
**Sent:** Tuesday, July 16, 2019 1:39 PM  
**To:** Hansen, Sandy  
**Subject:** RE: 6770 TECUMSEH EAST - SERBIAN CENTRE

Hi Sandy,  
 The grease trap has not been repaired yet. The Manager; Dan Dobrich, stated that they are planning to get a new trap to replace the rusted one. There was a thick layer of grease on both traps, he stated they were cleaned 3 weeks ago. We have advised them the traps need to be cleaned more often.  
 Ken

**From:** Hansen, Sandy <shansen@citywindsor.ca>  
**Sent:** Tuesday, July 16, 2019 10:04 AM  
**To:** Passa, Ken <kpassa@citywindsor.ca>  
**Subject:** 6770 TECUMSEH EAST - SERBIAN CENTRE

Hi Ken,

I still have a public works deficiency for the above. If they have corrected this deficiency please let me know since I already gave them a deadline of July 5, 2019. If this is not complete they will be sent to the WLC for refuse to issue.

Thank you.

*Sandy Hansen/Licence Issuer*



Office of the City Clerk/ Policy, Gaming, Licensing & By-Law Enforcement Department  
 350 City Hall Square | 1<sup>st</sup> Floor/Suite 110 | Windsor, ON | N9A 6S1 519-255-6100 Ext 1899  
[www.citywindsor.ca](http://www.citywindsor.ca)

**Notice: The new Windsor's City Hall is now open, and the Policy, Gaming, Licensing & By-law Enforcement Department *has moved!***

Please be advised that the **Licensing & Gaming Divisions** have relocated to the New City Hall and are now **open for business**. There will be no changes to our phone number or postal address, however we will now be found on the **first floor/Suite 110** in the New City Hall.

Thank you for your patience.

## ITEM NO. 7(b)

**WINDSOR LICENSING COMMISSION**

**September 25, 2019**

### **APPLICANT/LICENSEE:**

Mr. Ben Scurto  
Precision Care Care & Auto Wash Ltd.  
1451 Lauzon Road  
Windsor, ON N8S 3N2

### **LICENCE CATEGORY:**

Automobile Service Station – Car Wash  
Licence #19 179404  
  
LiveLink File # ACLB/13589

### **HEARING PARTICULARS:**

- Refuse to Issue – Automobile Service Station – Car Wash Licence

### **APPENDED MATERIALS**

- Copy of Automobile Service Station - Car Wash Application, being Appendix “A”
- Copy of Business Ownership Declaration, being Appendix “B”
- Copy of AMANDA notes, being Appendix “C”
- Copy of initial letter sent by Licensing, being Appendix “D”
- Copy of initial emails between Licensing and the Supervisor of Environmental Quality , being Appendix “E”
- Copy of subsequent letter sent by Licensing, being Appendix “F”
- Copy of subsequent email between Licensing and the Supervisor of Environmental Quality , being Appendix “G”

### **LICENCE COMMISSIONER’S COMMENTS**

An application for an Automobile Service Station - Car Wash licence at 1451 Lauzon Road, Windsor, ON N8S 3N2 was submitted on February 4, 2019 by Mr. Ben Scurto on behalf of Precision Car Care & Auto Wash Ltd. Licensing records show that Precision Car Care & Auto Wash Ltd. has been licensed intermittently at 1451 Lauzon Road from at least 1997. However, the records also show that this business has been operating unlicensed since 2013. In 2015, By-law Enforcement issued a Provincial Offence Notice for operation without a valid business licence. The charge was not disputed and the fine was paid in full.

### **REGULATORY AUTHORITY**

#### **Business Licensing By-Law 395-2004**

#### **3.8 Licence - application - subject to approval**

Every application will be subject to investigations approvals from such municipal or provincial departments or agencies as the Licence Commissioner deems necessary, or as directed by the Windsor Licensing Commission, including but not limited to: Police Services, Windsor/Essex County Health Unit, Fire and Rescue Services Department, Building and Development Department, Environmental Services Department and Licensing and Enforcement Department.

### **3.25 Licensing powers – Licence Commissioner – issue or renew**

- (1) Upon receipt of an application in the prescribed form for a licence or renewal thereof, shall make or cause to be made all investigation required by law and if the investigation disclose any reason to believe that the applicant is not of good character or that the carrying on of the said trade, calling, business or occupation will be likely to result in a breach of the law or be in any way adverse to the public interest, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it not issue or renew the licence or that it impose conditions on the issuance of a licence, otherwise, the Licence Commissioner shall recommend to the Windsor Licensing Commission that it issue or renew the licence.

### **3.31 Refusal - suspension - revocation - by Windsor Licensing Commission – hearing**

- (1) At the hearing, the Windsor Licensing Commission may suspend, revoke or refuse to issue any licence under this by-law:
- (a) for any reason that would disentitle the holder to a licence if he/she were an applicant;
  - (b) where the holder of the licence or applicant is in breach of a condition of the licence or of this by-law;
  - (c) if there are reasonable grounds to believe that the statements on the licence application are false;
  - (d) if a report is filed subsequent to the date of the issuance of the licence by any department or agency which provided its approval originally to the issuance of the licence which indicates that a licensed premises no longer complies with any of the provisions of this by-law;
  - (e) upon such grounds as are set out in this by-law;
  - (f) if the applicant has outstanding fines or penalties owing to the municipality or has not paid the required licence application fee;
  - (g) if the conduct or character of the applicant or licensee affords reasonable cause to believe that the applicant or licensee will not carry on or engage in the business in accordance with the law or with honesty and integrity;
  - (h) if the geographic location of the business does not meet land use requirements;
  - (i) if, in the case of a corporate applicant or licensee, the conduct of its officers, directors, employees or agents affords reasonable cause to believe that the business will not be engaged in or carried on in accordance with the law or with honesty and integrity; or
  - (j) if issuing a licence is not in the public interest.

## **BACKGROUND**

- February 4, 2019, Mr. Ben Scurto makes application on behalf of Precision Car Care & Auto Wash Ltd. for an Automobile Service Station - Car Wash licence.
- March 18, 2019, Ken Passa, Supervisor of Environmental Quality enters the first note in a series which details an ongoing history of non-compliance with respect to the applicant maintaining the establishment's interceptor:
  - Mar 18, 2019 - All stages of interceptor full of sludge, advised to clean. Re-inspect
  - April 5, 2019 - Interceptor has not been cleaned.
- April 8, 2019, a letter is sent by Licensing to Mr. Scurto's attention advising him that we had been notified by the Pollution Control Department that an approval was not granted following their inspections. A request was made that he contact the Pollution Control Department and correct deficiencies by April 23, 2019.

- April 26, 2019, an email is received by Ken Passa stating that he would contact the applicant regarding re-inspection the following week.
- July 23, 2019, an updated note is entered by Pollution Control:
  - Oil interceptor, 3rd stage is full of sludge and has a layer of oil on its surface. Left a message with owner to have the interceptor pumped out.
- July 23, 2019, a second letter is sent by Licensing to Mr. Scurto's attention advising that Pollution Control was still unable to grant an approval. A request was made that he contact the Pollution Control Department and correct deficiencies by August 6, 2019.
- August 12, 2019, the first in a series of additional notes is entered by Pollution Control:
  - Aug 12, 2019 - Business owner called K.Passa and stated he would have the interceptor pumped out & cleaned the week of Aug 12 - 16, 2019
  - Aug 20, 2019 - Inspected the interceptor and found that it had not been cleaned and was in worse condition than last inspection.
- August 20, 2019, an email is received by Licensing from the Supervisor of Environmental Quality, requesting the file be forwarded to the Windsor Licensing Commission.

## **SUMMARY**

Administration recommends to the Windsor Licensing Commission that it refuse to issue an Automobile Service Station - Car Wash licence to Precision Car Care & Auto Wash Ltd. at 1451 Lauzon Road, Windsor, ON N8S 3N2. It is not in the public interest to issue a licence since they have ongoing issues with the Public Works Department and are consistently failing to maintain their interceptor. Should the Windsor Licensing Commission decide to refuse to issue the licence, the applicant would be required to correct any outstanding deficiencies identified by the Public Works Department, re-apply for their licence and pay the applicable fees.

## **RECOMMENDATION:**

**THAT** the Windsor Licensing Commission **REFUSE TO ISSUE** Automobile Service Station - Car Wash licence #19 190055, submitted by Mr. Ben Scurto on behalf of Precision Car Care & Auto Wash Ltd. at 1451 Lauzon Road, Windsor, ON N8S 3N2.

## **DISPOSITION:**



OFFICE OF THE CITY CLERK  
 Policy, Gaming & Licensing  
 350 City Hall Square West - Suite 110  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax: 519-255-6868  
 www.citywindsor.ca

**AUTOMOBILE SERVICE STATION** OFFICE USE ONLY

LICENCE # \_\_\_\_\_

**APPLICATION (2 PAGES)**

19 179404

**APPLICANT NAME AND ADDRESS**

APPLICANT NAME: Ben Scuto	DATE OF BIRTH: _____ <small>(MM/DD/YYYY)</small>
STREET ADDRESS: _____	HOME PHONE: _____
CITY, PROVINCE: _____	CELL PHONE: _____
	POSTAL CODE: _____

**BUSINESS NAME AND ADDRESS**

NAME UNDER WHICH BUSINESS OPERATES: Precision Car Care & Auto Wash	PLEASE INDICATE WITH A CHECK MARK: (✓)
EMAIL ADDRESS: ap.nufusion@gmail.com	Corporation <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input checked="" type="checkbox"/>
STREET ADDRESS: 1451 Lauzon Rd	BUS. PHONE: 519 944 0064
CITY, PROVINCE: Windsor, ONT	FAX NUMBER: _____
	POSTAL CODE: N8S 3N2

**MAILING ADDRESS FOR BUSINESS (IF DIFFERENT THAN ABOVE)**

STREET ADDRESS: _____	CITY, PROVINCE: _____
	POSTAL CODE: _____

**HERE INSERT PAYMENT FOR LICENCE SUBJECT CATEGORY INDICATED BELOW**

AUTOMOBILE SERVICE STATION FEES A & B		AUTOMOBILE SERVICE STATION FEES C, D & E	
NEW - \$290.00	RENEWAL - \$249.00	NEW - \$232.00	RENEWAL - \$191.00
A REPAIRS OF VEHICLES	C. RENTING/VEHICLES USED FOR HIRE	E GAS AND/OR OIL FOR SALE	
B WASHING AND/OR CLEANING OF VEHICLES	D STORAGE AND/OR SALES OF VEHICLES		

HAVE YOU EVER HAD ANY PREVIOUS MUNICIPAL LICENCE(S)? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> IF YES: What type? <u>Automobile Service Station</u> (B) What year? <u>From 1993</u>	HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OR INDICTABLE OFFENCE IN CANADA OR ANY OTHER COUNTRY? (FOR WHICH A PARDON HAS NOT BEEN GRANTED) YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES: Year? _____ Location? _____
---	---

**PLEASE ENCLOSE THE FOLLOWING DOCUMENTS WITH THIS APPLICATION**

<input checked="" type="checkbox"/> Certificate of Incorporation, if applicable	<input type="checkbox"/> Master Business Licence, if applicable
<input checked="" type="checkbox"/> Police Records Check (not older than 30 days, repairs only)	<input checked="" type="checkbox"/> Technical Standards & Safety Authority Approval(s)
<input checked="" type="checkbox"/> Propane Approval	<input type="checkbox"/> Business Licence, if applicable
<input type="checkbox"/> Proof of Work Status	<small>(2) pieces of government-issued identification including one photo I.D. as well as a document demonstrating proof of status in Canada (e.g. birth certificate, Canadian passport, Canadian citizenship card, permanent resident card, work permit, etc.</small>
<input type="checkbox"/> Valid Photo Identification	

**RECEIVED**  
 FEB 04 2019

**POLICY GAMING & LICENSING**

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached are collected under the authority of the Municipal Act, City of Windsor Act, and City of Windsor Licensing By-law 395-2004. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Office of the City Clerk, Policy, Gaming & Licensing Division. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collection can be made to the Supervisor of Licensing, 350 City Hall Square West, Suite 110, Windsor, ON N9A 6S1, 519-255-6200.

Feb 4 / 2019  
 DATE (MM/DD/YYYY)

[Signature]  
 SIGNATURE OF APPLICANT & TITLE



OFFICE OF THE CITY CLERK  
 Policy, Gaming & Licensing  
 350 City Hall Square West – Suite 110  
 Windsor, ON N9A 6S1  
 Ph: 519-255-6200, Option 1 Fax: 519-255-6868  
 www.citywindsor.ca

**AUTOMOBILE SERVICE STATION**

OFFICE USE ONLY

LICENCE # \_\_\_\_\_

**APPLICATION-PAGE 2**

**I hereby make application under By-law 395-2004 for an Automobile Service Station Licence.**

BUSINESS NAME: Precision CAR CARE & AUTO WASH LTD

BUSINESS ADDRESS: 1451 LAURIE ROAD WINDSOR, ONT

**THE FOLLOWING SECTION FOR NEW APPLICATIONS ONLY**

IF THE COMPANY IS INCORPORATED, PLEASE PROVIDE THE FOLLOWING:

- LETTERS OF INCORPORATION (NOTARIZED COPY IS ACCEPTABLE)
- LIST OF SHAREHOLDERS

IF THE COMPANY IS A PARTNERSHIP, PLEASE PROVIDE THE FOLLOWING:

- A DECLARATION SIGNED BY ALL PARTNERS DECLARING THE FULL NAME OF EVERY PARTNER AND THE ADDRESS OF THEIR NORMAL RESIDENCE

**RECEIVED**

FEB 04 2014

**POLICY GAMING & LICENSING BUSINESS**

**PLEASE INDICATE BY CHECKMARK THE TYPE OF SERVICE(S) CONDUCTED AT THE ABOVE NOTED BUSINESS**

	YES	NO
1. ARE MOTOR VEHICLES RENTED OR USED FOR HIRE AT THE ABOVE LOCATION?		<input checked="" type="checkbox"/>
2. DO YOU STORE AND/OR SELL MOTOR VEHICLES AT THE ABOVE LOCATION? PLEASE STATE THE MAXIMUM CAPACITY OF YOUR SALES LOT _____		<input checked="" type="checkbox"/>
3. DO YOU SELL GAS AND/OR OIL AT THE ABOVE LOCATION? (THIS DOES NOT INCLUDE OIL USED IN CONJUNCTION WITH OIL CHANGES PERFORMED ON THE PREMISES)		<input checked="" type="checkbox"/>
4. DOES THE LOCATION SELL ANY FOOD/DRINK ITEMS?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5. DO YOU SELL PROPANE GAS AT THE ABOVE LOCATION? (SEPARATE TSSA CERTIFICATES ARE REQUIRED FOR PROPANE)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6. DO YOU WASH AND/OR CLEAN MOTOR VEHICLES AT THE ABOVE LOCATION? PLEASE INDICATE TYPE OF CAR WASH: MANUAL <u>or</u> AUTOMATIC <u>or</u> COIN OPERATED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. DO YOU REPAIR <u>OR</u> PAINT <u>OR</u> UPHOLSTER MOTOR VEHICLES AT THE ABOVE LOCATION?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION**

I acknowledge that the information requested on this form and any appendices attached are collected under the authority of the Municipal Act, City of Windsor Act, and City of Windsor Licensing By-law 395-2004. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by the Office of the City Clerk, Policy, Gaming & Licensing Division. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collection can be made to the Supervisor of Licensing, 350 City Hall Square W. Suite 110, Windsor, ON N9A 6S1, 519-255-6200.

APR 4 / 2014  
 DATE (MM/DD/YYYY)

[Signature]  
 SIGNATURE OF APPLICANT & TITLE





OFFICE OF THE CITY CLERK
Policy, Gaming & Licensing
350 City Hall Square West - Room 203
Windsor, ON N9A 6S1
Ph: 519-255-6200, Option 1 Fax: 519-255-6868
www.citywindsor.ca

BUSINESS OWNERSHIP DECLARATION

> If your business is a CORPORATION:

I, Ben Scurato, of the Municipality of Windsor, Province of Ontario,
being the president of Precision Car Care Auto Wash Ltd herein after referred to as the
"Corporation", in the matter of Licensing Application for Automobile Service Station B hereby declare:
That the Corporation shall carry on business as Precision Car Care Auto Wash Ltd at
during the currency of the licence, if granted.

I hereby declare I am an authorized signing officer with, and therefore have authority to bind, the
Corporation and that all information included in this form is complete and accurate.

Signature: [Handwritten Signature] Print Name: Ben Scurato Date: FEB 4/2019

> If your business is a SOLE PROPRIETORSHIP:

I, [Name], of the Municipality of [City], Province of Ontario,
being the Owner of [Business Name] herein after referred to as the "Business", in the matter
of Licensing Application for [Licence Type] hereby declare:
That the Business shall carry on/operate as [Trade Name] at
[Business Address] during the currency of the licence, if granted.

I hereby declare that all information included in this form is complete and accurate.
Signature: [Blank] Print Name: [Blank] Date: FEB 04 2019

RECEIVED

> If your business is a PARTNERSHIP:

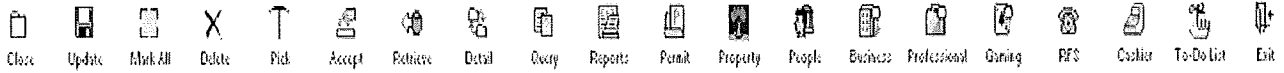
I, [Name], of the City of [City], Province of Ontario,
being the Owner of [Business Name] herein after referred to as the "Partnership"
of Licensing Application for [Licence Type] hereby declare:
That the Partnership shall carry on business as [Trade Name] at
[Business Address] during the currency of the licence, if granted.

I hereby declare that I am authorized to sign on behalf of the Partnership and that all information included in this form is
complete and accurate.
Signature: [Blank] Print Name: [Blank] Date: [Blank]

POLICY GAMING & LICENSING

A: AMANDA 5.4.4.31.2020814 - User Janna Tetler Signed on to amanda

File Data Search Edit Actions Reports Window Help



Print Screen

Folder | Property (1) | People (5) | Info (4) | Fee/Charge (3) | Process (4) | Document (4) | File | Inspection Req. | Comment (2) | Attachment

Folder #	Ref	Folder 19 179404 000 00 AS	Process	97 Pollution Control Inspection
2019 179404 000 00 AS		Property 1451 LAUZON RD		Inspection#

Status	Denied	Start Date	End Date
User	Ken Passa	Schedule	Jul 23, 2019
Sign Off	Ken Passa	Actual	Mar 18, 2019
Discipline	Inspection	BaseLine	2019 05 20 10 00

Print Flag  Mandatory  Assign To-Do  Scheduled

A: Text Field Editor ( Maximum 4000 characters )

Mar 18, 2019 - All stages of interceptor full of sludge, advised to clean. Re-inspect

April 5, 2019 - Interceptor has not been cleaned

July 23, 2019 - Oil interceptor, 3rd stage is full of sludge and has a layer of oil on its surface. Left a message with owner to have the interceptor pumped out

Aug 12, 2019 - Business owner called K.Passa and stated he would have the interceptor pumped out & cleaned the week of Aug 12 - 16, 2019

Aug 20, 2019 - Inspected the interceptor and found that it had not been cleaned and was in worse condition than last inspection.

Priority | 109

Page Expense

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**Office of the City Clerk**Policy, Gaming, Licensing & By-law Enforcement  
Valerie Critchley, City Clerk & Licence Commissioner

April 8, 2019

PRECISION CAR CARE AND AUTO WASH LTD.  
1451 Lauzon Rd.  
Windsor, ON N8S 3N2

Attention: Ben Scurto

**RE: Automobile Service Station-Car Wash**

Further to your application for an Automobile Service Station-Car Wash Licence for the above property received on February 4, 2019, we have a report from Pollution Control indicating deficiencies.

For further information with respect to bringing your application into compliance please contact Ken Passa at **519-255-7111 ext 3231**.

The premises must be brought into compliance to the satisfaction of Pollution Control by no later than **April 23, 2019**.

**Failure to comply with the above will result in your application being forwarded to the Windsor Licensing Commission.**

I submit the above for your immediate attention.

Yours Truly,

Sara Zuccato, Licence Issuer  
Policy, Gaming & Licensing, Office of the City Clerk  
Corporation of the City of Windsor, [www.citywindsor.ca](http://www.citywindsor.ca)

**Zuccato, Sara**

---

**From:** Passa, Ken  
**Sent:** Friday, April 26, 2019 2:24 PM  
**To:** Zuccato, Sara  
**Subject:** RE: 1451 Lauzon

Thanks Sara. We have been busy with other stuff and had no time to go out. I will touch base with him next week.  
 Have a great week-end!  
 Ken

**From:** Zuccato, Sara <szuccato@citywindsor.ca>  
**Sent:** Friday, April 26, 2019 2:16 PM  
**To:** Passa, Ken <kpassa@citywindsor.ca>  
**Subject:** RE: 1451 Lauzon

Hey Ken,  
 Ben called me and left a message, I guess I had a typo on the letter and had your number wrong. I did give him your correct number to contact you. Voicemail said he was on vacation and scheduled a company to correct the deficiencies but they cant come out until May 11<sup>th</sup>. Hopefully he calls you back.

**Sara Zuccato | Licence Issuer**

Office of the City Clerk – Policy, Licensing, Gaming and Bylaw Enforcement  
 350 City Hall Sq. | Room 203 | Windsor, ON | N9A 6S1  
 (519)-255-6100 ext 1896  
[www.citywindsor.ca](http://www.citywindsor.ca)

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**From:** Passa, Ken <kpassa@citywindsor.ca>  
**Sent:** Wednesday, April 24, 2019 2:01 PM  
**To:** Zuccato, Sara <szuccato@citywindsor.ca>  
**Subject:** RE: 1451 Lauzon

Not sure Sara. Will have an inspector go out & check.  
 Ken

**From:** Zuccato, Sara <szuccato@citywindsor.ca>  
**Sent:** Wednesday, April 24, 2019 1:51 PM  
**To:** Passa, Ken <kpassa@citywindsor.ca>  
**Subject:** RE: 1451 Lauzon

Hey Ken,  
I sent a letter with a deadline for yesterday. Were the deficiencies corrected?

**Sara Zuccato | Licence Issuer**



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From: Passa, Ken <[kpassa@citywindsor.ca](mailto:kpassa@citywindsor.ca)>  
Sent: Monday, April 08, 2019 3:35 PM  
To: Zuccato, Sara <[szuccato@citywindsor.ca](mailto:szuccato@citywindsor.ca)>  
Subject: RE: 1451 Lauzon

Thank you Sara

From: Zuccato, Sara <[szuccato@citywindsor.ca](mailto:szuccato@citywindsor.ca)>  
Sent: Monday, April 08, 2019 3:20 PM  
To: Passa, Ken <[kpassa@citywindsor.ca](mailto:kpassa@citywindsor.ca)>  
Subject: RE: 1451 Lauzon

Good Afternoon,  
Letter has been sent and he has been given a deadline of April 23th to correct deficiencies.

**Sara Zuccato | Licence Issuer**



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From: Tetler, Janna <[jtetler@citywindsor.ca](mailto:jtetler@citywindsor.ca)>  
Sent: Friday, April 05, 2019 4:02 PM  
To: Zuccato, Sara <[szuccato@citywindsor.ca](mailto:szuccato@citywindsor.ca)>  
Subject: FW: 1451 Lauzon

Sara,

This one is in your pending.

Janna

From: Passa, Ken <[kpassa@citywindsor.ca](mailto:kpassa@citywindsor.ca)>  
Sent: Friday, April 05, 2019 3:49 PM  
To: Tetler, Janna <[jtetler@citywindsor.ca](mailto:jtetler@citywindsor.ca)>  
Subject: 1451 Lauzon

Hi Janna,  
Could you please have a letter sent to the owner regarding his car wash interceptor to be cleaned.  
Thanks

*Ken Passa*

Environmental Quality Supervisor  
Lou Romano Water Reclamation Plant  
4155 Ojibway Pkwy.  
Windsor, ON,  
519-253-7111 x3231  
519-562-4993 Cell  
[kpassa@citywindsor.ca](mailto:kpassa@citywindsor.ca)



*Please think "Green" before printing this e-mail*

**Office of the City Clerk**

Policy, Gaming, Licensing & By-law Enforcement  
Valerie Critchley, City Clerk & Licence Commissioner

July 23, 2019

PRECISION CAR CARE AND AUTO WASH LTD.  
1451 Lauzon Rd.  
Windsor, ON N8S 3N2

Attention: Ben Scurto

**RE: Automobile Service Station-Car Wash**

Further to your application for an Automobile Service Station-Car Wash Licence for the above property received on February 4, 2019, we have a report from Pollution Control indicating deficiencies.

For further information with respect to bringing your application into compliance please contact Ken Passa at **519-255-7111 ext 3231**.

The premises must be brought into compliance to the satisfaction of Pollution Control by no later than **August 6, 2019**

**Failure to comply with the above will result in your application being forwarded to the Windsor Licensing Commission.**

I submit the above for your immediate attention.

Yours Truly,

A handwritten signature in black ink, appearing to read 'Sara Zuccato'.

Sara Zuccato, Licence Issuer  
Policy, Gaming & Licensing, Office of the City Clerk  
Corporation of the City of Windsor, [www.citywindsor.ca](http://www.citywindsor.ca)

**Zuccato, Sara**

---

**From:** Passa, Ken  
**Sent:** Tuesday, August 20, 2019 12:55 PM  
**To:** Zuccato, Sara  
**Subject:** RE: 1451 LAUZON

Hi Sara,  
 This business owner has not cleaned out the interceptor as I asked him 2 weeks ago. You can proceed with WLC.

Thanks  
 Ken

From: Zuccato, Sara <szuccato@citywindsor.ca>  
 Sent: Tuesday, August 20, 2019 11:40 AM  
 To: Passa, Ken <kpassa@citywindsor.ca>  
 Subject: RE: 1451 LAUZON

Hey Ken,

Have you heard any new word on this file?

**Sara Zuccato | Licence Issuer**



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From: Passa, Ken <kpassa@citywindsor.ca>  
 Sent: Monday, August 12, 2019 10:34 AM  
 To: Zuccato, Sara <szuccato@citywindsor.ca>  
 Cc: Tetler, Janna <jtetler@citywindsor.ca>  
 Subject: RE: 1451 LAUZON

Good morning Sara,  
 I just received a call from this business owner and he plans on having the interceptor pumped out this week. Supposedly, he was out of the country. Can you hold off on the WLC.

Thanks  
 Ken



From: Zuccato, Sara <[szuccato@citywindsor.ca](mailto:szuccato@citywindsor.ca)>  
Sent: Wednesday, August 07, 2019 12:23 PM  
To: Passa, Ken <[kpassa@citywindsor.ca](mailto:kpassa@citywindsor.ca)>  
Subject: RE: 1451 LAUZON

Ok I will give the file to Janna when she gets back from Vacation for WLC.

Thanks

**Sara Zuccato | Licence Issuer**



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From: Passa, Ken <[kpassa@citywindsor.ca](mailto:kpassa@citywindsor.ca)>  
Sent: Wednesday, August 07, 2019 12:22 PM  
To: Zuccato, Sara <[szuccato@citywindsor.ca](mailto:szuccato@citywindsor.ca)>  
Subject: RE: 1451 LAUZON

I have not heard from him

From: Zuccato, Sara <[szuccato@citywindsor.ca](mailto:szuccato@citywindsor.ca)>  
Sent: Wednesday, August 07, 2019 11:47 AM  
To: Passa, Ken <[kpassa@citywindsor.ca](mailto:kpassa@citywindsor.ca)>  
Subject: 1451 LAUZON

Good Morning Ken,

I had sent a letter to the owner of the above location in regards to their inspection. They had until yesterday to bring it up to compliance before it goes to WLC. Have they contacted you at all?

**Sara Zuccato | Licence Issuer**



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**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY CLERK  
LICENSING DIVISION**

**MISSION STATEMENT:**

*"Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together."*

<b>Livelihood: Report #</b>	<b>Report Date: September 6, 2019</b>
<b>Author's Name: Craig Robertson, Supervisor of Licensing</b>	<b>Date to Commission: September 25, 2019</b>
<b>Author's Phone: 519 255-6100, Ext. 6869</b>	<b>Classification #:</b>
<b>Author's E-mail: croberson@citywindsor.ca</b>	

**To: Windsor Licensing Commission**

**Subject: Expired Application(s) for Business Licence**

**1. RECOMMENDATION: City Wide:  Ward(s): \_\_\_\_\_**

To the Commission for information.

**EXECUTIVE SUMMARY:**

N/A

**2. BACKGROUND:**

Various business licence application(s) are submitted to the Licensing Division annually for either the renewal of a licence or for a new business.

Section 3.20 of Business Licensing By-law 395-2004 states:

**“3.20 Licence – application deemed expired**

Any business licence application that has not received approvals from all municipal or provincial departments or agencies as the Licence Commissioner deems necessary within 60 days from the date of the filing of the application, because of the applicant's inability to comply with the requirements to become licensed, shall be deemed to have expired unless the application is referred to the Windsor Licensing Commission under section 3.28 of this by-law.”

And Section 11 of Part III – General Provisions of the Public Vehicle Licensing By-Law 137-2007 states:

“Any application which has not received approvals from all municipal or provincial departments or agencies as the Licence Commissioner deems necessary within sixty (60) days from the date of filing the application, shall be deemed to have expired because of the applicant's inability to comply with the requirements to become licenced, unless the application is referred to the

Licensing Commission for determination.

### **3. DISCUSSION:**

An application(s) for a business licence was submitted by the following:

<b><u>APPLICANT</u></b>	<b><u>LOCATION</u></b>	<b><u>LICENCE CATEGORY</u></b>	<b><u>DATE OF APPLICATION</u></b>
2235191 Ontario Ltd. o/a Level 3 Vodka Emporium	375 Ouellette Avenue, Windsor, ON N9A 4J1	Entertainment Lounge	February 22, 2019
22351291 Ontario Ltd. o/a The City Grill	375 Ouellette Avenue, Windsor, ON N9A 4J1	Hospitality Food/Liquor Service	February 22, 2019
Bingjie Li o/a The Oasis Kitchen	2981 Longfellow Avenue, Windsor, ON N9E 2L3	Hospitality Food Service	February 25, 2019
2361950 Ontario Inc. o/a Grub-N-Go	425 Tecumseh Road West, Windsor, ON N8X 1G6	Hospitality Food Service	February 7, 2019
2564632 Ontario Limited o/a Go For Sushi	3031 Howard Avenue, Windsor, ON N8X 4Y8	Hospitality Food/Liquor Service	April 3, 2019

The above mentioned applications have been pending for more than 60 days, and the applicant has not complied with the requirements of Business Licensing By-law 395-2004 and/or Public Vehicle Licensing By-Law 137-2007.

A letter has been sent to the above applicant(s) advising that their application has expired and is no longer valid.

### **4. RISK ANALYSIS:**

N/A

**5. FINANCIAL MATTERS:**

N/A

**6. CONSULTATIONS:**

N/A

**7. CONCLUSION:**

The application(s) listed above shall be deemed to have expired.



Craig Robertson  
Supervisor of Licensing & Deputy Licence  
Commissioner

**APPENDICES:**

**DEPARTMENTS/OTHERS CONSULTED:**

**Name:**

**Phone #: 519**

**Ext.**

**NOTIFICATION :**

Name	Address	Email Address	Telephone	FAX